



City of Lancaster
PARKS AND RECREATION DEPARTMENT



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MEETING

LANCASTER RECREATIONAL DEVELOPMENT CORPORATION (LRDC – Type B)

Monday, June 18, 2012, 6:00 p.m.

MINUTES

The Officers of the Lancaster Recreational Development Corporation (LRDC – Type B) met June 18, 2012 at 6:00 p.m. at the Lancaster Recreation Center (Classroom), 1700 Veterans Memorial Parkway, Lancaster, TX 75134.

Lancaster Recreational Development Corporation (LRDC – Type B) Officers Present: Mary Sykes, Abe Cooper, Spencer Hervey, Don May, Cecelia Rutherford, and Darwin Isham. **Absent, Willene Watson,** and Jerry Giles.

City Staff Present: Parks and Recreation Director Sean Johnson, Recreation Superintendent Kevin Moore, Parks and Building Superintendent Jodi Griggs, Assistant Library Director Jimi Davis, Assistant Finance Director Susan Cluse, and Administrative Secretary Cynthia D. Williams.

Invocation: Abe Cooper

I. Call to Order

Vice President Cecelia Rutherford called the meeting to order at 6:07 p.m.

II. Consider Approval of Minutes (March 19, 2012)

Mrs. Sykes made a motion seconded by Mr. Cooper to approve the minutes of March 19, 2012. The motion carried unanimously.

III. Second Quarter and Year to Date Sales Tax Update (Finance Director Sheree Haynes)

In the absence of our Finance Director, Sheree Haynes, Assistant Finance Director Susan Cluse reported on the Second Quarter numbers ending March 31, 2012. Her Report also included May 31, 2012, but because that Quarter has not ended, for the purpose of this Report to the Corporation, she focused on numbers ending March 31, 2012. Ms. Cluse reported that the numbers look good.

There was further questions/discussion.

IV. Master Fee Schedule Review and Discussion (Parks and Recreation Director Sean Johnson)

Mr. Johnson asked the Corporation to review the submitted Master Fee Schedule and bring back at our next meeting any recommendations. Staff has to submit to City Council by August 2012.

At this point (6:25 p.m.), LRDC – Type B President Spencer Hervey continued the meeting.

V. Library Update (Parks and Recreation Director San Johnson)

Mr. Johnson reported that Library Director Cami Loucks retired as of May 31, 2012. In the Interim, Library services have fallen under the direction of Parks and Recreation. Staff will be hiring a Library Manager.

There was further questions/discussion.

VI. Set Date for Work Session to Review LRDC – Type B Bylaws

Mr. Hervey asked for any recommendations or comments.

There was further questions/discussion.

Date: Saturday, August 4, 2012 from 9:00 a.m. – 12 Noon

Mr. Hervey asked the Corporation to read the Bylaws and come prepared for this Work Session.

VIII. Set Agenda of Next Meeting

- Review Bylaws Work Session Date (August 4, 2012)
- Projected LRDC – Type B Budget
- Recreation Revenue Report (Sales Tax Update YTD)

XI. Adjournment

Mrs. Rutherford made a motion seconded by Mr. Cooper to adjourn. All present approved and the meeting adjourned at 6:38 p.m.

ATTEST:


Cynthia D. Williams, Administrative Secretary

APPROVED:


Cecelia Rutherford, Vice-President

Lancaster Recreational Development Corporation (LRDC – Type B)


Spencer Hervey, President

Lancaster Recreational Development Corporation (LRDC – Type B)