



**CITY OF LANCASTER**  
**Building Inspection**  
**CONTRACTOR REGISTRATION APPLICATION**  
 PLEASE PRINT CLEARLY



Contractor Type:

Date : \_\_\_\_\_

- |  |                                   |   |
|--|-----------------------------------|---|
| <input type="checkbox"/> General             | <input type="checkbox"/> Pool     | <input type="checkbox"/> Irrigation               |
| <input type="checkbox"/> Mechanical (No Fee) | <input type="checkbox"/> Concrete | <input type="checkbox"/> Backflow Tester          |
| <input type="checkbox"/> Electrical (No Fee) | <input type="checkbox"/> Fence    | <input type="checkbox"/> Sign                     |
| <input type="checkbox"/> Plumbing (No Fee)   | <input type="checkbox"/> Roofing  | <input type="checkbox"/> Electrical Sign (No Fee) |
| <input type="checkbox"/> ROW Utility         |                                   |   |

**You must attach a copy of your current state Master license, Irrigator license, Backflow license and a current copy of your Texas Drivers License. Electrical Contractors must also attach a copy of their State Contractor License. Backflow testers must attach a copy of their calibration certification for their gauges that are being used.**

Company Name: \_\_\_\_\_

Owner/Officer/License Holder Name: \_\_\_\_\_ Title: \_\_\_\_\_

**Officer of the company is the President, Vice President or CEO. License Holder is the person who holds the Texas State Plumbing, Mechanical, Electrical or Irrigator’s License. This person will be held responsible for seeing that all work being performed under this registration is completed and in compliance with the City codes and ordinances. If a license holder exists, that person’s information must be used.**

Address: \_\_\_\_\_ City \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Office Number: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Personnel authorized to obtain a permit under this company name: (use company letterhead for additional names):**

\_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 Original Signature of Owner, officer or License Holder

\_\_\_\_\_  
 Printed name of Owner, Officer or License Holder

**In addition to any registration fee required, the contractor must provide a Certificate of Insurance with a minimum of \$500,000 in general liability. List the City of Lancaster at 211 N Henry Rd, Lancaster, TX as the certificate holder.**

**This form must be notarized if any other person is registering for you or if you are registering by mail. If registering by mail, you must include a self-addressed stamped envelope to receive a receipt of payment by return mail. Registration is valid for a period of one year from the date of registration. REGISTRATION FEES ARE \$100.00 PER REGISTRATION (except for plumbing, electrical, electrical sign contractors - which are exempt from registration fees.)**

The State of Texas  
 County of \_\_\_\_\_ §

BEFORE ME, the undersigned authority, on this day personally appeared \_\_\_\_\_ known to me to be the person whose name is subscribed to the foregoing instrument and, being by me the first duly sworn, upon oath declared that the statements and capacity acted in are true and correct.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Title

Subscribed and sworn to before me, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ A.D. to certify which witness.

\_\_\_\_\_  
 Notary Public - Signature