



MINUTES OF MEETING
LANCASTER RECREATIONAL DEVELOPMENT
CORPORATION (LRDC – 4B)



Lancaster Recreation Center (Classroom)
1700 Veterans Memorial Parkway
Lancaster, TX 75134
Monday, March 21, 2011
6:00 pm

Board Members Present:

Darwin Isham
Abe Cooper
Mary Sykes
Cecelia Rutherford
Willene Watson
Spencer Hervey
LaShonjia Harris
Coy Poitier

Staff & Guest Present:

Sean Johnson, Director (Parks and Recreation)
Vernon Pellum, Recreation Superintendent
Jodi Griggs, Parks Superintendent

Cynthia D. Williams, Board Secretary

Call to Order

Mr. Hervey, President, called the meeting to order at 6:00 pm. A quorum was present.

Agenda Item #2

Consider Approval of Minutes (February 21, 2011)

Mr. Hervey opened the floor for discussion of the February 21, 2011 minutes. There was no discussion or comments.

Mr. Hervey opened the floor for motions of approval of the February 21, 2011 Minutes. Mrs. Sykes moved to accept the minutes as written. Ms. Watson seconded motion. Motion carried unanimously.

Agenda Item #3

Bylaws Training – Overview/Orientation (Dolle Downe, City Secretary)

Mr. Johnson reported that due to schedule conflict, Ms. Downe will not be here tonight. With the approval of the Board, we will Table this Agenda Item until our next meeting. Furthermore, the Agenda Item should read, “Boards and Commissions Policy and Procedures and Texas Open Meetings Act Requirements.”

Board approved rescheduling of meeting.

We will add this Agenda Item to our next meeting.

Agenda Item #4 Amphitheatre Update (Sean Johnson, Director)

Mr. Johnson reported that the bid tabs came in. The bids are over budget. We are looking at ways to bring cost down through valued engineering. He reported that he met with Halff Associates, Inc. last Thursday at which time Halff and associates gave staff recommendations for consideration.

Mr. Hervey voiced his disappointment with the progress of this project and would like to see a copy of the Contract. He would be interested in seeing those bids. He suggested, "Reshaping the hill instead of shoveling all that dirt." He feels this is a waste of taxpayer money; redoing that hill. He made a request to Dawn Berry (Purchasing Agent) to see what the contractor saw, but has not received it yet. He cannot tell his City Council person what is going on with this project. Mr. Hervey feels that whatever we gave Halff Associates, Inc. and the general contractor, the Board should be able to see.

Mr. Johnson reported that we are looking at ways to keep project within original allocated budget through valued engineering. Mr. Johnson reiterated that the Amphitheatre would not come out of LRDC – 4B funds rather CO bond money, however does encourage board member input.

Ms. Watson request to see a copy of bids, contracts, scopes, etc. She would like to see the lowest bid and the highest bid. Staff will submit this request.

Agenda Item #5 Subcommittee Update – Development Plan

Due to scheduling conflicts, the first meeting of this Subcommittee cancelled.

Mr. Johnson reported that he checked with other cities and found that they do not have Development Plans. What they do have is Comprehensive Plans. Mr. Johnson found that most cities Development Plans are actually their Parks, Recreation and Open Space Master Plans. We can pull projects from the Parks, Recreation and Open Space Master Plan and form a Development Plan.

Mrs. Sykes reported that she has been to the archive and found information from the Library Long Range Plan. She will bring her information to the Subcommittee Meeting. Mr. Johnson gave Mr. Hervey a copy of the City of Desoto' comprehensive development plan for review.

Agenda Item #6 Set Agenda for Next Meeting

- Boards and Commissions Policy and Procedures and Texas Open Meetings Act Requirements.
- Subcommittee Update – Development Plan

Agenda Item #7 Adjournments

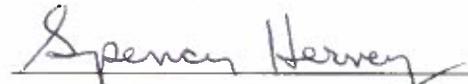
Mr. Isham moved to adjourn. Mr. Poitier seconded motion. Motion carried unanimously. Meeting adjourned at 6:23 p.m.

ATTEST:



Cynthia D. Williams, Administrative Secretary

APPROVED:



Spencer Hervey, President (LRDC – 4B)