

MINUTES**HISTORIC LANDMARK PRESERVATION COMMITTEE REGULAR MEETING OF
JULY 28, 2020**

**The Historic Landmark Preservation Committee of the City of Lancaster, Texas,
met in a Regular Session in the Council Chambers of City Hall on July 28, 2020 at
7:00 p.m. with a quorum present to-wit:**

Members Present:

Glenn Hooper, Chair
Patricia Siegfried-Giles, Vice Chair
Dee Hinkle
Paul Laurens Wiseman

Member Absent:

Amy Glover

City Staff:

Bester Munyaradzi, Senior Planner
Emma Chetuya, Planner
Alexandra Schrader, Planning Technician

Call to order:

Chair Hooper called the meeting to order at 7:00 p.m. on July 28, 2020.

Public Testimony:

At this time citizens who have pre-registered before the call to order will be allowed to speak on consent or action items on the agenda, with the exception of public hearings, for a length of time not to exceed three minutes. Anyone desiring to speak on an item scheduled for a public hearing is requested to hold their comments until the public hearing on that item.

There were no speakers.

CONSENT AGENDA:

Chair Hooper read the consent agenda.

1. **Consider approval of minutes from the Historic Landmark Preservation Committee (HLPC) Regular Meeting held on June 23, 2020.**

Committee Member Hinkle pulled the June 23, 2020 meeting minutes for further discussion.

Committee Members discussed necessary changes for staff to make to the June 23, 2020 minutes and staff noted that they will bring a revised version of the June 23, 2020 minutes to the next HLPC meeting.

HLPC-12

Historic Landmark Preservation Committee
July 28, 2020
Page 2 of 3

ACTION:

2. **HLPC20-07 Discuss and consider a Certificate of Appropriateness (COA) for the installation of an outdoor storage structure on the property addressed as 543 Wilson Street, Lancaster, Dallas County, Texas.**

Planner Chetuya gave the staff report and stated that the applicant is requesting to install a 10'x10'x10'6" outdoor storage structure composed of smart wood siding on the southwest corner of the subject site. The top two feet of the structure will be visible from Wilson Street.

The Lancaster Historic Residential Design Regulations (LHRDR) states that new outbuilding should be compatible in size, scale, proportion, spacing, texture, setbacks, height, materials, color and detail to adjacent or nearby buildings. It will be painted to match the existing home and is compatible with nearby outbuildings as demonstrated in the attached photos. The proposed outdoor storage building has a design that is unique from the existing home and meets the Lancaster Development Code's setback requirements. The proposed outbuilding is in compliance with the Lancaster Historic Residential Design Regulations. Staff recommends approval of the request as presented.

Applicant, Jana Martin, 543 Wilson Street, stated that the requested storage shed was for storage of math teaching supplies. Ms. Martin then stated that only the roof of the shed would be visible over the fence.

Committee Member Laurens Wiseman stated that the photo of the shed stated that the shed was 10 feet and 7 inches while the staff description of the shed was 10 feet and 6 inches.

Chair Hooper asked staff if they informed the applicant of the required setbacks. Planner Chetuya confirmed that the project will be in compliance with the LHRDR. Ms. Martin confirmed that the City had informed her of setbacks.

Chair Hooper asked the applicant if there were any City utilities or easements near the installation site of the shed. Ms. Martin stated that there were no water or sewer lines near the shed.

Vice Chair Siegfried-Giles thanked the applicant for participating in the meeting process to protect the integrity of the Historic District.

MOTION: Committee Member Hinkle made a motion, seconded by Vice Chair Siegfried-Giles to approve item 2. The vote was cast 4 for, 0 against.

MOTION: Vice Chair Siegfried-Giles made a motion to adjourn, seconded by Committee Member Hinkle. The vote was cast 4 for, 0 against.

The meeting was adjourned at 7:39 PM.

ATTEST:



Bester Munyaradzi, Senior Planner

APPROVED:


Glenn Hooper, Chair