



**NOTICE OF SPECIAL MEETING  
LANCASTER CITY COUNCIL  
MUNICIPAL CENTER CITY COUNCIL CHAMBERS  
211 N. HENRY STREET, LANCASTER, TEXAS**



**Monday, June 6, 2016 - 5:00 PM**

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**CALL TO ORDER**

**CONSENT AGENDA:**

Items listed under the consent agenda are considered routine and are generally enacted in one motion. The exception to this rule is that a Council Member may request one or more items to be removed from the consent agenda for separate discussion and action.

1. Consider a resolution declaring a vacancy and ordering a Special Election for Councilmember District 4 of the City Council of the City of Lancaster Texas; providing for administration by Dallas County election administrator; providing for presiding election judge and an alternate presiding judge; providing for early voting; providing application for ballot by mail.

Considere la posibilidad de una resolución que declara una vacante y se ordena una Elección Especial para el concejal del Distrito 4 del Ayuntamiento de la ciudad de Lancaster Texas; proveer para la administración por administrador de elecciones del condado de Dallas; que prevé el presidente del tribunal electoral y un suplente juez presidente; proveer para la votación anticipada; proporcionando solicitud de voto por correo.

**ADJOURNMENT**

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**EXECUTIVE SESSION:** The City Council reserve the right to convene into executive session on any posted agenda item pursuant to Section 551.071(2) of the Texas Government Code to seek legal advice concerning such subject.

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**ACCESSIBILITY STATEMENT:** Meetings of the City Council are held in municipal facilities are wheelchair-accessible. For sign interpretive services, call the City Secretary's office, 972-218-1311, or TDD 1-800-735-2989, at least 72 hours prior to the meeting. Reasonable accommodation will be made to assist your needs.

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**PURSUANT TO SECTION 30.06 PENAL CODE (TRESPASS BY HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.**

**CONFORME A LA SECCION 30.06 DEL CODIGO PENAL (TRASPASAR PORTANDO ARMAS DE FUEGO CON LICENCIA) PERSONAS CON LICENCIA BAJO DEL SUB-CAPITULO 411, CODIGO DEL GOBIERNO (LEY DE PORTAR ARMAS), NO DEBEN ENTRAR A ESTA PROPIEDAD PORTANDO UN ARMA DE FUEGO OCULTADA.**

**PURSUANT TO SECTION 30.07 PENAL CODE (TRESPASS BY HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A**

HANDGUN THAT IS CARRIED OPENLY.

CONFORME A LA SECCION 30.07 DEL CODIGO PENAL (TRASPASAR PORTANDO ARMAS DE FUEGO AL AIRE LIBRE CON LICENCIA) PERSONAS CON LICENCIA BAJO DEL SUB-CAPITULO H, CAPITULO 411, CODIGO DE GOBIERNO (LEY DE PORTAR ARMAS), NO DEBEN ENTRAR A ESTA PROPIEDAD PORTANDO UN ARMA DE FUEGO AL AIRE LIBRE.

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**Certificate**

**I hereby certify the above Notice of Meeting was posted at the Lancaster City Hall on June 3, 2016 @ 5:00 p.m. and copies thereof were provided to the Mayor, Mayor Pro-Tempore, Deputy Mayor Pro-Tempore and Council members.**



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Sorangel O. Arenas  
City Secretary

## LANCASTER CITY COUNCIL

### City Council Special Meeting

Item 1.

**Meeting Date:** 06/06/2016

**Policy Statement:** This request supports the City Council 2015-2016 Policy Agenda

**Goal(s):** Civic Engagement

**Submitted by:** Sorangel O. Arenas, City Secretary

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### **Agenda Caption:**

Consider a resolution declaring a vacancy and ordering a Special Election for Councilmember District 4 of the City Council of the City of Lancaster Texas; providing for administration by Dallas County election administrator; providing for presiding election judge and an alternate presiding judge; providing for early voting; providing application for ballot by mail.

Considere la posibilidad de una resolución que declara una vacante y se ordena una Elección Especial para el concejal del Distrito 4 del Ayuntamiento de la ciudad de Lancaster Texas; proveer para la administración por administrador de elecciones del condado de Dallas; que prevé el presidente del tribunal electoral y un suplente juez presidente; proveer para la votación anticipada; proporcionando solicitud de voto por correo.

### **Background:**

The municipal Special Election for councilmember for District 4. The Special Election Day is Saturday, August 6, 2016.

### **Operational Considerations:**

The Dallas County Elections Administrator shall administer the Special Election.

Early voting will be held at the Lancaster Veterans Memorial Library. This location best serves the election process by offering sufficient space for the voters, easy entry/exit from the room (without entering the Library itself) and offers the necessary technology access for use by Dallas County Elections personnel. This location is familiar to our voters and has consistently been used in recent elections for early voting as well as for Election Day voting.

Voting on the Special Election date of August 6, 2016 will be held at the Lancaster Veterans Memorial Library

### **Legal Considerations:**

The City Attorney has reviewed the resolution ordering the special election.

Pursuant to state and federal laws, the resolution (Election Order) is provided in English and Spanish. In addition, the caption on the City's agenda for this meeting is in English and Spanish.

**Public Information Considerations:**

All requirements for the posting and publishing of the election order will be completed as outlined in the resolution.

**Attachments**

Resolution

Spanish Resolution

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**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, TEXAS, DECLARING A VACANCY AND ORDERING A SPECIAL ELECTION FOR COUNCILMEMBER DISTRICT 4 OF THE CITY COUNCIL OF THE CITY OF LANCASTER TEXAS; PROVIDING FOR ADMINISTRATION BY DALLAS COUNTY ELECTION ADMINISTRATOR; PROVIDING FOR PRESIDING ELECTION JUDGE AND AN ALTERNATE PRESIDING JUDGE; PROVIDING FOR EARLY VOTING; PROVIDING APPLICATION FOR BALLOT BY MAIL; PROVIDING A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, James Daniels had been elected as a City Councilmember for District 4 of the City of Lancaster Texas; and

**WHEREAS**, the term of such councilmember will expire in May 2017; and

**WHEREAS**, Mr. Daniels passed away on Tuesday, May 10, 2016; and

**WHEREAS**, the City Council determines that the qualifications of its members; and

**WHEREAS**, the City Council desires to declare a vacancy; and in accordance with the Texas Constitution and Lancaster Home Rule Charter order a special election to fill the unexpired term of Councilmember District 4 of the Lancaster City Council, Lancaster, Texas.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANCASTER, TEXAS:**

**SECTION 1.** That the City Council of the City of Lancaster, Texas, hereby declares that there is a vacancy for Councilmember District 4 for the City Council of the City of Lancaster, Texas.

**SECTION 2.** That the City Council hereby orders a special election in conformity with the Texas Constitution and the Home Rule Charter of the City of Lancaster, Texas, to be held on August 6, 2016 to elect a City Councilmember for District 4 of the City Council of the City of Lancaster, Texas to serve the remainder of the unexpired term.

**SECTION 3.** That the special election shall be administered by the Dallas County Elections Administrator in accordance with the provisions of the Texas Election Code.

**SECTION 4.** That a Presiding Election Judge and an Alternate Presiding Election Judge shall be appointed in accordance with the Special Election.

**SECTION 5.** That early voting by personal appearance shall be conducted at the Lancaster Memorial Library, 1600 Veterans Memorial Parkway Lancaster, Texas. Early voting will be conducted on weekdays beginning Wednesday, July, 20, 2016, through Friday, July 22, 2016, 8:00 a.m. – 5:00 p.m. Monday, July 25, 2016, through Friday, July 29, 2016, 8:00 a.m. – 5:00 p.m. Saturday, July 30, 2016, 8:00 a.m. – 5:00 p.m. Sunday, July 31, 2016, 1:00 p.m. – 6:00 p.m. Monday, August 1, 2016 and Tuesday, August 2, 2016, 7:00 a.m. – 7:00 p.m. Qualified residents of Lancaster may vote early for the Special Election, by personal appearance at either the Lancaster City Hall or at any other branch locations as published by Dallas County. Application can be submitted by Mail, Carrier Delivery, Fax or Email. Application for a ballot by mail shall be mailed: Toni Pippins-Poole, Early Voting Clerk Dallas County Elections Department Health & Human Services Building 2377 N. Stemmons Freeway, Suite 820 Dallas, Texas 75207 Email: [evapplications@dallascounty.org](mailto:evapplications@dallascounty.org) Fax: 214-819-6303 Application for ballot by mail must be received no later than the close of business on August 2, 2016.

**SECTION 6.** That the City Secretary shall present such returns to the City Council for the canvassing of said election. Such canvass shall be conducted by the City Council not earlier than the 8th day nor later than the 11th day after the election.

**SECTION 7.** That this Resolution shall take effect immediately from and after its adoption and it is so resolved.

**DULY PASSED** and approved by the City Council of the City of Lancaster, Texas, on this the 6th day of June, 2016

**ATTEST:**

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Sorangel O. Arenas, City Secretary

**APPROVED:**

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Marcus E. Knight, Mayor

**APPROVED AS TO FORM:**

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Robert E. Hager, City Attorney

## RESOLUTION NO.

**POR CUANTO**, James Daniels había sido elegido como miembro del Concejo Municipal por el Distrito 4 de la ciudad de Lancaster Texas; y  
**CONSIDERANDO**, que el plazo de tales concejal se vence en mayo de 2017 y

**POR CUANTO**, el Sr. Daniels falleció el martes 10 de mayo de, de 2016; y

**CONSIDERANDO**, que el Ayuntamiento determine que la cualificación de sus miembros; y

**POR CUANTO**, el Ayuntamiento desea declarar una vacante; y de conformidad con la Constitución de Texas y Lancaster Carta de Autonomía de pedir una elección especial para llenar el resto del mandato de Concejal del Distrito 4 del Ayuntamiento de Lancaster, Lancaster, Texas.

**POR TANTO, SE RESUELVE POR EL AYUNTAMIENTO DE LA CIUDAD DE LANCASTER, TEXAS:**

**SECCIÓN 1.** Que el Ayuntamiento de la ciudad de Lancaster, Texas, declara por la presente que existe una vacante para el concejal del Distrito 4 para el ayuntamiento de la ciudad de Lancaster, Texas.

**SECCIÓN 2.** Que el Ayuntamiento resuelve una elección especial de conformidad con la Constitución de Texas y la Carta de Autonomía de la Ciudad de Lancaster, Texas, que tendrá lugar el 6 de agosto de 2016 para elegir a un Miembro del Concejo Municipal por el Distrito 4 de la Ciudad Consejo de la ciudad de Lancaster, Texas, para cumplir el resto de la parte restante del mandato.

**SECCIÓN 3.** Que la elección especial será administrado por el condado de Dallas Administrador de Elecciones de conformidad con lo dispuesto en el Código de Elecciones de Texas.

**SECCIÓN 4.** Que un juez presidente electoral y un juez presidente electoral alternativo serán designados de acuerdo con la elección especial.

**SECCIÓN 5.** Que la votación anticipada en persona se llevará a cabo en el Memorial Library Lancaster, 1600 Veterans Memorial Parkway Lancaster, Texas. La votación anticipada se llevará a cabo miércoles, julio 20, 2016 a viernes, julio 22, 2016, de 8:00 am - 5:00 pm, lunes, julio 25 2016 hasta el viernes, julio 29 2016, 8:00 am - 5:00 pm, Sábado, julio 30, 2016, 8:00 am - 5:00 pm, domingo, julio 31, 2016, 1:00 pm - 6:00pm, lunes, agosto 1 2016, y martes, Agosto 2, 2016 7:00 am - 7:00 pm, los residentes calificados de Lancaster pueden votar temprano en la Elección Especial en persona, ya sea en la ciudad de Lancaster Hall o en cualquier otro sucursales, según lo publicado

por el condado de Dallas. La aplicación puede ser enviada por correo, portador de la entrega, fax o correo electrónico. Solicitud de voto por correo deberá enviarse por correo:

Toni Pippins-Poole, Secretario de Votación Temprana  
Departamento de Elecciones del Condado de Dallas  
Salud y Servicios Humanos de construcción  
2377 N. Stemmons Freeway, Suite 820  
Dallas, Texas 75207

E-mail: [evapplications@dallascounty.org](mailto:evapplications@dallascounty.org)

Fax: 214-819-6303

Solicitud de voto por correo debe ser recibida a más tardar al cierre de las operaciones el 2 de agosto de 2016.

**SECCIÓN 6.** Que el Secretario de la Ciudad deberá presentar dichos retornos al Ayuntamiento para el escrutinio de dicha elección. Tal escrutinio se llevará a cabo por el Ayuntamiento, no antes de los 8 días ni después de los 11 días después de la elección.

**SECCIÓN 7.** Que la presente Resolución entrará en vigor inmediatamente desde y después de su adopción y se haya solucionado.

**DEBIDAMENTE APROBADA** y aprobado por el Consejo Municipal de la Ciudad de Lancaster, Texas, en este día 13 de junio de 2016.

**DOY FE:**

**APROBADO:**

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Sorangel Arenas, City Secretary

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Marcus E. Knight, Mayor

**APROBADO EN FORMA:**

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Robert E. Hager, City Attorney