

**REGULAR MEETING OF THE
ROLLING MEADOWS PUBLIC IMPROVEMENT DISTRICT
FIRE STATION #2
3132 HOUSTON SCHOOL ROAD
LANCASTER, TX 75134
WEDNESDAY – OCTOBER 14, 2020 – 6:00 PM**

**Virtual Meeting
ZOOM ID: 449 822 0881
ZOOM LINK: <https://us02web.zoom.us/j/82621269617>
CALL-IN NUMBER: +1 346 248 7799**

Due to the COVID-19 (coronavirus) State of Emergency and consistent with the Governor's Order regarding modifications to the Texas Open Meetings Act ("TOMA") and Executive Orders; the Public Improvement District will be meeting virtually following the stipulations allowed in the modified Texas Open Meeting Act for COVID-19 even though a quorum may present.

CALL TO ORDER:

ROLL CALL:

CITIZENS' COMMENTS:

AGENDA:

1. Discuss and Consider approval of last meeting Minutes (9-23-20)
2. Discuss and Consider accepting Anita Lott's resignation letter from the PID Board dated October 6, 2020.
3. Discuss and Consider obtaining a Rolling Meadows PID Community mailbox in lieu of a new management company for utility bills and invoices, etc. to be sent to Lee Houston and Christia Robinson for payment asap.
4. Discuss and Consider giving Christia Robinson authorization to acquire three (3) bids/quotes for repairing the second electrical outlet on the left fence off Beltline entrance and the North monument entrance of Rolling Meadows Community.
5. Discuss and Consider giving Christia Robinson authorization to acquire three (3) bids/quotes on Rolling Meadows Entrance Christmas Lights, etc.
6. Discuss and Consider giving Christia Robinson authorization to acquire three (3) bids/quotes for Rolling Meadows PID Community Newsletter promoting Public Safety, Security, etc. in the City of Lancaster.

ADJOURNMENT

CERTIFICATE

I hereby certify the above Notice of Meeting was posted at the Lancaster City Hall on October 9, 2020 at 4:55 PM and copies thereof were provided to the PID Board Advisory members.



Carey D. Neal, Jr.
Assistant to the City Manager

 10/9/20

Christia Robinson
PID Board Treasurer

A Rolling Meadow Public Improvement District (PID) Regular Meeting

Item#1

Meeting Date: 10/14/2020 6PM

Submitted by: Christia Robinson, PID Treasurer

Agenda Caption:

Discuss and consider approval of the last Rolling Meadow PID Meeting from September 23, 2020.

Background:

On September 23, 2020, the Rolling Meadow PID meet in a regular meet with quorum present to wit to discuss and consider matter pertaining to the Rolling Meadow PID. Attached for your review and consideration are the minutes of that meeting.

Operational Considerations:

N/A

Public Information Considerations:

This item is being considered at a regular meeting of the Rolling Meadow PID noticed in accordance with the Texas Open Meetings Act.

Options/Alternatives:

1. The Rolling Meadow PID board may approve the minutes, as presented.
2. The Rolling Meadow PID board may deny the minutes and request amendments be brought to the next regular meeting.

Attachments:

Rolling Meadow PID Minutes from September 23, 2020 meeting.

MINUTES
ROLLING MEADOWS
PUBLIC IMPROVEMENT DISTRICT (PID)
3132 HOUSTON SCHOOL ROAD - FIRE STATION #2
LANCASTER, TX 75134
WEDNESDAY – SEPTEMBER 23, 2020 – 6:00 PM

Virtual Meeting
Zoom ID: 449 822 0881
Call-in Number +1 346 248 7799

IMPORTANT NOTICE: Due to the COVID-19 (coronavirus) State of Emergency and consistent with the Governor's Order regarding modifications to the Texas Open Meetings Act ("TOMA") and Executive Orders; the Public Improvement District will be meeting via video or audio link due to the COVID-19 emergency situation following the stipulations allowed in the modified Texas Open Meeting Act for COVID-19.

A quorum of board members was physically present.

PID Board of Directors Present

Lee Houston, President
Johnny Hampton, Vice-President
Anita Lott, Secretary
Christia Robinson, Treasurer

Homeowner's Present - None

City Staff Present - None

Call to Order:

Mr. Houston called the meeting to order at 6:02 PM.

1. **MOTION:** Mr. Houston made a motion to approve the last PID meeting minutes (8-26-20) and Mr. Hampton seconded.
2. **MOTION:** The Board discussed the non-renewal of Goodwin & Company's Contract and to send a 30-day Cancellation Notice letter dated no later than 9-30-20. A **motion** was made by Ms. Robinson for non-renewal of Goodwin & Company's Contract and to construct the 30-Day Cancellation Notice letter for the Board. Mr. Houston **seconded**.
3 – Favored; 1 – Opposed (Anita Lott)
3. **MOTION:** The Board discussed and considered hiring a new PID Management Company as soon as possible. A **motion** was made by Mr. Hampton to hire a new management company and **seconded** by Ms. Lott. **4 - Favored; 0 - Opposed**.
4. **MOTION:** The Board discussed and considered the cancellation of Statewide Patrol, Inc. Services due to breach-of-contract per patrol reports received. Mr. Houston made a **motion** to send a 30-Day Cancellation Notice Letter constructed by Ms. Robinson and mailed Certified to Statewide Headquarters in Austin and copied to the Dallas Branch. Mr. Hampton **seconded**. **4 - Favored; 0 - Opposed**.
5. **MOTION:** The Board discussed and considered hiring a new patrol service (DFW Patrol) to start October 1, 2020. A **motion** was made by Ms. Robinson to hire DFW Patrol Service. Mr. Houston **seconded**. **4 – Favored; 0-Opposed**.
6. **MOTION:** The Board discussed and considered the community Christmas decorations not to exceed \$4,000 and Ms. Robinson is to locate the vendor. Mr. Houston **moved** and Ms. Lott **seconded**. **4– Favored; 0 – Opposed**.

ADJOURNMENT: A **motion** was made by Ms. Lott to adjourn the meeting. Mr. Hampton **seconded**.

The meeting adjourned at 7:27 PM.

A Rolling Meadow Public Improvement District (PID) Regular Meeting

Item#2

Meeting Date: 10/14/2020 6PM

Submitted by: Christia Robinson, PID Treasurer

Agenda Caption:

Discuss and consider formally accepting Anita Lott's resignation letter from the PID Board dated October 6, 2020.

Background:

On October 6, 2020, board member Anita Lott submitted a resignation letter from the Rolling Meadow PID board.

Operational Considerations:

The Rolling Meadow PID board must formally acknowledge the resignation of a board member by voting on the resignation and providing the information to the City Secretary as well as the City PID Liaison.

Public Information Considerations:

This item is being considered at a regular meeting of the Rolling Meadow PID noticed in accordance with the Texas Open Meetings Act.

Options/Alternatives:

N/A

Attachments:

N/A

A Rolling Meadow Public Improvement District (PID)Regular Meeting

Item#3

Meeting Date: 10/14/2020 6PM

Submitted by: Christia Robinson, PID Treasurer

Agenda Caption:

Discuss and consider giving authorization to Christa Robinson and Lee Houston to obtain a P.O. Box for the Rolling Meadow PID for all invoices to be received.

Background:

On September 23, 2020, the Rolling Meadow PID held a regular meeting to consider a letter of dismissal for the former management company Goodwin Inc. The management company's last day of service has been noted as October 6, 2020. Due to the dismissal of the management services, the PID needs to ensure they have a location for invoices and documents can be received on behalf of the PID.

Operational Considerations:

N/A

Public Information Considerations:

This item is being considered at a regular meeting of the Rolling Meadow PID noticed in accordance with the Texas Open Meetings Act.

Options/Alternatives:

1. The Rolling Meadow PID board may approve the motion to obtain a P.O. Box, as presented.
2. The Rolling Meadow PID board may deny the motion to obtain a P.O. Box and request additional services be brought to the next regular meeting.