



NOTICE OF REGULAR MEETING AGENDA
AIRPORT ADVISORY BOARD
LANCASTER REGIONAL AIRPORT
730 FERRIS ROAD, SUITE 101, LANCASTER, TEXAS



Tuesday, February 7, 2017 – 6:30 P.M.

CALL TO ORDER

CONSENT AGENDA: Items listed under the consent agenda are considered routine and are generally enacted in one motion. The exception to this rule is that a board member may request one or more items to be removed from the consent agenda for separate discussion and action.

1. Consider approval of minutes from the Lancaster Airport Advisory Board held on September 13, 2016.

ACTION:

2. Consider election of Chairman.
3. Consider election of Vice Chairman.

ADJOURNMENT

EXECUTIVE SESSION: The Lancaster Boards and Commission reserves the right to reconvene recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment pursuant to Section 551.071(2) of the Texas Government Code to seek legal advice concerning such subject.

ACCESSIBILITY STATEMENT: The Municipal Center is wheelchair-accessible. For sign interpretive services, call the City Secretary's office, 972-218-1311, or TDD 1-800-735-2989, at least 72 hours prior to the meeting. Reasonable accommodation will be made to assist your needs.

PURSUANT TO SECTION 30.06 PENAL CODE (TRESPASS BY HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.

CONFORME A LA SECCION 30.06 DEL CODIGO PENAL (TRASPASAR PORTANDO ARMAS DE FUEGO CON LICENCIA) PERSONAS CON LICENCIA BAJO DEL SUB-CAPITULO 411, CODIGO DEL GOBIERNO (LEY DE PORTAR ARMAS), NO DEBEN ENTRAR A ESTA PROPIEDAD PORTANDO UN ARMA DE FUEGO OCULTADA.

PURSUANT TO SECTION 30.07 PENAL CODE (TRESPASS BY HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY.

CONFORME A LA SECCION 30.07 DEL CODIGO PENAL (TRASPASAR PORTANDO ARMAS DE FUEGO AL AIRE LIBRE CON LICENCIA) PERSONAS CON LICENCIA BAJO DEL SUB-CAPITULO H, CAPITULO 411, CODIGO DE GOBIERNO (LEY DE PORTAR ARMAS), NO DEBEN ENTRAR A ESTA PROPIEDAD PORTANDO UN ARMA DE FUEGO AL AIRE LIBRE.

CERTIFICATE

I hereby certify the above Notice of Meeting was posted at the Lancaster City Hall on January 25, 2017 at 5:00 p.m.



Mark Divita,
Airport Manager

LANCASTER AIRPORT ADVISORY BOARD

Agenda Communication

February 7, 2017

Consider approval of minutes from the Lancaster Airport Advisory Board held on September 13, 2016.

This request supports the City Council 2016-2017 Policy Agenda.

Goal: Sound Infrastructure

Background

Attached for your review and consideration are minutes from the:

- Regular Meeting held on September 13, 2016

Recommendation

Staff recommends approval of the minutes.

Attachments

- September 13, 2016
-

Submitted by:

Mark Divita, Airport Manager



**MINUTES OF MEETING
AIRPORT ADVISORY BOARD
Tuesday, September 13, 2016
6:30 P.M.**



BOARD MEMBERS PRESENT:

Keith Hutchinson, Chairman
Andy Mungenast, Vice Chairman
Dr. Charles Waldrop, Jr.
John Stewart
Dean Byers
Tim Fagan

X
X
X
X
X
X

ALTERNATE PRESENT:

James Knight

X

CC LIAISON PRESENT:

Councilmember Jaglowski

STAFF PRESENT:

Mark Divita, Airport Manager

X

X Kellen Benbrook, Operations Supervisor

CALL TO ORDER: The meeting was called to order by Chairman Keith Hutchinson at 6:32 p.m. with a quorum present.

Item #1: Approval of Minutes from May 10, 2016 Meeting

Mr. Mungenast motioned for approval. This was seconded by Mr. Byers. The vote carried unanimously.

Item #2: Airport Manager Staff Report

Divita provided a brief on the airport's Terminal Building project. He noted the city is still awaiting word at the end of the fiscal year from Congresswoman Johnson's office if supplemental funds could be provided thus allowing the City to re-bid the project and start construction.

Divita noted that fuel sales are doing well and the Airport has sold more gallons this year as compared to last year.

Item #3: Discuss and consider election of officers to the Airport Advisory Board

Mr. Mungenast made a motion to table the item until next meeting of the board after the December reappointments. This was seconded by Mr. Byers. The vote carried unanimously.

Item #4: Set the Agenda for next meeting

- Approval of Minutes
- Airport Manager briefing
- Discuss and consider election of officers to the Airport Advisory Board
- Set agenda for next meeting

ADJOURNMENT: Dr. Waldrop moved to adjourn. After a second by Mr. Stewart, the motion was approved unanimously and the meeting adjourned at 6:40 p.m.

ATTEST:

APPROVED:

Mark Divita
Airport Manager

Keith Hutchinson
Chairman

LANCASTER AIRPORT ADVISORY BOARD

Agenda Communication

February 7, 2017

Consider election of a Chairman.

This request supports the City Council 2016-2017 Policy Agenda.

Goal: Sound Infrastructure

Background

Chairman and Vice Chairman of the Lancaster Airport Advisory Board to be elected.

Recommendation

No staff recommendation. This matter is at Board's discretion.

Submitted by:

Mark Divita, Airport Manager

LANCASTER AIRPORT ADVISORY BOARD

Agenda Communication

February 7, 2017

Consider election of a Vice Chairman.

This request supports the City Council 2016-2017 Policy Agenda.

Goal: Sound Infrastructure

Background

Chairman and Vice Chairman of the Lancaster Airport Advisory Board to be elected.

Recommendation

No staff recommendation. This matter is at Board's discretion.

Submitted by:

Mark Divita, Airport Manager