



**NOTICE OF SPECIAL WORK SESSION AGENDA  
LANCASTER CITY COUNCIL  
JAMES R. WILLIAMS PUMP STATION  
TRAINING ROOM, 1999 JEFFERSON, LANCASTER, TEXAS**



**Monday, October 7, 2019 - 7:00 PM**

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**CALL TO ORDER**

1. Receive and discuss a presentation from Halff Associates [Planning Consultant] regarding an update to the 2006 Streetscape Master Plan.
2. Receive a presentation from Dunaway & Associates (Planning Consultant) regarding an update of the 2006 Trails Master Plan.
3. Discuss and receive a presentation on the National League of Cities (NLC) Love My City Campaign.
4. Discuss and receive a presentation on the National League of Cities (NLC) Youth, Education, Families (YEF) initiative.

**ADJOURNMENT**

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**EXECUTIVE SESSION:** The City Council reserves the right to convene into executive session on any posted agenda item pursuant to Section 551.071(2) of the Texas Government Code to seek legal advice concerning such subject.

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**ACCESSIBILITY STATEMENT:** Meetings of the City Council are held in municipal facilities and are wheelchair-accessible. For sign interpretive services, call the City Secretary's office, 972-218-1311, or TDD 1-800-735-2989, at least 72 hours prior to the meeting. Reasonable accommodation will be made to assist your needs.

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**PURSUANT TO SECTION 30.06 PENAL CODE (TRESPASS BY HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.**

**CONFORME A LA SECCION 30.06 DEL CODIGO PENAL (TRASPASAR PORTANDO ARMAS DE FUEGO CON LICENCIA) PERSONAS CON LICENCIA BAJO DEL SUB-CAPITULO 411, CODIGO DEL GOBIERNO (LEY DE PORTAR ARMAS), NO DEBEN ENTRAR A ESTA PROPIEDAD PORTANDO UN ARMA DE FUEGO OCULTADA.**

**PURSUANT TO SECTION 30.07 PENAL CODE (TRESPASS BY HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY.**

**CONFORME A LA SECCION 30.07 DEL CODIGO PENAL (TRASPASAR PORTANDO ARMAS DE**

FUEGO AL AIRE LIBRE CON LICENCIA) PERSONAS CON LICENCIA BAJO DEL SUB-CAPITULO H, CAPITULO 411, CODIGO DE GOBIERNO (LEY DE PORTAR ARMAS), NO DEBEN ENTRAR A ESTA PROPIEDAD PORTANDO UN ARMA DE FUEGO AL AIRE LIBRE.

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**Certificate**

**I hereby certify the above Notice of Meeting was posted at the Lancaster City Hall on October 3, 2019 @ 3:00 p.m. and copies thereof were provided to the Mayor, Mayor Pro-Tempore, Deputy Mayor Pro-Tempore and Councilmembers.**



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Sorangel O. Arenas  
City Secretary

## LANCASTER CITY COUNCIL

### City Council Special Work Session

1.

**Meeting Date:** 10/07/2019

**Policy Statement:** This request supports the City Council 2019-2020 Policy Agenda

**Goal(s):** Healthy, Safe & Engaged Community  
Sound Infrastructure  
Quality Development

**Submitted by:** Bester Munyaradzi, Senior Planner

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#### **Agenda Caption:**

Receive and discuss a presentation from Halff Associates [Planning Consultant] regarding an update to the 2006 Streetscape Master Plan.

#### **Background:**

At the January 14, 2019 City Council meeting, Council approved a resolution authorizing the award of a contract to Halff Associates to provide an update to the City of Lancaster's Streetscape Master Plan. The current Streetscape Master Plan was developed by Halff Associates and Caye Cook & Associates and was adopted by City Council in 2006. The 2006 Streetscape Plan was developed in order to present an image of what the city of Lancaster wants to be, and with an understanding that it should preserve and enhance the character and history of Lancaster while providing a safe environment for both pedestrian and vehicular traffic. It was intended to balance all modes of transportation, such as pedestrian, bicycle, and automobile, while enhancing the economic value of adjoining properties and neighborhoods.

It is standard and recommended for Master Plans to be updated every ten (10) years at minimum and the adoption of the 2016 Comprehensive Plan necessitates that the Streetscape Master Plan be updated to align.

The purpose of this item is for Halff Associates to present to the City Council the:

- Background and Purpose of Streetscape Master Plan
- Overview of Previous Plan
- Streetscape and Gateway Current Trends
- Existing Conditions in Lancaster
- Master Plan Opportunities

Halff will lead a visioning discussion and deliberations on the City Council's vision for streetscapes and gateways in Lancaster.

The Council will receive a presentation from Halff Associates.

## LANCASTER CITY COUNCIL

### City Council Special Work Session

2.

**Meeting Date:** 10/07/2019

**Policy Statement:** This request supports the City Council 2019-2020 Policy Agenda

**Goal(s):** Healthy, Safe & Engaged Community  
Sound Infrastructure  
Quality Development

**Submitted by:** Sean Johnson, Managing Director of Quality of Life and Cultural Services

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#### **Agenda Caption:**

Receive a presentation from Dunaway & Associates (Planning Consultant) regarding an update of the 2006 Trails Master Plan.

#### **Background:**

At the March 26, 2018 City Council Meeting, Council approved a resolution authorizing the award of a contract to Dunaway Associates to provide an update to the City of Lancaster's Trails Masterplan. This came as a result of the 2017-2018 City Council Strategic Planning Session whereas City Council identified the updating of the Hike and Bike Trails Master Plan to reflect and be in alignment to the recent adoption of the Lancaster Comprehensive Plan in October 2016. Industry standards indicate and advise that Master Plans be updated at a minimum of every ten years. It was prioritized that our existing plan should be updated.

The updated Trails Masterplan will identify community goals and objectives while adding pertinent elements and key connections to destinations throughout the city to include neighborhoods, retail, schools parks and open space and surrounding cities. The Trail Masterplan Update steps are as follows:

- Data Gathering
- Base Map Preparation & Site Review via Public Input Meetings with community, city staff; Council appointed Trails Advisory Committee and City Council
- Conceptual Trail Network Plan Creation
- Preliminary Trail Master Plan Creation
- Final Hike and Bike Trail Master Plan Creation presented to Park Board, Planning and Zoning Commission and City Council for final adoption

On August 25, 2018, the Trails Advisory Committee and associated City Staff conducted a benchmark tour. The Trails Advisory Committee also met October 23, 2018 and December 11, 2018.

On Tuesday, January 29, over 70 Lancaster residents attended a Community Input meeting regarding the updating of the Trails Masterplan. Those in attendance were able to get a full presentation from Dunaway Consultants that detailed opportunities in Lancaster's various character zones.

Council will receive a presentation from Dunaway Associates.

## LANCASTER CITY COUNCIL

### City Council Special Work Session

3.

**Meeting Date:** 10/07/2019

**Policy Statement:** This request supports the City Council 2019-2020 Policy Agenda

**Goal(s):** Healthy, Safe & Engaged Community

**Submitted by:** Carey Neal, Assistant to the City Manager

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#### **Agenda Caption:**

Discuss and receive a presentation on the National League of Cities (NLC) Love My City Campaign.

#### **Background:**

As prescribed in the City Council rules and procedures as amended August 2019, Section D. City Council Agenda Process, Subsection 1.b., Councilmember Nina Morris requested that an item be included on the City Council Special Work Session for the purpose of discussing the National League of Cities (NLC) Love My City Campaign.

The National League of Cities (NLC) is a resource and advocate for the nations cities and their leaders. NLC is dedicated to helping city leaders build better communities by conducting research, and gathering successful practices to help cities continue to innovate, and strengthen their economies, and create vibrant neighborhoods where people love to live. Since 1924, NLC has evolved into a leading membership organization providing education, research, support and advocacy to city leaders across the country.

The Love My City Campaign originated from a book titled "For the Love of Cities", written by Peter Kageyama. From that book, a partnership with NLC was created to help local leaders implement more meaningful bonds between communities and their residents. Through four pillars of work and a national campaign, NLC and communities across the country are answering the question: What does it mean to call a place home?

Councilmember Morris serves on the National League of Cities Community and Economic Development committee (CED); and the Youth, Education, and Families committee (YEF).

City Council will receive a presentation from Councilmember Nina Morris.

## LANCASTER CITY COUNCIL

### City Council Special Work Session

4.

**Meeting Date:** 10/07/2019

**Policy Statement:** This request supports the City Council 2019-2020 Policy Agenda

**Goal(s):** Healthy, Safe & Engaged Community

**Submitted by:** Carey Neal, Assistant to the City Manager

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#### **Agenda Caption:**

Discuss and receive a presentation on the National League of Cities (NLC) Youth, Education, Families (YEF) initiative.

#### **Background:**

As prescribed in the City Council rules and procedures as amended August 2019, Section D. City Council Agenda Process, Subsection 1.b., Councilmember Nina Morris requested that an item be included on the City Council Special Work Session for the purpose of discussing the National League of Cities (NLC) Youth, Education, Families (YEF) initiative.

The National League of Cities (NLC) is a resource and advocate for the nations cities and their leaders. NLC is dedicated to helping city leaders build better communities by conducting research, and gathering successful practices to help cities continue to innovate, strengthen their economies, and create vibrant neighborhoods where people love to live. Since 1924, NLC has evolved into a leading membership organization providing education, research, support and advocacy to city leaders across the country. Councilmember Morris serves on the National League of Cities Community and Economic Development committee (CED); and the Youth, Education, and Families committee (YEF).

City Council will receive a presentation from Councilmember Nina Morris.