



**CITY OF LANCASTER**  
**CONTRACTOR REGISTRATION APPLICATION**  
*PLEASE PRINT CLEARLY*

**Building Inspection**

Contractor Type: \_\_\_\_\_

Date : \_\_\_\_\_

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> General Contractor             | <input type="checkbox"/> Pool Contractor     | <input type="checkbox"/> Irrigation Contractor              |
| <input type="checkbox"/> Mechanical Contractor          | <input type="checkbox"/> Concrete Contractor | <input type="checkbox"/> Backflow Tester                    |
| <input type="checkbox"/> Electrical Contractor (No Fee) | <input type="checkbox"/> Fence Contractor    | <input type="checkbox"/> Fire Alarm Contractor (No Fee)     |
| <input type="checkbox"/> Plumbing Contractor (No Fee)   | <input type="checkbox"/> Roofing Contractor  | <input type="checkbox"/> Fire Sprinkler Contractor (No Fee) |
| <input type="checkbox"/> Propane Contractor             | <input type="checkbox"/> Sign Contractor     | <input type="checkbox"/> Utility Contractor                 |

**You must attach a copy of your current state Master license, Irrigator license, Backflow license and a current copy of your Texas Drivers License. Electrical Contractors must also attach a copy of their State Contractor License. Backflow testers must attach a copy of their calibration certification for their gauges that are being used.**

Company Name: \_\_\_\_\_

Owner/Officer/License Holder Name: \_\_\_\_\_ Title: \_\_\_\_\_

**Officer of the company is the President, Vice President, CEO, or Corporate Secretary. License Holder is the person who holds the Texas State Plumbing, Mechanical or Electrical License. This person will be held responsible for seeing that all work being performed under this registration is completed and in compliance with the City codes and ordinances. If a license is required, the licensed person's information must be used.**

Address: \_\_\_\_\_ City \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Office Number: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Personnel authorized to obtain a permit under this company name: (use company letterhead for additional names):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Original Signature of Owner, officer or License Holder

\_\_\_\_\_  
Printed name of Owner, Officer or License Holder

**In addition to the registration fee below, the contractor must provide a minimum \$500,000.00 general liability insurance policy with the city named as a certificate holder.**

**This form must be notarized if any other person is registering for you or if you are registering by mail. If registering by mail, you must include a self-addressed stamped envelope to receive a receipt of payment by return mail. Registration is valid for a period of one year from the date of registration. REGISTRATION FEES ARE \$100.00 PER LICENSE/REGISTRATION BEING REGISTERED (except for plumbing, electrical, propane, fire alarm and fire sprinkler contractors which are not charged a registration fee). RENEWAL NOTICES WILL BE EMAILED ONLY IF AN EMAIL ADDRESS IS PROVIDED. NO OTHER NOTICES WILL BE PROVIDED.**

The State of Texas  
County of \_\_\_\_\_ §

BEFORE ME, the undersigned authority, on this day personally appeared \_\_\_\_\_ known to me to be the person whose name is subscribed to the foregoing instrument and, being by me the first duly sworn, upon oath declared that the statements and capacity acted in are true and correct.

\_\_\_\_\_  
Signature Title

Subscribed and sworn to before me, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ A.D. to certify which witness.

\_\_\_\_\_  
Notary Public - Signature