



## Request to Speak during Citizens' Comments



Name \_\_\_\_\_ Phone \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

**Citizens' Comments:** This item on the Council agenda is available for citizens to speak on any topic not scheduled for public hearing. *If you wish to speak on a Public Hearing item, please complete the request to speak card for Public Hearings.*

Topic: \_\_\_\_\_; or

I do not wish to speak; however, please record my \_\_ SUPPORT \_\_ OPPOSITION for Agenda Item # \_\_\_\_\_ during citizen comments.

**Comments during Citizen Comments will be limited to 3 minutes.**

The following are a few tips designed to help you understand the proceedings of the meeting.

- Those wishing to address the Members during Citizen Comments are asked to complete the appropriate Request to Speak form. Please email the form to the City Secretary at [citysecretary@lancaster-tx.com](mailto:citysecretary@lancaster-tx.com) by 5 p.m. the day of the meeting.
- If you do not want to address the Members but would like it known that you are in favor or opposition to an agenda item, please mark the appropriate section on Request to Speak form.
- Connect to the meeting video on Lancaster's website at: <http://www.lancaster-tx.com/324/Watch-Meetings>
- Connect to zoom to join the webinar. Zoom information can be located on the agenda: <http://www.lancaster-tx.com/1143/Agendas-and-Minutes>
- When recognized, state your name and address and begin your comments.
- Please avoid personal attacks, accusations, and characterizations. We ask that you treat other people, the community, and the members with respect.
- Citizen comments will be limited to 3 minutes.

Pursuant to Section 551.007 of the Texas Government Code, individuals wishing to address the Members for items listed as public hearings will be recognized when the public hearing is opened. For individuals wishing to speak on a non-public hearing item, may address the Members during the Citizen Comments portion of the meeting, which is prior to the time when the listed agenda items will be considered.

We appreciate your interest in the community and hope you will visit again soon!