

MINUTES

HISTORIC LANDMARK PRESERVATION COMMITTEE REGULAR MEETING OF
JANUARY 26, 2021

The Historic Landmark Preservation Committee of the City of Lancaster, Texas, met in a Regular Session in the Council Chambers of City Hall on January 26, 2021 at 7:00 p.m. with a quorum present to-wit:

Members Present: (City Hall and Virtual)

Glenn Hooper, Chair
Patricia Siegfroid-Giles, Vice Chair
Dee Hinkle
Paul Laurens Wiseman

Members Absent:

Amy Glover

City Staff:

Emma Chetuya, Planner
Lexie Schrader, Planning Technician

Call to order:

Chair Hooper called the meeting to order at 7:00 p.m. on January 26, 2021.

Public Testimony:

At this time citizens who have pre-registered before the call to order will be allowed to speak on consent or action items on the agenda, with the exception of public hearings, for a length of time not to exceed three minutes. Anyone desiring to speak on an item scheduled for a public hearing is requested to hold their comments until the public hearing on that item.

There were no speakers.

CONSENT AGENDA:

Chair Hooper read the consent agenda.

1. **Consider approval of minutes from the Historic Landmark Preservation Committee regular meeting held on December 22, 2020.**

Committee Member Hinkle asked about the color "brite" referred to in the minutes. Vice Chair Siegfroid-Giles stated that "brite" referred to white per the agenda.

MOTION: Vice Chair Siegfroid-Giles made a motion, seconded by Committee Member Hinkle to approve item 1. The vote was cast 3 for, 0 against (Wiseman abstaining, Glover absent).

ACTION:

2. **HLPC21-06 Discuss and consider a Certificate of Appropriateness (COA) to allow for installed wood siding and aluminum windows at the property addressed as 710 North Dallas Avenue City of Lancaster, Dallas County, Texas.**

HLPC-38

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Ms. Prado stated that the windows on the home are metal but have wood trim. Committee Member Hinkle stated that it would not be fair to require wood windows on the addition, but the aluminum windows must be comparable to those on the home. Chair Hooper recommended adding the wide wood siding and adding a roof overhang to make the addition look more consistent with the home.

Committee Member Wiseman asked the applicant if the mullions could be removed. Ms. Prado stated that she did not know whether the mullions could be removed. Vice Chair Siegfroid-Giles stated that removing the mullions and adding a wood trim would help.

Vice Chair Siegfroid-Giles asked if tabling the item would require them to pay for another application. Chair Hooper said no. Chair Hooper asked how many times the item could be tabled. Planner Chetuya stated that the Committee could table the items as many times as necessary.

Vice Chair Siegfroid-Giles asked if it would be helpful to table the item for one month to provide documentation on what the finished addition will look like. Ms. Prado confirmed.

Chair Hooper stated that no work could be done on the addition in the time that it is tabled.

MOTION: Committee Member Hinkle made a motion, seconded by Vice Chair Siegfroid-Giles to table item 2 for a month with the option for the applicant to request more time. The vote was cast 4 for, 0 against (Glover absent).

- 3. HLPC21-07 Discuss and consider a Certificate of Appropriateness (COA) to install a wood fence on the property addressed as 103 East Second Street City of Lancaster, Dallas County, Texas.**

Planner Chetuya stated that the applicant is proposing to replace the existing wood fence on the west and south sides of the property and install a wood fence on the east side of the property as shown. The replaced and proposed fence will be wood, six feet in height, and stained. The entire fence will be located in the rear 50% of the side yard. The applicant will add an electric gate wood fence on the driveway leading to the garage on the east side of the property. The applicant's request is in compliance with the Lancaster Historic Residential Design Regulations. Staff recommends approval of the request as presented.

Chair Hooper asked the height of the fence. Jose Perez, 103 East Second Street, applicant, stated that the fence will be 6 feet tall all the way around the property.

Committee Member Hinkle asked if the gate would look like part of the fence. Mr. Perez confirmed.

Committee Member Wiseman asked if there was an existing chain link fence on the property. Mr. Perez stated that the existing fence is wood.

Committee Member Wiseman asked how far up the fence would come on the side of the home on the Dallas Avenue side. Mr. Perez stated that the fence will pass the back of the home by