

## MINUTES

## LANCASTER CITY COUNCIL MEETING OF JUNE 13, 2016

The City Council of the City of Lancaster, Texas, met in a called Regular session in the Council Chambers of City Hall on June 13, 2016 at 7:00 p.m. with a quorum present to-wit:

**Councilmembers Present:**

Mayor Marcus E. Knight  
Deputy Mayor Pro Tem Stanley Jaglowski  
Mayor Pro Tem Carol Strain-Burk  
Marco Mejia  
Clyde C. Hairston  
Nina Morris

**City Staff Present:**

Opal Mauldin-Robertson, City Manager  
Rona Stringfellow, Assistant City Manager  
Kay Brown, Community Relations Coordinator  
Dori Lee, Human Resources Director  
Ed Brady, Director of Economic Development  
Jermaine Sapp, Equipment and Facilities Director  
Sean Johnson, Managing Director of Quality of Life & Cultural Services  
Baron Sauls, Finance Director  
Sam Urbanski, Interim Police Chief  
Robert Franklin, Fire Chief  
Fabrice Kabona, Assistant to the City Manager  
Alton Dixon, Purchasing Manager  
Mark Divita, Airport Manager  
Brad Boulton, Assistant Police Chief  
Joe White, Streets & Stormwater Foreman  
Sorangel O. Arenas, City Secretary

**Call to Order:**

Mayor Knight called the meeting to order at 7:00 p.m. on June 13, 2016.

**Invocation:**

Pastor Jones gave the invocation.

**Pledge of Allegiance:**

Deputy Mayor Pro Tem Jaglowski led the pledge of allegiance.

**Proclamation:**

Mayor Knight proclaimed June 19<sup>th</sup> to be Juneteenth Celebration Day and invited all citizens to join the City of Lancaster and the Best Southwest Cities of DeSoto, Duncanville, and Cedar Hill inco-sponsoring a Juneteenth Celebration on Saturday, June 18, 2016 in DeSoto, Texas.

Mayor Knight proclaimed the month of July as "National Recreation and Park Association" ("NRPA") month and encouraged all citizens to join in recognizing the important role of parks and recreation in the City of Lancaster.

**Citizens' Comments:**

Rishunddyn Luller, 520 N. Dallas Avenue, shared information on services provided to the citizens by the World Harvest Ministries and World Harvest Council of Government. She stated that the organization provides the following assistance: pledge assistance letters for individuals that need 30-45 extra days to pay the electric bill; Food Pantry on Wednesdays (10:00 am – 1:00 pm) and Friday (10:00 am – 5:00 pm); and the Clothes Closet to assist families with clothes and furniture.

Kay Brown, 211 N. Henry Street, shared that on May 22-23, 2016 the city participated in the Relay for Life event which included a city-wide team with staff and citizens. The purpose was to raise funds for education

and research of cancer. Ms. Brown stated that the goal was to reach \$1000.00 and with a \$500.00 donation from Frost Bank and Lancaster Officer Association the goal was surpassed with a total of \$2000.00. Donations are still being accepted through August 31, 2016 at relay.acsevents.org. She also shared that Juneteenth Celebration is Saturday, June 18, 2016 at Grimes Park, 501 E. Wintergreen Road, DeSoto, gates open at 4:30 p.m. with entertainment beginning at 6:00 p.m. The event is co-sponsored by the cities of DeSoto, Duncanville, Cedar Hill, and Lancaster and which will include family-friendly games, food, and activities.

**Consent Agenda:**

City Secretary Arenas read the consent agenda.

**C1. Consider approval of minutes from the City Council Special Meeting held on May 2, 2016; City Council Regular Meeting held on May 9, 2016; and City Council Special Work Session held on May 17, 2016.**

**C2. Consider a resolution approving the terms and conditions of a Special Election contract and Election Services Agreement with Dallas County Elections to conduct a Special Election for the election of one Councilmember for District 4 to fill an unexpired term to be held on Saturday, August 6, 2016.**

**Considere una resolución aprobando los términos y condiciones del Contrato y Servicios para la Elección Especial del Condado de Dallas Elecciones para llevar a cabo una elección especial para la elección de un Concejal por el Distrito 4 para llenar un término no vencido, que se celebrará el sábado, 6 de agosto 2016.**

**C3. Consider a resolution authorizing the City Manager to lease and assign on behalf of the city of Lancaster for T-hangar and T-spot non-commercial leases and assignments and assumptions for ground leases at the Lancaster Regional Airport from July 1, 2016 to June 30, 2017.**

**C4. Consider a resolution ratifying submission of applications to Dallas County for funding under the Fiscal Year 2016 U.S. Department of Housing and Urban Development, Community Development Block Grant (CDBG) Program for reconstruction of existing roadway: Lindenwood Boulevard from Dewberry to John Street and Percy Street from Cedardale Road to Lyle Street as primary project(s).**

**C5. Discuss and consider amending Ordinance 2014-06-07, adding Article 6.12000, Sections 6.12.001, Single-Family and Duplex Rental Property Regulations.**

**C6. Consider a resolution authorizing Dallas county to resell 908 Lancaster-Hutchins Rd, a tax foreclosed property, by public or private sell, to the highest qualified purchaser, as provided by Section 34.05 of the Texas Property Tax code.**

**C7. Discuss and consider an ordinance amending Chapter 1, Article 1, Section 1.01.009 of the Lancaster Code of Ordinance General Penalty for Violations of Code to increase fine and charges assessed for illegal dumping.**

**MOTION:** Councilmember Mejia made a motion, seconded by Mayor Pro Tem Strain-Burk, to approve consent items C1-C7 excluding items C3, C6, and C7. The vote was cast 6 for 0 against.

**C3. Consider a resolution authorizing the City Manager to lease and assign on behalf of the city of Lancaster for T-hangar and T-spot non-commercial leases and assignments and assumptions for ground leases at the Lancaster Regional Airport from July 1, 2016 to June 30, 2017.**

Deputy Mayor Pro Tem Jaglowski shared that the T-spot lease is not naming the correct individual to attest to the lease.

City Manager Mauldin-Robertson shared that discussion was made with Deputy Mayor Pro Tem Jaglowski about the correction needed. She shared that the lease form was approved by the City Attorney and the typo will be corrected to reflect our current City Secretary, Sorangel Arenas, versus the previous City Secretary, Dolle Downe.

Deputy Mayor Pro Tem Jaglowski inquired since the lease has not been corrected and provided, can the item still be considered for approval.

City Manager Mauldin-Robertson advised that the attachment is the form which contains the content of the language that has been previously approved. She shared that this item is brought forth for consideration to continue the process with the approval of the form that has been approved by the City Attorney with the language related to the lease and the terms of our leases. Also, she stated that the City Secretary can attest to her signatures and all the leases have the correct names on the leases.

Mayor Knight shared that as a governing body the item may be approved with the terms associated with the document.

Deputy Mayor Pro Tem Jaglowski stated that he does not have an issue approving the item but revealed his concern about information not being provided correctly.

City Manager Mauldin-Robertson suggested to table item C3 to the next council meeting meanwhile this item has been previously approved authorizing the City Manager to sign leases through June 30, 2016.

Mayor Pro Tem Strain-Burk suggested making a motion to include the correction of the City Secretary's name to approve consent item 3.

**MOTION:** Mayor Pro Tem Strain-Burk made a motion, seconded by Councilmember Hairston, to approve consent item C3 with the recommended change. The vote was cast 6 for 0 against.

**C6. Consider a resolution authorizing Dallas county to resell 908 Lancaster-Hutchins Rd, a tax foreclosed property, by public or private sell, to the highest qualified purchaser, as provided by Section 34.05 of the Texas Property Tax code.**

Mayor Pro Tem Strain-Burk pulled item to discuss ensuring the proper permits are in place prior to renovation.

**MOTION:** Mayor Pro Tem Strain-Burk made a motion, seconded by Deputy Mayor Pro Tem Jaglowski, to approve consent item C6. The vote was cast 6 for 0 against.

**C7. Discuss and consider an ordinance amending Chapter 1, Article 1, Section 1.01.009 of the Lancaster Code of Ordinance General Penalty for Violations of Code to increase fine and charges assessed for illegal dumping.**

Councilmember Mejia stated that illegal dumping is a major concern and applauds that the fine and charges assessed for illegal dumping are increased.

**MOTION:** Mayor Pro Tem Strain-Burk made a motion, seconded by Deputy Mayor Pro Tem Jaglowski, to approve consent item C7. The vote was cast 6 for 0 against.

**8. Consider an ordinance amending Ordinance 2016-03-03 granting a franchise agreement for the collection and removal of commercial solid waste and recycling to Republic Waste Services of Texas Ltd., by amending Section 1.**

City Manager Mauldin-Robertson stated that item 8 is for the reading into the record of the franchise agreement with Republic Waste Services to amend Section 1 of the ordinance granting the franchise agreement by removing the statement "commercial properties." She shared that there is currently a provider that has exclusive authority for commercial properties and a franchise agreement is allowed to be removed from industrial premises and development projects only within the City.

**MOTION:** Deputy Mayor Pro Tem Jaglowski made a motion, seconded by Mayor Pro Tem Strain-Burk, to approve item 8. The vote was cast 6 for 0 against.

**9. Consider a resolution approving an Interlocal agreement with the North Central Texas Council of Government (NCTCOG) for reimbursement of Grant funds for the Litter and Illegal Dumping Cleanup project.**

City Manager Mauldin-Robertson shared that item 9 was on December 14, 2015 agenda to approve the filing of a grant application with NCTCOG for the Litter and Illegal Dumping Cleanup project. The City of Lancaster has been awarded the grant in the amount not to exceed \$156,451.00. Staff is requesting authorization to sign the grant to for the ability to reduce illegal dumping, by purchasing a truck and trailer to collect illegally dumped brush/bulky items year-around throughout the city. Additionally, the city will also expand the public education outreach efforts to promote community cleanup events and educate citizens on the dangers of illegal dumping.

Director Sapp shared that the truck to be purchased is an International 4300, single-axle, with a 38-foot eject trailer will be equipped with a PTO Pump to eject the waste.

**MOTION:** Mayor Pro Tem Strain-Burk made a motion, seconded by Mayor Pro Tem Jaglowski, to approve item 9. The vote was cast 6 for 0 against.

**Executive Session:**

**10. City Council shall convene into closed executive pursuant to Section 551.072 of the Texas Government Code, discuss and deliberate the acquisition, purchase, exchange, lease or value of real property as deliberation in this open meeting would have a detrimental effect of the position of the City of Lancaster in negotiations with third persons.**

**11. Reconvene into open session. Consider and take appropriate action(s), if any, on closed/executive session matters.**

The City Council recessed for Executive Session at 7:35 p.m. and reconvened into open session at 8:14 p.m. No action was taken following Executive Session.

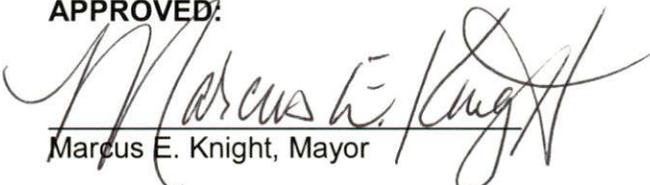
**MOTION:** Councilmember Hairston made a motion, seconded by Deputy Mayor Pro Tem Jaglowski, to adjourn. The vote was cast 6 for, 0 against.

The meeting was adjourned at 8:14 p.m.

**ATTEST:**

  
Sorangel O. Arenas, City Secretary

**APPROVED:**

  
Marcus E. Knight, Mayor