

**NOTICE OF REGULAR MEETING
MILLBROOK EAST PUBLIC IMPROVEMENT DISTRICT (PID)**

Tuesday, August 18, 2020 6:00p.m.

Location: Virtual Meeting

ZOOM ID: 822 8603 9925

ZOOM LINK: <https://us02web.zoom.us/j/82286039925>

PASSWORD:962263

CALL-IN NUMBER: +1 346 248 7799

Due to the COVID-19 (coronavirus) state of emergency and consistent with the Governor's Order regarding modifications to the Texas Open Meetings Act ("TOMA"), and executive orders the Public Improvement District will be meeting virtually following the stipulations allowed in the modified Texas Open Meetings Act for COVID-19.

CALL TO ORDER:

CITIZEN COMMENTS:

ACTION:

1. Discuss and Consider a proposal from Blooming Green Landscape to enhance all Millbrook East Community Entrances and Common Areas.

ADJOURNMENT:

Certificate

I hereby certify the above Notice of Meeting was posted at the Lancaster City Hall on August 14, 2020 @ 5:30 p.m. and copies thereof were provided to the PID President, and PID board members in conjunction with the respective management company.



Carey D. Neal Jr.
Assistant to the City Manager



PID Board Representative

A Millbrook East Public Improvement District (PID) Regular Meeting

Meeting Date: 8/18/2020

Submitted by: Evelyne Dubois, PID President

Agenda Caption:

Discuss and consider a proposal from Blooming Green Landscape to enhance all Millbrook East Community Entrances and Common Areas.

Background:

On Thursday August 13, 2020, President Evelyne Dubois submitted a request via email to add an item to the agenda for the purpose of considering a proposal from Blooming Green Landscape to enhance all Millbrook East Community Entrances and Common Areas. A drawing of the proposed landscape, and the proposed invoice listing the scope of work is attached to this agenda for your review.

Operational Considerations:

Approval of this proposal must be accompanied by a full service agreement to be reviewed by City Staff to ensure all guidelines are followed according to the City of Lancaster PID policy.

Public Information Considerations:

This item is being considered at a regular meeting of the Millbrook East PID noticed in accordance with the Texas Open Meetings Act.

Options/Alternatives:

1. The Millbrook East PID board may approve the proposal, as presented.
2. The Millbrook East PID board may deny the proposal and request additional proposals.

Attachments:

Proposed Landscape Drawing and Proposed Invoice with scope of work.

INVOICE



INVOICE TO
Mill Brook East HOA
902 Chapman Dr.
Lancaster, TX 75146

INVOICE NO
186368

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
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Due on Receipt

QUANTITY	DESCRIPTION	UNIT PRICE	LINE TOTAL
16	Shrubs, 3-gallon Purple Plum Delight	\$20.00	\$320.00
1	Windmill Palm Tree 15 gallon	\$350.00	\$350.00
1	Ton River Rock (Colorado)	\$180.00	\$180.00
10	Flats Liriope Grass	\$20.00	\$200.00
10	Pink Flowers Flats	\$18.00	\$180.00
1	Soil & Mulch	\$250.00	\$250.00
1	Labor & Material	\$900.00	\$900.00

Subtotal	\$2,380.00
Sales Tax	\$196.35
Total	\$2,380.00