



**NOTICE OF SPECIAL WORK SESSION AGENDA
LANCASTER CITY COUNCIL
JAMES R. WILLIAMS PUMP STATION
TRAINING ROOM, 1999 JEFFERSON, LANCASTER, TEXAS**



Tuesday, May 17, 2016 - 7:00 PM

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items, the staff is seeking consent from the Council or providing information in a written format.

Verbal Briefing: These items do not require extensive written background information or are an update on items previously discussed by the Council.

Regular Item: These items generally require discussion between the Council and staff, boards, commissions, or consultants. These items may be accompanied by a formal presentation followed by discussion and direction to the staff.

[Public comment will not be accepted during Work Session unless Council determines otherwise.]

Regular Items:

1. Discuss and receive a presentation of the City of Lancaster Equipment Replacement Plan for Fiscal Year 2016.
2. Discuss participation in the Fiscal Year 2016 Community Development Block Grant (CDBG) Program and use of allocated funds.
3. Receive a presentation regarding reimbursement of expenses incurred for the 4B –Cultural/Recreational Funds in an amount not to exceed \$6,200,000.
4. Discuss City Council Strategic Goal “Update our Compensation Survey and provide data to the Council on where our pay is relative to the established policy.”

Executive Session:

5. City Council shall convene into closed executive session pursuant to Section 551.071 to seek legal advice from the city attorney concerning vacancy of City Councilmember, Home Rule Charter and State Law.
6. Reconvene into open session.

ADJOURNMENT

EXECUTIVE SESSION: The City Council reserve the right to convene into executive session on any posted agenda item pursuant to Section 551.071(2) of the Texas Government Code to seek legal advice concerning such subject.

ACCESSIBILITY STATEMENT: Meetings of the City Council are held in municipal facilities are wheelchair-accessible. For sign interpretive services, call the City Secretary's office, 972-218-1311, or TDD 1-800-735-2989, at least 72 hours prior to the meeting. Reasonable accommodation will be made to assist your needs.

PURSUANT TO SECTION 30.06 PENAL CODE (TRESPASS BY HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.

CONFORME A LA SECCION 30.06 DEL CODIGO PENAL (TRASPASAR PORTANDO ARMAS DE FUEGO CON LICENCIA) PERSONAS CON LICENCIA BAJO DEL SUB-CAPITULO 411, CODIGO DEL GOBIERNO (LEY DE PORTAR ARMAS), NO DEBEN ENTRAR A ESTA PROPIEDAD PORTANDO UN ARMA DE FUEGO OCULTADA.

PURSUANT TO SECTION 30.07 PENAL CODE (TRESPASS BY HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY.

CONFORME A LA SECCION 30.07 DEL CODIGO PENAL (TRASPASAR PORTANDO ARMAS DE FUEGO AL AIRE LIBRE CON LICENCIA) PERSONAS CON LICENCIA BAJO DEL SUB-CAPITULO H, CAPITULO 411, CODIGO DE GOBIERNO (LEY DE PORTAR ARMAS), NO DEBEN ENTRAR A ESTA PROPIEDAD PORTANDO UN ARMA DE FUEGO AL AIRE LIBRE.

Certificate

I hereby certify the above Notice of Meeting was posted at the Lancaster City Hall on May 12, 2016 @ 5:00 p.m. and copies thereof were provided to the Mayor, Mayor Pro-Tempore, Deputy Mayor Pro-Tempore and Council members.



Sorangel O. Arenas
City Secretary

LANCASTER CITY COUNCIL

City Council Work Session

Item 1.

Meeting Date: 05/17/2016

Policy Statement: This request supports the City Council 2015-2016 Policy Agenda

Goal(s): Financially Sound, City Government

Submitted by: Jermaine Sapp, Director Equipment & Facilities

Agenda Caption:

Discuss and receive a presentation of the City of Lancaster Equipment Replacement Plan for Fiscal Year 2016.

Background:

The City of Lancaster manages a large fleet of vehicles and equipment to perform needed services. Staff presented a replacement plan to Council in May 2012 and it was accepted in September 2012. Staff has been utilizing and updating the plan annually.

Council will receive a presentation regarding the current equipment replacement plan.

LANCASTER CITY COUNCIL

City Council Work Session

Item 2.

Meeting Date: 05/17/2016

Policy Statement: This request supports the City Council 2015-2016 Policy Agenda

Goal(s): Sound Infrastructure

Submitted by: Jim Brewer, Director of Public Works

Agenda Caption:

Discuss participation in the Fiscal Year 2016 Community Development Block Grant (CDBG) Program and use of allocated funds.

Background:

The City of Lancaster is eligible to receive \$197,347 in Community Development Block Grant (CDBG) funds for fiscal year 2016.

CDBG funds are administered through Dallas County and may only be used on projects that eliminate blight, eliminate a community threatening condition or primarily benefit low/moderate income residents. The primary objective of the program is to develop sustainable urban communities that meet the public service and housing needs of low and moderate income households. Federal rules allow each community to tailor its program to address specific local needs.

Historically the City of Lancaster has used this funding for residential roadway projects. For the past four years council has approved eleven roadway project(s) in low to moderate income areas for reconstruction.

Below is a recap of CDBG funding:
2016 Community Development Block Grant Allocation \$197,347

Operational Considerations:

Staff has coordinated with Dallas County to ensure eligibility of projects. Dallas County processes applications and forwards them to the United States Department of Housing & Urban Development for final approval. In order for Dallas County to meet the required federal submission deadline, cities participating in the program, must submit the application(s) for eligible projects by June 1, 2016. Funds become available and construction can proceed after October 1, 2016.

Council will receive a presentation regarding eligible projects.

Attachments

Low 2 Moderate Areas

LANCASTER CITY COUNCIL

City Council Work Session

Item 3.

Meeting Date: 05/17/2016

Policy Statement: This request supports the City Council 2015-2016 Policy Agenda

Goal(s): Financially Sound, City Government

Submitted by: Rona Stringfellow, Assistant City Manager

Agenda Caption:

Receive a presentation regarding reimbursement of expenses incurred for the 4B –Cultural/Recreational Funds in an amount not to exceed \$6,200,000.

Background:

City funds have supplemented the 4B fund up to the last fiscal year 2014/2015 from the General Fund. Fiscal Year 2015/2016, the 4B fund has been self-supported. During previous audits, BKD, the City's auditor has indicated that the city would need to make a decision as to how and when the 4B fund would begin to repay the supplemented funds back to the City's General Fund in addition to paying the debt payments back to the City's General Fund.

Council will receive a presentation.

LANCASTER CITY COUNCIL

City Council Work Session

Item 4.

Meeting Date: 05/17/2016

Policy Statement: This request supports the City Council 2015-2016 Policy Agenda

Goal(s): Professional and Committed City Workforce

Submitted by: Dori Lee, Director of Human Resources

Agenda Caption:

Discuss City Council Strategic Goal "Update our Compensation Survey and provide data to the Council on where our pay is relative to the established policy."

Background:

We have worked collaboratively and strategically with the City Council regarding employee compensation and retention. Compensation has been an objective of the Council for the past three years. It remains a City Council objective. While we still have progress to make, we have accomplished milestones with compensation, equipment replacement, comparable benefits and creating opportunities for career progression.

In 2013/2014 City Council approved a 3% increase to the pay plan. In 2014/2015 City Council approved a 5% increase to the pay plan. 2015/2016 City Council approved a 2% increase to the pay plan; totaling a 10% increase overall to the pay plan for the past three years.

City Council will receive a presentation regarding our pay plan in comparison to the market.

LANCASTER CITY COUNCIL

City Council Work Session

Item 5.

Meeting Date: 05/17/2016

Policy Statement: This request supports the City Council 2015-2016 Policy Agenda

Goal(s): Professional and Committed City Workforce

Submitted by: Sorangel O. Arenas, City Secretary

Agenda Caption:

City Council shall convene into closed executive session pursuant to Section 551.071 to seek legal advice from the city attorney concerning vacancy of City Councilmember, Home Rule Charter and State Law.

LANCASTER CITY COUNCIL

City Council Work Session

Item 6.

Meeting Date: 05/17/2016

Policy Statement: This request supports the City Council 2015-2016 Policy Agenda

Goal(s): Professional and Committed City Workforce

Submitted by: Sorangel O. Arenas, City Secretary

Agenda Caption:

Reconvene into open session.

Background:

This agenda item allows City Council to take action necessary, if any, on item(s) discussed in Executive Session.