

Applicant Information

Development Address or General Location: _____

Contact Name: _____ Telephone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

Ownership Status: Purchased/Current Owner In Process of Purchasing Prospective Owner

Staff encourages design professionals (architects, engineers, surveyors, landscape architects, etc) to be present at the meeting. If they are unable to be present, please submit relevant questions from the professional before the meeting.

Project Information

Type of request: Zoning Plat Site Plan Exception Unsure

Proposed use: _____

Size of the development site: _____ Acres/Square Feet

Proposed height: _____ Is the site platted? Y N Unsure

Are there any anticipated exception requests? Y N Unsure

If so, what are they? _____

Estimated cost of improvements as development is proposed: _____

Funding appropriated: Yes No In Progress

For Residential – Is there a builder selected for the project? Y N

How many units are proposed? _____

Anticipated submittal date to Planning (Site plan, plat, zoning request, etc): _____

Description of development/request: _____

Please submit this form, legible drawings and other pertinent information to:

Janell Buster, Administrative Secretary

jbuster@lancaster-tx.com, 972-218-1318

Please note that if no application is made within six (6) months of this meeting, another pre-application meeting is required.