



NOTICE OF WORK SESSION AGENDA
LANCASTER CITY COUNCIL

James R. Williams Pump Station
Training Room, 1999 Jefferson



Monday, August 18, 2014 – 7:00 PM

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items, the staff is seeking consent from the Council or providing information in a written format.

Verbal Briefing: These items do not require extensive written background information or are an update on items previously discussed by the Council.

Regular Item: These items generally require discussion between the Council and staff, boards, commissions, or consultants. These items may be accompanied by a formal presentation followed by discussion and direction to the staff.

[Public comment will not be accepted during Work Session
unless Council determines otherwise.]

Regular Items:

- 1.** Receive and discuss a presentation from Republic [Allied] Waste Services regarding refuse and recycling services
- 2.** Discuss a proposed amendment to the Lancaster Development Code (LDC) regarding allowable building materials including but not limited to allowing greater than fifty percent (50%) cementitious material on exterior wall materials including exterior architectural elements such as fascia and soffit.
- 3.** Receive a presentation regarding the City of Lancaster Financial Policy.
- 4.** Receive a presentation regarding the City of Lancaster Investment Policy; as required by the Public Funds Investment Act, Chapter 2256 of the Local Government Code.
- 5.** Discuss proposed changes to the City of Lancaster Master Fee Schedule.
- 6.** Receive a presentation and discuss the Fiscal Year 2014-2015 proposed budget.

EXECUTIVE SESSION: The Council reserves the right to convene into executive session on any posted agenda item pursuant to Section 551.071(2) of the TEXAS GOVERNMENT CODE to seek legal advice concerning such subject.

ACCESSIBILITY STATEMENT: The Municipal Center is wheelchair-accessible. For sign interpretive services, call the City Secretary's office, 972-218-1311, or TDD 1-800-735-2989, at least 72 hours prior to the meeting. Reasonable accommodation will be made to assist your needs.

Certificate

I hereby certify the above Notice of Meeting was posted at the Lancaster City Hall on August 15, 2014 @ 1:30 p.m. and copies thereof were provided to the Mayor, Mayor Pro-Tempore, Deputy Mayor Pro-Tempore and Council members.



Sorangel O. Arenas
City Secretary

LANCASTER CITY COUNCIL
Work Session Agenda Communication
August 18, 2014

Item 1

Receive and discuss a presentation from Republic [Allied] Waste Services regarding refuse and recycling services.

This request supports the City Council 2014-2015 Policy Agenda.

Goal: Financially Sound City Government

Background

On December 14, 2009, the City Council amended the February 19, 2001 contract, as amended December 12, 2005 with Republic [Allied] Waste Services to provide refuse, recyclable materials, bulk and brush collection within the City.

At the March 17, 2014 work session, Council requested to receive quarterly updates from the refuse and recycling service provider. Council will receive a presentation from Republic Waste representatives regarding refuse and recycling services.

Submitted by:
Opal Mauldin Robertson, City Manager

LANCASTER CITY COUNCIL

Work Session Agenda Communication

August 18, 2014

Item 2

Discuss a proposed amendment to the Lancaster Development Code (LDC) regarding allowable building materials including but not limited to allowing greater than fifty percent (50%) cementitious material on exterior wall materials including exterior architectural elements such as fascia and soffit.

This request supports the City Council 2014-2015 Policy Agenda.

Goal: Quality Development

Background

As prescribed in the City Council Rules and Procedures as amended July 2013, Section 1 D. City Council Agenda Process, Councilmember Marco Mejia requested an item be included on the agenda for the purpose of providing a presentation to Council regarding allowable building materials for residential and commercial construction within the Lancaster Development Code.

At the April 21, 2014 City Council work session, City Council received a presentation from Councilmember Mejia advocating for the increased use of cementitious material as building material element on fascia, soffits, and on exterior wall materials.

Currently the LDC requires that residential home exterior walls be constructed of at least 80% standard masonry construction, excluding windows and doors, unless the wall is on a porch, patio, courtyard or breezeway, in which event, the wall may be of non-masonry construction. Hardy Plank or similar cementitious material may be used for up to 50% of the masonry requirement. Buildings with less than 80% shall require approval of the Planning and Zoning Commission.

Considerations

The proposed amendment will expand the building material menu to allow cementitious material in all applicable aspects of the exterior architectural construction including allowing 100% use of this material in the Historic Overlay District

- **Operational** – The Planning Division in conjunction with the Building Inspections Division will work in partnership with builders to review plans for conformance with the proposal.

- **Legal** – LDC amendments require a review and recommendation from the Planning and Zoning Commission. Staff will present the proposal to the Planning and Zoning Commission, if recommended for approval; the City Attorney will draft an ordinance.
- **Financial** – There are no financial considerations for the passage of this ordinance at this time. The proposed amendment to the ordinance will allow additional builder flexibility in the design and construction of homes in the City of Lancaster.
- **Public Information** – This item is being discussed at a regular work session of the City Council noticed in accordance with the Texas Open Meetings Act.

City Council will receive a brief presentation regarding the proposed amendments.

Recommendation

There is no recommendation at this time. Staff is seeking direction on sending proposed amendments to the Planning and Zoning Commission.

Attachments

- Section 14.503 District Development Standards and Section 14.504 Commercial Districts – Lancaster Development Code
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Submitted by:

Rona Stringfellow, Assistant City Manager

District Development Standards

District	Old District Name	Maximum Density	Dwellings per Lot	Minimum Sq. Ft./Dwelling ¹²	Front Yard Setback	Rear Yard Setback	Side Yard Setback	Max. Building Height
A-O	A-O	1 Unit /5 acres	1 Unit ¹	NA	40 ft.	25 ft.	10% of lot width, not to exceed 50 ft. ^{2,3,5}	35 ft.
SF-E	SF-ED	1 Unit /acre	1 Unit ¹	2,100 s.f.	30 ft.	10 ft. ^{2,3,5}	10 ft. ^{2,3,5}	35 ft. and 2.5 stories ⁴
SF-4	SF-1A	4 Units/acre	1 Unit ¹	2,100 s.f.	30 ft.	10 ft. ^{2,3,5}	10 ft. ^{2,3,5}	35 ft. and 2.5 stories ⁴
SF-5	SF-1	5 Units/acre	1 Unit ¹	1,750 s.f.	30 ft.	10 ft. ^{2,3,5}	10 ft. ^{2,3,5}	35 ft. and 2.5 stories ⁴
SF-6	SF-2 / SF-3	6 Units/acre	1 Unit	1,750 s.f.	30 ft.	10 ft. ^{2,3,5}	5 ft. ^{2,3,5}	35 ft. and 2.5 stories ⁴
ZL-7	SF-ZL	7 Units/acre	1 Unit	1,750 s.f.	30 ft.	10 ft. ^{2,3,5}	10 ft. ^{2,3,5}	35 ft. and 2.5 stories ⁴
2F-6	2F-1	6 Units/acre	2 Units	1,200 s.f. / 1,000 s.f. ⁷	30 ft.	10 ft. ^{2,3,5}	7 ft. ^{2,3,5}	35 ft. and 2.5 stories ⁴
TH-16	SF-A	16 Units/acre	1 Unit	1,500 s.f.	25 ft.	10 ft. ^{2,3,5}	0 or 10 ft. ^{2,3,5}	35 ft. and 2.5 stories ⁴
MH	MH-1	6 Units/acre	NA	1,350 s.f.	30 ft./15 ft. ⁸	10 ft. ^{2,3,5}	5 ft. ^{2,3,5}	35 ft. and 2.5 stories ⁴
MF-16	MF	16 Units/acre	NA	800 s.f. plus 100 s.f. / BR	30 ft.	10 ft. ³	10 ft. ³	35 ft. and 2.5 stories ⁴
NS	NS	0.5:1 FAR			25 ft.	0 ft./20 ft. ⁹	0 or 10 ft. ¹⁰	35 ft. and 2 stories
R	R	NA			25 ft.	0 ft./20 ft. ⁹	0 or 10 ft. ¹⁰	35 ft. and 2.5 stories
CH	CH / CT / CTH	1:1 FAR			25 ft.	0 ft./20 ft. ⁹	0 ft. or 20 ft. ¹⁰	140 ft./60 ft. ¹¹
CS	C	1:1 FAR			25 ft.	0 ft./20 ft. ⁹	0 ft. or 30 ft. ¹⁰	35 ft. and 2.5 stories
TC	NA	[Place Holder]						
ORT	NA	1:1 FAR			25 ft.	0 ft./20 ft. ⁹	0 ft. or 20 ft. ¹⁰	35 ft.
LI	LI	1:1 FAR			25 ft.	0 ft./20 ft. ⁹	0 ft. or 20 ft. ¹⁰	35 ft.
MI	MI	1:1 FAR			25 ft.	0 ft./20 ft. ⁹	0 ft. or 20 ft. ¹⁰	35 ft.
TND	NA	NA						

Notes:

- Guest Quarters/Secondary Living Units are allowed but must meet the standards for such units in Article IV Permissible Uses.
- For Residential Portable and Accessory Buildings Setback, see *Sub-Section 3.1 General Residential Standards*.
- Side yard setback adjacent to a side street must equal at least 85% of the minimum required front yard setback; 100% for MF and other non-residential uses.
- Accessory buildings such as garages without guest quarters/secondary living unit, shall be a maximum of 20 feet in height, 15 ft. in MH.
- Garages/Carports must be setback a minimum of 20 feet from side or rear property lines that they face.
- Corner lots should be a minimum of 10 % larger than the average internal lots.
- 1,200 s.f. for a 2-bedroom unit, 1,000 s.f. for a 1-bedroom unit.
- 30 ft. setback from a public roadway; 15 ft. from a private road.
- If rear wall contains windows or doors, then there shall be a 20 ft. setback from residentially zoned property.
- If sideyard is adjacent to a residentially zoned property, then a 10 ft. sideyard shall be required; 20 ft. in CH; 30 ft. in CS.
- 140 ft. in height, but shall not exceed 60 ft. in height within 100 ft. of a property zoned as MF, 2F or SF.
- The minimum Dwelling size is modified for a certain percentage of units by the requirement for Empty Nester type homes.

Sec. 14.502 Agriculture-Open Space District

(a) Agriculture (A-O) District

- (1) Purpose. The Agricultural District is a reserved area in which the future growth of the City might occur. It is the intent of this district that agricultural land be held in that use for as long as is practical and reasonable to promote orderly growth. This zoning is suitable for areas where development is premature because of a lack of utilities, capacity, or service, or where the ultimate land use has not been determined.

The zone is also to be used:

- A. To protect those areas that are unsuitable for development because of physical problems or potential health or safety hazards such as flooding. The use of the land would be permanently restricted to low intensity agricultural uses until such time as the property is proven to be suitable for development and is rezoned.
 - B. To provide a permanent greenbelt to preserve natural areas or open space buffer around uses that might otherwise be objectionable or pose environmental or health hazards.
 - C. No uses should be allowed that would be detrimental to urban land uses.
- (2) Permitted Uses. In general, farming and ranching-related activities and accessory uses, including the owner's single family dwelling on 5 acres or more provided that it can be served by septic and water provided on site, shall be allowed. However, no building or land may be used, unless in accordance with the use tables and requirements in *Article 14.400 Permissible Uses*.

Sec. 14.503 Residential Districts

(a) General Residential District Standards – All residential districts.

(1) Residential Unit Diversity

- A. Requirement for Single Family Districts. In order to ensure a diversity of housing types for young couples, empty-nesters and retirees, a portion of the total number of lots and units in certain Single Family zoning districts shall meet the standards for Empty-Nester Units.
 - 1. In residential subdivisions in SF-4, SF-5 and SF-6 zoning districts, developments of 20 or more acres in size which are being developed to within 20% of the maximum allowable density, shall contain a minimum of 20 percent Empty-nester Units.
 - 2. Such units shall fall under the district's overall density cap.
- B. Empty-Nester Units may include single family lots or two-story townhouses and are characterized as
 - 1. Single family living units which are 1,000 to 1,400 s.f. in size; Townhouses must be at least 1,200 s.f. with no maximum size. An SUP shall be required for units down to 850 s.f.
 - 2. Lots which are between 30 and 50 feet wide; Townhouses must be a minimum of 20 feet in width.

3. All such lots shall be within 300 feet of publicly accessible open space of at least 4,000 s.f. which has a minimum dimension of 50 feet. Single family or Townhouse lots must face or side onto this open space.
4. Notwithstanding the above, Empty-Nester units may also include homes designed and built to appear like a traditional large home, but which may include up to four living units meeting the size limitations above.

(2) Residential Facing Streets. Newly created residential subdivisions shall face or side homes on to streets and open space. Such subdivisions shall not be designed or laid out in a manner that will result in placing the rear of homes next to roadways. This may be achieved on major roadways by utilizing large lots (capable of including additional parking and on-site maneuvering), eyebrows, slip streets or courts. *Facing Homes on to Major Streets.*)

Exterior Wall Materials

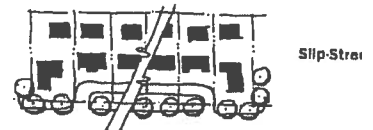
1. All buildings of 300 s.f. or more and over nine feet (9) tall shall have exterior walls constructed of at least eighty percent (80%) standard masonry construction, excluding windows and doors, unless the wall is on a porch, patio, courtyard, or breezeway, in which event, the wall may be of non-masonry construction. Hardy Plank or similar cementaceous material may be used for up to 50% of the masonry requirement. Buildings with less than 80% shall require approval of the Planning and Zoning Commission.
2. Buildings less than 300 s.f. and under 9 feet in height may be constructed with non-masonry materials, or may be all metal with a baked-on pre-painted surface, but must be screened from a public street or open space.
3. Exceptions to these requirements, including buildings for farm animals, may be permitted on a case by case basis by the Planning and Zoning Commission upon submission and approval of elevation drawings of the subject structure, and material samples.
4. Barns used for agricultural or farm animal purposes in AO districts are excluded from this masonry requirement.

(3) Residential Garages and Carports.

- A. Garages. In single family or duplex districts, parking garages must be located off an alley; or if accessed from the front street, must be located at least 20 feet behind closest corner of the front building façade for front entry garages, unless it is a "J-Swing" garage where the garage door is perpendicular to the street. "J-Swing" garages may only be permitted on lots which are 60 or more feet in width.



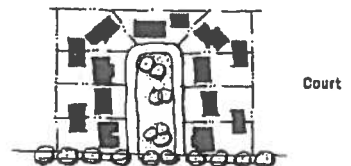
Eyebrow



Slip Street



Large Lot



Court

- B. Carports. In single family or duplex districts, carports must be located at least 20 feet behind the front building façade and be architecturally integrated with the main residential structure.
- C. Porte-cocheres. Porte-cocheres may be permitted provided that they are architecturally integrated with the primary structure.
- D. Height. The garage or carport, attached or unattached, may not exceed the height of the main structure.

(b) Neighborhood Infill Standards

- (1) Intent. The intent of Infill Standards is to preserve the community's special neighborhood areas and to—
 - A. Ensure compatible development on vacant lots and redevelopment of parcels, with the existing fabric of the neighborhood.
 - B. Preserve and enhance the neighborhood's unique character, and preserve property values.
- (2) Applicability. These standards apply to neighborhoods which were subdivided into individual residential lots of 20,000 s.f. or less, prior to 1960.
- (3) Standards.
 - A. Setbacks. The setback from the front and side property lines shall be in the order of the average setbacks of other developed properties on the same block face. In no case shall the setback exceed or be less than any other property on the block face.
 - B. Parking. On-site parking and the location of the residential garage shall conform to the predominant location in relationship to the site and primary building, as other sites on the block face.
 - C. Roof style and pitch. The roof style and pitch shall conform to the typical roofs in the block face.
 - D. Exterior Building Materials. Building materials shall reflect the materials in common use along the block face. However, Hardie Plank or a similar cementitious-fiber board plank in terms of warranty and finish may be used in place of wood siding. Such siding shall be similar in width and scale to the predominant siding on the block face.
 - E. Amenities. Front porches, windows on the street, and chimneys may also be required, where they are common in the block face or neighborhood.
 - F. Exceptions the following projects are exempt from the requirements of this sub-section:
 - 1. Any property that is being rebuilt within the original footprint and to within 10% of the same building area with the same exterior configuration and materials, and
 - 2. Any property located in a Neighborhood Preservation Overlay or Historic District.
- (4) Determination of Conformity.
 - A. The Director shall determine whether the proposed infill development meets the standards of this sub-section; or at his/her discretion, may refer such determination to the Commission.

- C. This zone allows medium density developments, and should be located where additional requirements for streets, water and fire protection, wastewater, drainage, and adequate open spaces are met. MF-16 uses should not run traffic through single-family neighborhoods, and should be located close to arterial or collectors capable of carrying the additional traffic.
 - D. Multi-Family developments are not necessarily a buffer between single-family and commercial uses, and should be property buffered from pollution and/or environmental hazards.
- (2) Permitted Uses. In general, duplex and apartment dwellings together with public, denominational and private schools, and public parks essential to create basic neighborhood units, may be allowed. However, no building or land may be used, unless in accordance with the use tables and requirements in *Article 14.400 Permissible Uses*.
- (3) Special Standards.
- A. Refuse Facilities. Every dwelling unit shall be located within two hundred fifty (250) feet of a refuse facility; measured along the designed pedestrian and vehicular travel way.
 - B. Open Space. Each lot of parcel of land, which is used for multifamily residents, shall provide open space on the same lot or parcel of land. Such open space shall be landscaped and improved for use by residents in engaging in recreation or social activity:
 - 1. Efficiency apartments and one-bedroom apartment units shall provide a minimum of 500 s.f. of usable open space per unit. For each additional bedroom over one (1), an addition 300 s.f. shall be provided.
 - 2. In meeting this requirement, a credit of 3 s.f. may be applied for each square foot utilized for swimming pools and adjacent decks, patios or lounge areas within 10 feet of a pool; developed or equipped children's play areas; and usable portions of recreational buildings. At the time of Site Plan approval, the Planning and Zoning Commission and /or City Council may allow a credit not to exceed 10% of the total required usable open space for adjacent and immediately accessible public parks or open space. The combined credit for areas calculated at a 3:1 basis and for public parks shall not exceed 50% of the total usable open space for an individual lot or parcel.
 - 3. At the time of Site Plan approval, the Planning and Zoning Commission and/or City Council may give full or partial credit for open areas that exceed a 4:1 slope, it is determined that such areas are environmentally significant and that their preservation would enhance the development.
 - C. Other Standards. No building or land may be used, unless in accordance with the development standards in this *Article 14.500 General* and *Article 14.500 Residential Districts* of this ordinance.

Sec. 14.504 Commercial Districts

(a) General Commercial District Standards

- (1) Mixed Use. Retail properties comprised of a total of 10 acres or more and zoned NS or R, may include residential loft units with a minimum of 800 s.f. in size and 2-story townhouses which are a minimum 1,200 s.f. in size, provided that they are integrated with the retail development and included on the approved Site Plan for the development. Such residential use may comprise up to 50% of the total amount of development on the site.

(2) Construction Materials.

- A. Exterior Walls. Each exterior wall shall consist of 100% masonry materials as defined in *Article 14.1300 Definitions - Masonry*, excluding doors and windows, on walls which are visible from a public street or open space.

All buildings shall have exterior walls constructed of stone, brick, glass block, tile, cast metal, cast or cultured stone, or a combination of those materials. The use of other cementaceous products (e.g. stucco, Hardy Plank, or other similar materials approved by the Building Official) shall be limited to 50% of the buildings exterior finishes where it will be applied under the highest standards for quality and durability. However, stucco may not be located in the first 8 feet above grade on a façade visible from a street or public area.

Exceptions to this requirement may be permitted on a case by case basis by the Planning and Zoning Commission or City Council upon submission and approval of elevation drawings of the subject structure, and material samples.

(3) Maximum Building Height.

- A. All Districts. The height limit for all structures shall be as established in the Districts governing the property on which the structures are located, and the exceptions to height setback standards below.

B. Building Height and Setback Exceptions for Commercial Districts.

Exceptions. The following features may be constructed 12 feet higher than the maximum height requirement of the zoning district in which the structure is located:

1. Chimneys, church spires, elevator shafts, and similar appendages not intended as places of occupancy or storage.
2. Flag poles and similar devices.
3. Heating and air conditioning equipment, solar collectors and similar equipment, fixtures, and devices.

Provided that they are:

1. Not more than one-third of the total roof area; and
2. Set back from the edge of the roof a minimum distance of two feet for every foot by which such features extend above the roof surface of the building to which they are attached.

(4) Building Articulation.

- A. Requirements. Facades shall meet the following minimum standards for articulation:

1. Horizontal Articulation. No building wall shall extend for a distance equal to 3 times the wall's height without having an off-set of 25% of the wall's height, and

Sec. 14.505 Industrial Districts

(a) General Industrial District Standards.

- (1) Construction Materials. Exterior Walls - Each exterior wall shall consist of 100% masonry materials as defined in *Article 14.1300 Definitions - Masonry*, excluding doors and windows, on walls which are visible from a public street or open space, including a minimum of 20% stone.

All buildings shall have exterior walls constructed of stone, brick, glass block, tile, cast metal, cast or cultured stone, or a combination of those materials. The use of other cementaceous products (e.g. stucco, Hardy Plank, or other similar materials approved by the Building Official) shall be limited to 50% of the buildings exterior finishes where it is deemed important as a design feature and where it will be applied under the highest standards for quality and durability. However, stucco may not be located in the first 8 feet above grade on a façade visible from a street or public area.

Exceptions to this requirement, including allowing concrete tilt-up walls, may be permitted on a case by case basis by the Planning and Zoning Commission or City Council upon submission and approval of elevation drawings of the subject structure, and material samples.

(2) Maximum Building Height.

A. All Districts. The height limit for all structures shall be as established in the Districts governing the property on which the structures are located, and the exceptions to height setback standards below.

B. Building Height and Setback Exceptions for Industrial Districts.

Exceptions. The following features may be constructed 12 feet higher than the maximum height requirement of the zoning district in which the structure is located:

1. Chimneys, church spires, elevator shafts, and similar appendages not intended as places of occupancy or storage.
2. Flag poles and similar devices.
3. Heating and air conditioning equipment, solar collectors and similar equipment, fixtures, and devices.

Provided that they are:

1. Not more than one-third of the total roof area; and
2. Set back from the edge of the roof a minimum distance of two feet for every foot by which such features extend above the roof surface of the building to which they are attached.

(3) Building Articulation.

A. Requirements. Facades which face streets shall meet the following minimum standards for articulation:

1. Horizontal Articulation. No building wall shall extend for a distance equal to 4 times the wall's height without having an off-set of 25% of the wall's height,

- C. No building or land may be used, unless in accordance with the development standards in this *Section 1 General* and *Section 4.1 Commercial District Standards* of this Article.

(f) Commercial Service (CS) District.

(1) Purpose.

- A. The Commercial Service District is established to provide adequate space and site diversification for commercial establishments may involve uses that would be objectionable in the other commercial districts or adjacent to residential districts. Included in this district are commercial uses that involve large volumes of truck traffic, outside operations and storage of materials and equipment, either for sale or as part of the business, excessive noise from heavy service operations, or any other possibly adverse influences.
- B. This district is commercial in nature, but has some aspects that are similar to industrial uses. The noise, traffic, litter, late night hours, outside storage of materials and equipment, and other influences that could be harmful to residential areas require adequate buffering from residential areas, and the traffic from such uses should not pass through residential areas at all, if possible. These areas should not be located in close proximity to residential areas of any type.
- C. Areas should not be zoned to this use unless they are located on or close to arterials capable of carrying commercial and truck traffic. They should be located close to major truck routes. Internal streets in such developments should be sized and strengthened to accommodate truck traffic. Fire protection should be adequate for large warehouse type operations, and the water, wastewater, and drainage systems should have enough existing capacity to support such development.

- (2) Permitted Uses. In general, commercial uses that may involve large volumes of truck traffic, outside operations and storage of materials and equipment may be allowed. However, no building or land may be used, unless in accordance with the use tables and requirements in *Article 14.400 Permissible Uses*.

(3) Special Standards.

A. Outside Storage.

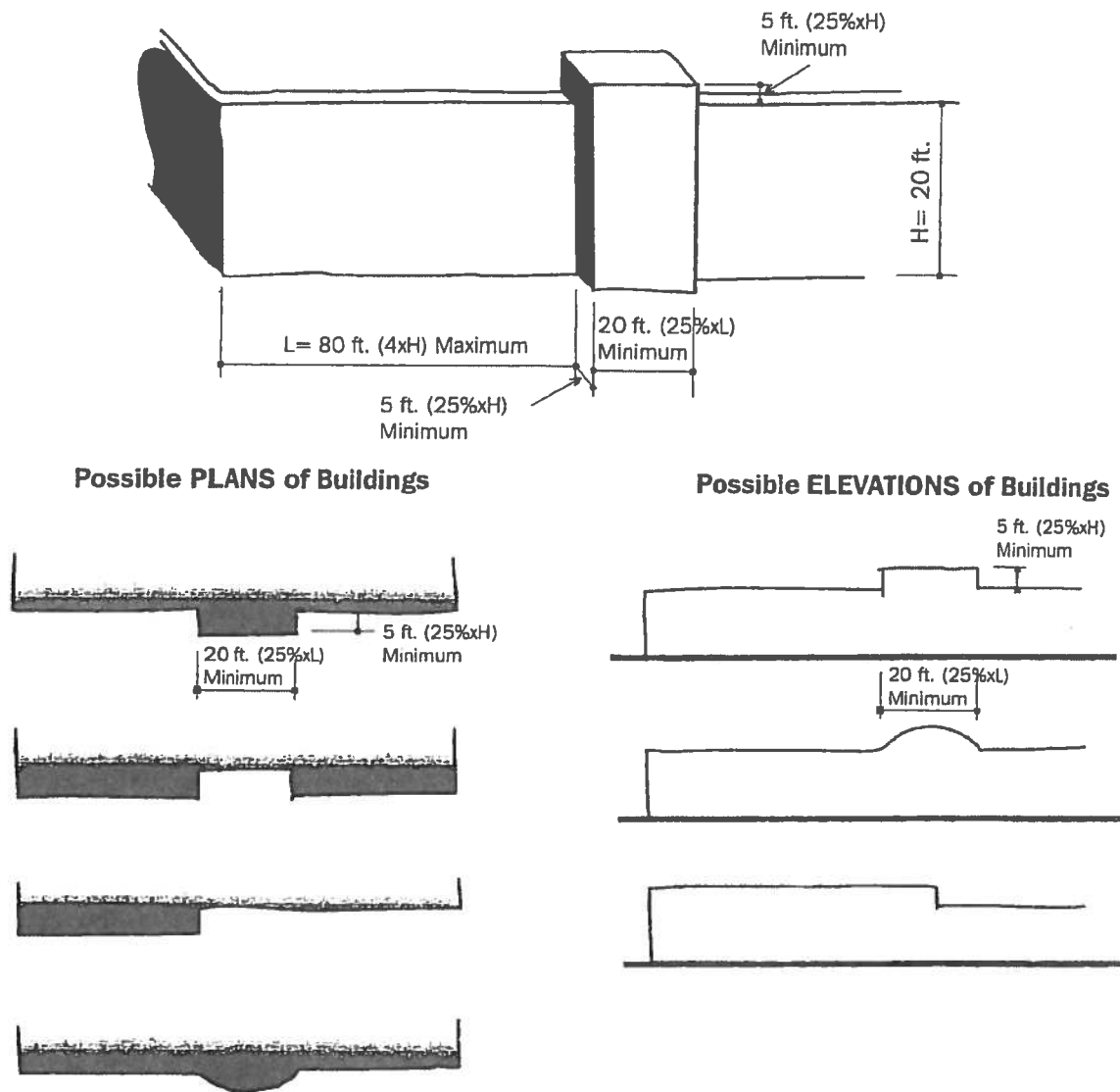
- 1. All outside storage shall be placed behind the front façade of the main structure. This does not apply to uses that allow incidental display, in which case only the amount of goods necessary for display purposes shall be exempt from this requirement.
- 2. All outside storage shall be screened from streets and public areas.

- B. No building or land may be used, unless in accordance with the development standards in this *Section 1 General* and *Section 4.1 Commercial District Standards* of this Article.

and that new plane shall extend for a distance equal to at least 20% of the maximum length of the first plane.

2. **Vertical Articulation.** No horizontal wall shall extend for a distance greater than 4 times the height of the wall without changing height by a minimum of 25% of the wall's height.

FIGURE 1 INDUSTRIAL BUILDING ARTICULATION EXAMPLE



LANCASTER CITY COUNCIL
Work Session Agenda Communication
August 18, 2014

Item 3

Receive a presentation regarding the City of Lancaster Financial Policy.

This request supports the City Council 2014-2015 Policy Agenda.

Goal: Financially Sound City Government

Background

Financial Policy Statements provide guidelines to enable the City to achieve and maintain a long-term stable and positive financial position, and also provide guidelines for the day to day planning and operations of the City's financial affairs. These policy statements are to be reviewed and refined annually as part of the budget preparation process to reflect current laws as well as significant changes in the City which will impact the prevailing policy.

The Finance Director will make a presentation regarding proposed revisions to the City of Lancaster Financial Policy.

Attachments

- FY 2013/2014 Financial Policy Statement
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Submitted by:
Cynthia A. Pearson, Director of Finance

RESOLUTION NO. 2013-09-70

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, TEXAS, ADOPTING THE CITY OF LANCASTER FINANCIAL POLICY PROVIDING FOR PRUDENT FINANCIAL MANAGEMENT OF ALL FUNDS TO ENABLE THE CITY TO MAINTAIN A LONG TERM STABLE AND POSITIVE FINANCIAL CONDITION AND PROVIDE GUIDELINES FOR THE DAY-TO-DAY PLANNING AND OPERATION OF THE CITY'S FINANCIAL MATTERS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lancaster Financial Policy is reviewed and refined annually as part of the budget preparation process; and

WHEREAS, the City of Lancaster Financial Policy provides for financial management through integrity, prudent stewardship, planning, accountability, full disclosure and communication regarding all City funds;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANCASTER, TEXAS THAT:

SECTION 1. The City of Lancaster Financial Policy, attached hereto and incorporated herein by reference as Exhibit "A", having been reviewed by the City Council of the City of Lancaster, Texas, and found to be acceptable and in the best interest of the City and its citizens is hereby in all things approved.

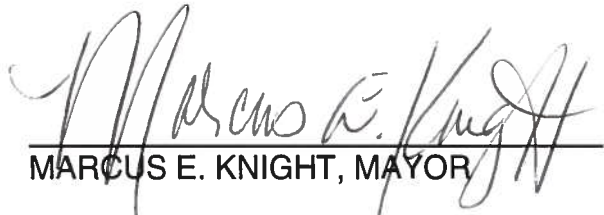
SECTION 2. This resolution shall take effect immediately from and after its passage, as the law and charter in such cases provide.

DULY PASSED and approved by the City Council of the City of Lancaster, Texas, on this the 9th day of September, 2013.

ATTEST:


DOLLE K. DOWNE, CITY SECRETARY

APPROVED:


MARCUS E. KNIGHT, MAYOR

APPROVED AS TO FORM:


ROBERT E. HAGER, CITY ATTORNEY

City of Lancaster, Texas

Financial Policy Statement

I. Purpose

The City of Lancaster is committed to financial management through integrity, prudent stewardship, planning, accountability, full disclosure and communication. The broad purpose of the Financial Policies is to enable the City to achieve and maintain a long-term stable and positive financial condition, and provide guidelines for the day-to-day planning and operations of the City's financial affairs.

The financial policy statements provide guidelines for the Finance Director in their role as Chief Financial Officer for the City.

Policy scope generally spans, among other issues, general goals, accounting, auditing, financial reporting, internal controls, operating and capital budgeting, fund balance or operating position concepts, revenue management, cash and investment management, expenditure control, debt management, and planning concepts, in order to:

- (a) Present fairly and with full disclosure the financial position and results of financial operations of the City in conformity to U.S. generally accepted accounting principles (GAAP); and
- (b) Determine and demonstrate compliance with finance-related legal and contractual issues in accordance with provisions of the City Charter, the Texas Local Government Code and other pertinent legal documents and mandates; and
- (c) Demonstrate good fiscal administration of the City's funds and promote accountability to its citizens; and
- (d) Provide precedents for future policy-makers and financial managers on common financial goals and strategies.

These fiscal policies will be reviewed and refined annually as part of the budget preparation process to reflect current laws as well as significant changes in the City which will impact the prevailing policy.

The budgeted funds for the City of Lancaster include:

- (a) General Fund: Accounts that are for all financial resources excluding those required to be accounted for in another fund, include basic governmental services such as police, fire, and public works.
- (b) Special Revenue Fund: Accounts that are for specific resources that are legally restricted for a specified purpose.

- (c) Debt Service Fund: Account used for the payment of general long-term debt principal and interest requirements.
- (d) Capital Projects Fund: Account used for the acquisition or construction of major capital facilities other than those financed by enterprise activities.
- (e) Enterprise Fund: This account includes the City's "business like" activities such as Water Waste Water, Golf, Airport and Sanitation Funds.

II. General

The City will follow a five-year review and optional rotation of external (independent) auditors. The auditors must demonstrate that they have the experience and adequate staffing to handle the City's audit in a timely manner. The audited financial statements should be prepared within 120 days of the close of the fiscal year.

Annual reporting will be done within the guidelines set forth in the Governmental Accounting and Auditing Financial Review and under the standards currently being set by the Governmental Accounting Standards Board. Interim activity reports will be made available to council and management.

Full disclosure will be provided in the financial statements and bond representations.

Financial systems will be maintained to monitor expenditures and revenues on a monthly basis with a thorough analysis and adjustment (if required) at mid-year.

The City will strive to maintain accounting policies and practices in the preparation of its annual financial report. The report will be presented to the Governmental Finance Officers Association for review of qualifications that meet those necessary to obtain the Certificate of Achievement for Excellence in Financial Reporting.

III. Staffing and Training

Staffing levels shall be adequate for the fiscal departments of the City to function effectively. Overtime shall be used only to address temporary or seasonal demands that require excessive hours. Possible ways to increase efficiency shall be explored before adding staff. However, the staffing levels shall not be inadequate or marginal such that the internal controls are jeopardized or personnel turnover rates are unacceptable.

The City shall support the continuing education efforts of all financial staff including the investment in time and materials for maintaining a current perspective concerning financial issues. Staff shall be held accountable for communicating, teaching, and sharing with other staff members all information and training materials acquired from seminars, conferences and related educational efforts.

IV. Revenues

The City shall strive to keep the revenue system simple which will result in a decrease of compliance costs for the taxpayer or service recipient and a corresponding decrease in avoidance to pay.

A certainty of the revenue source increases the reliability of the revenue system. The City shall try to establish certain revenue sources as well as consistent collection policies so that assurances can be provided that the revenue base will materialize according to budgets and plans.

The revenue system of the City shall strive to maintain equity in its structure. That is, the City shall seek to minimize or eliminate all forms for subsidization between entities, funds, services, utilities, or customers.

The benefits of a revenue shall exceed the cost of producing the revenue.

The City shall require that there be a balance in the revenue system. That is, the revenue base shall have the characteristic of neutrality as it applies to cost of service, willingness to pay and ability to pay issues.

The City shall use due caution in the analysis of any tax incentives that are used to encourage development.

Quarterly reports shall be prepared to compare actual revenues to budgeted and to determine the variances and decide actions to take thereon.

A desirable balance between elastic and inelastic revenue sources shall be attempted. Any changes in revenue structure shall result in the examination of this change.

Any potential grants shall be examined for matching requirements so that the source and availability of these funds may be determined before grant application is made. These revenue sources should be used only for capital improvements that are consistent with the Capital Improvements Plan whose operating and maintenance costs have been included in the operating budget.

One-time revenues shall not be used for on-going operations. Non-recurring revenues shall be used only for non-recurring expenditures. Care shall be taken not to use these revenues for budget balancing purposes.

The cumulative increase of revenue from the levy of property tax will not exceed the preceding fiscal year:

- Excluding taxable value gained through annexation or consolidation;
- Excluding the taxable value gained through new construction;
- Excluding increases mandated by the voters for debt service;
- Excluding 3% of the effective tax rate.

For services associated with a user fee or charge, the direct and indirect costs of that service shall be offset by a fee.

The fees based on user charges shall be reviewed annually to ensure continuing coverage of the cost of services. The City shall revise user fees with review of the City Council to adjust for the costs of inflation and additional recovery increments.

The City shall review and adopt utility rates annually that shall generate revenues required to fully cover operating expenditures, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital needs.

A method is established whereby the General Fund can impose a charge to the Utility Fund(s) for general and administrative services performed on the Enterprise Fund's behalf. The process shall be documented and disclosed to the City's auditors for review.

Interest earned from investment of available funds, whether pooled or not, shall be distributed to the funds from which monies were provided to be invested.

All revenue collections will be consolidated under Finance and be audited annually.

V. Expenditures

Quarterly reports shall be prepared showing actual expenditures compared to the adopted budget. Modifications within the operating categories (materials, supplies, and services) and/or modifications within the personnel and capital categories may be made with the approval of the City Manager.

Where appropriate, performance measures and productivity indicators shall be used as guidelines and reviewed for efficiency and effectiveness. This information shall be included in the annual budgeting process.

Purchases shall be made in conformation with the States formal bidding process and requirements. Recommendations of bids and contracts in excess of \$50,000 shall be presented to City Council for their formal approval.

VI. Operating Budget

Current operating revenue will be sufficient to support current operating expenditures. Debt or bond financing will not be used to finance current expenditures. Annually recurring revenue will not be less than annually recurring operating budget expenditures (operating budget minus capital outlay) or Council may authorize the City Manager to utilize unrestricted fund balance to make up the difference.

The City has developed a program to integrate performance measures and productivity indicators within the annual budget.

VII. Operating Position

Current expenditures shall be paid with current revenues. Deferrals, short-term loans, or one-time sources shall be avoided as budget balancing techniques. Reserves may be used for unanticipated emergencies or designated by Council.

The City will maintain an unallocated fund balance of an amount equal to a minimum of twelve (12) percent of the general operating budget. Any excess above the minimum will be designated to the Capital Improvement Program and the Equipment Replacement Program. These designations will be reviewed annually and authorized by the Council. The minimum twelve (12) percent unallocated fund balance will be used to avoid cash-flow interruptions, generate interest income, reduce need for short-term borrowing and assist in maintaining an investment-grade bond rating. The unallocated fund balance of other funds should be maintained as follows:

<u>Fund</u>	<u>Minimum</u>	<u>Target</u>	<u>Maximum</u>
Water/Wastewater Fund	12.00%	18.00%	25.00%
Airport Fund	12.00%	18.00%	25.00%
Golf Fund	12.00%	18.00%	25.00%
Debt Service Funds	10% of Current Year Debt Payment		

Periodic review of cash flow position shall be performed to determine performance of cash management and investment policies. A detailed policy structure shall be followed with respect to Cash/Treasury Management. The underlying theme shall be that idle cash shall be invested with the goals and objectives as identified in the City's Investment Policy.

Procedures shall be taken so as to maximize any discounts offered by creditors. Current liabilities shall be paid within 30 days of receiving the invoice. Accounts receivable procedures shall target for a maximum of 60 days of service.

VIII. Debt

Long Term Debt shall not be used for operating purposes. The life of the bonds shall not exceed the useful life of the projects.

When appropriate, self-supporting revenue bonds shall be issued before general obligation bonds.

Full disclosure of operations and open lines of communication shall be made to bond rating agencies. The City staff, with the assistance of bond counsel/advisors, shall prepare the necessary materials and presentation to the rating agencies.

The Debt Services Fund(s) reserves should equal ten percent (10%) of the current year's debt payment. This minimum does not include the amounts accruing for the next debt payment.

Interest earnings on bond proceeds shall be credited to the appropriate bond/capital fund.

The City shall elect to use a competitive bidding process in the sale of bonds unless the nature of the issue warrants a negotiated bid. In situations where a competitive bidding process is not elected, the bond counsel/advisors shall present the reasons why to the City. Also, the City shall participate in the selection of the underwriter with the assistance of the bond counsel/advisors in the case of a negotiated bid.

The bonds shall have a provision which allows them to be recalled after the tenth year of issue.

The City shall be actively involved in the selection of all bond counsel, advisors, underwriters, and paying agents. The City shall evaluate the merits of rotating professional advisors and consultants and the kinds of services and fee structures available from independent financial advisors, investment banking firms and commercial banks. Also, the City shall carefully itemize and scrutinize all costs associated with the issuance of bonds.

The City shall explore all funding alternatives in addition to long-term debt including leasing, grants, and other aid, developer contributions, capital recovery fees, and current funds.

The City will establish and maintain an equipment replacement fund. If any equipment is secured through a lease/purchase agreement, it will have a useful life of at least seven (7) years.

IX. Capital Infrastructure and Equipment Replacement

A Capital Improvement Program shall be adopted for a period of five (5) years and reviewed annually for prioritization, based on analysis of the City's infrastructure. The replacement and maintenance for capital items shall also be projected for the next five (5) years. Future maintenance shall be fully cost, providing sufficient funding for future maintenance and replacement. The City shall identify the estimated costs and potential funding sources for each capital project proposal before it is submitted to council for approval. The City shall determine the least costly financing method for all new projects.

Where applicable, assessments, pro-rata charges or other user-based fees should be used to fund capital projects which have a limited benefit to the whole City.

Assets shall be maintained to protect the government's investment and minimize the future replacement and maintenance costs.

The annual operating budget shall provide for adequate maintenance and issuance of all capital plant and equipment.

LANCASTER CITY COUNCIL

Work Session Agenda Communication

August 18, 2014

Item 4

Receive a presentation on the City of Lancaster Investment Policy; as required by the Public Funds Investment Act, Chapter 2256 of the Local Government Code.

This request supports the City Council 2013-2014 Policy Agenda.

Goal: Financially Sound City Government

Background

Annually the City of Lancaster reviews and adopts its Investment Policy as prescribed by the Public Funds Investment Act (PFIA), Chapter 2256 of the Texas Local Government Code. The Finance Director will present proposed revisions to the existing policy to be reflect eligibility for the Government Treasurers' Organization of Texas (GTOT).

GTOT is an affiliate of the Association of Public Treasurers of the United States and Canada. The Investment Policy Certification Program is awarded to organizations with policies that meet established criteria. The Cities of Coppell, Dallas, Grand Prairie and Plano have received this Certificate of Distinction in the North Texas area.

Attachments

- Investment Policy
-

Submitted by:

Cynthia Pearson, Director of Finance

Proposed Changes to the Investment Policy

August 18, 2018

Section IV Strategies – additional priorities were stated;

Section IV – C Internal Controls – compliance auditing;

Section VI - E Training requirement was added;

Section VII – D Exemption for Existing Investments;

Section VII – E City Council requirement to review/approve and adopt Authorized brokers;

Section IX Purchased securities must be held by a Third Party Safekeeping Agent;

Collateralization requirements changed from 100k to 250k in accordance with FDIC insurance coverage;

Securities pledged as collateral will be held in the City's name by an independent third party;

Section X – A Required Quarterly Reporting to Council;

Section X – B Performance Standards;

Section X – C Marking to Market.

EXHIBITS:

- A. Authorized Investment Officials
- B. Statement of Ethics and Conflict of Interest
- C. Approved Broker/Dealers, Financial Institutions and Investment Pools; and
- D. Certification by Business Organization.

All Proposed changes will be discussed and reviewed with Council during the Work Session.

LANCASTER CITY COUNCIL

Work Session Agenda Communication

August 18, 2014

Item 5

Discuss proposed changes to the City of Lancaster Master Fee Schedule.

This request supports the City Council 2014-2015 Policy Agenda.

Goal: Financially Sound City Government

Background

Each year as part of the budgeting process, City Council reviews proposed changes to the City's Master Fee Schedule. The Master Fee Schedule is adopted by resolution. Changes to the fee schedule may be made throughout the year, as needed, by resolution.

The Master Fee Schedule is comprehensive. This agenda item seeks Council's input regarding proposed changes in fees. Attached is the redlined fee schedule showing proposed changes.

Options/Alternatives

Staff requests Council's input on proposed changes to the Master Fee Schedule.

The Master Fee Schedule is scheduled for adoption as a part of the FY 2014-2015 budget adoption process. The effective date of the Master Fee Schedule will be October 1, 2014.

Attachments

- Airport Fee Survey
 - Fire Fee Survey
 - Library Fee Survey
 - Recreation/Facilities Survey
 - Utility Fee Survey
 - Draft Master Fee Schedule (redlined)
-

Submitted by:
Sorangel O. Arenas, City Secretary

Airport	T-Hangars - Small				T-Hangars - Medium				T-Hangars - Large				T-Hangars - Box				Tie Down Spot		Ground Lease		Fuel Flowage Fee (per gal)
	Wing-Span	Sqft	Current Mo. Rate	Proposed for FY15	Wing-Span	Sqft	Current Mo. Rate	Proposed for FY15	Wing-Span	Sqft	Current Mo. Rate	Proposed for FY15	Wing-Span	Sqft	Current Mo. Rate	Proposed for FY15	Current Mo. Rate	Proposed for FY15	Improved \$/sqft per yr	Unimproved \$/sqft per yr	
Addison	40ft	800	\$345		42ft	1122	\$460		57ft	1600	\$700		n/a	n/a	n/a		n/a		#	\$0.45-0.65	Public: \$0.12; Non-public: \$0.20
Arlington	36ft	890	\$215		37ft	1050	\$315		n/a	n/a	n/a		n/a	n/a	n/a		\$45		\$0.31-0.36	\$0.20-0.26	*
Cleburne	36ft	940	\$135	\$140	45ft	1274	\$195	\$200					50ft	3025	\$500	\$500	N/A		0.11	0.11	0.10
Dallas Exec.																					
Denton																					
Grand Prairie	39ft	978	\$200		41ft	1090	\$289		47ft	1438	\$416		?	5616	\$2.25		\$30		\$0.135	\$0.165	\$0.20 ♦
GPM Cont'd	41ft	987	\$210		41ft	1509	\$388		47ft	1950	\$549		?	2808	\$2.25		n/a		n/a	n/a	20% ♦
Lancaster	36ft	956	\$180	\$190	40ft	1018	\$205	\$205	50ft	1624	\$290	\$305	n/a	n/a	n/a		\$30	\$75	\$0.30	\$0.20	\$0.20
McKinney***	40ft	n/a	\$398		50ft	n/a	\$585		60ft	n/a	\$650		59ft	2,714	\$1,000		\$80		\$0.30	\$0.30	\$0.12
Mecham	40ft	907	\$350		41ft	983	\$350		41ft	997	\$350		n/a	n/a	n/a		\$80		\$0.32		\$0.12
Mesquite	40ft	910	\$220		42ft	1300	\$250		45ft	1428-1680	\$320-\$410		55-60ft	3600+	\$800-\$1250		\$75		N/A	N/A	N/A
Midway	n/a	n/a	n/a		41 ft	1419	\$210		47 ft	1584	\$247		66ft	3111-4620	\$774-\$1545		\$40		TBD **	n/a	TBD **
Spinks	n/a	n/a	n/a		n/a	n/a	n/a		n/a	n/a	n/a		n/a	n/a	n/a		n/a		\$0.27†	\$0.20‡	
Avg Fee:			\$182.50				\$335.42				\$475.33										

Notes:

KADS improved ground lease rates vary depending on the value and condition of the improvements.

Per gallon received

*KGKY FBO, Harrison Aviation, pays an annual lump sum "right to sell" fuel fee of \$25,099.69

*KFTW does not differentiate between improved and unimproved

† & ‡ KFWs †West side; ‡East Side -- lower rate as an incentive to develop on the East side(do not differentiate between improved and unimproved)

♦ based on the highest of the last 3 invoices from FBO

◆ Self-Fueling 20%

***McKinney acquired the airport's only FBO on November 1, 2013 to remove the middlemen and generate its own income in an effort to become as financially self-sufficient as possible.

**Midway currently in FBO contract negotiations; anticipate fuel flow fee will change. Considering changing ground lease rates. Design phase for new T-hangars to begin FY15.

FIRE SERVICES FEES

Ambulance Fees

City of Desoto:

Non Transport= 125.00

BLS: Resident = 825.00: Non Resident = 900.00

ALS1: Resident = 1050.00: Non Resident = 1125.00

ALS2: Resident = 1200.00: Non Resident = 1275.00

All patients are charged 15.00 per mile.

City of Duncanville Fee:

BLS – Resident: \$825, Non-resident: \$900

ALS1 – Resident: \$1,050, Non-resident: \$1,125

ALS2 – Resident: \$1,200, Non-resident: \$1,275

Non-Transport: \$125

Transportation: \$15 per loaded mile.

City of Lancaster Fee Schedule - Quality of Life and Cultural Services - Library

	Lancaster Current Rate	Resident	Non Resident	Lancaster Proposed Rate	Proposed Resident Rate	Proposed Non Resident Rate	Burleson	Resident	Non Resident	Cedar Hill	Resident	Non Resident	Coppell	Resident	Non Resident	Desoto	Resident	Non Resident	Duncanville	Resident	Non Resident	Haltom City	Resident	Non Resident	Keller	Resident	Non Resident	Pflugerville	Resident	Non Resident	Rockwall	Rowlett	The Colony	
Library Fines and Fees																																		
Charges for Overdue Materials																																		
Books/Magazines	\$0.20 per day up to cost			\$0.20 per day / Max \$10			\$ 0.25	.20/day					.10/day			.25/day			.25/day			.20/day			.20/day			no fines			.15/day Don't checkout	.20/day	\$0.00	
Magazines only							\$ 0.25	.20/day					.10/day			.25/day			.25/day			.20/day			.20/day			no fines				.20/day	\$0.00	
Audio Tapes/CDs	\$0.20 per day up to cost			\$0.20 per day / Max \$10			\$ 0.25	.20/day					.10/day			.25/day			.25/day			.20/day			.20/day			no fines			.15/day	.20/day	\$0.00	
Interlibrary Loans	\$0.20 per day up to cost			\$0.20 per day / Max \$10			\$ 0.25	.20/day					no charge			same as regular overdue fees maxes out at \$5			.25/day			.20/day			.20/day			no fines			.15/day	.20/day	\$0.00	
Special Reference - No longer exists	N/A																		n/a			n/a								n/a	n/a	\$0.00		
Video Tapes/DVDs	\$1.00 per day up to cost			\$1.00 per day / Max \$10			\$ 1.00	\$1.00/day					\$1.00/day			.25/day			\$2.00 per item per day up to cost of item			.20/day			\$1.00/day			no fines			.50/day	.20/day	\$0.00	
Lost or Damaged Beyond Repair	\$5.00 + Replacement Cost			no change			\$5.00 + replacement			\$5			cost of item			\$5.00 + replacement cost			5.00 + replacement cost			cost of item						\$5 for damaged items/ if lost cost of book +\$10			cost of the item + 7.00	cost of item + \$15	Variable: See chart at right	The Colony Lost/Damaged fees
Copies																																	Material type	
Single	\$0.10 per page			no change			\$ 0.10	\$ 0.10					\$ 0.15			regular copies \$.10; legal \$.15; 11x17 \$.20			\$0.10			\$ 0.10			\$ 0.10			\$ 0.10			\$ 0.15	\$0.15	\$0.15	Board Books
Microfilm	\$0.25 per page			no change			\$ 0.20	n/a					\$ 0.15			n/a			n/a			n/a			\$ 0.10			n/a			\$ 0.15	n/a	microfilm/fiche reader prints to computer printers see below	
Computer Printout	\$0.10 per page			no change			\$ 0.10	\$ 0.10					\$ 0.15			\$ 0.10			\$0.10			\$ 0.10			\$ 0.10			\$ 0.10			\$ 0.15	\$0.15	first 5 pages/day no charge; \$0.10 for subsequent pages	
Color Copies	\$1.00 per page			.50 cents per page			\$ 0.50	\$ 0.50					\$ 0.25			4+ letter \$.50/each; legal \$.75; 11x17 \$1			n/a			\$ 0.50			\$ 0.25			\$ 1.00			n/a	\$1.00	N/A	Video History tapes
fax	\$1 page			no change			charge \$1 1st page then .25 following pages/ LD is \$3 1st page the .25 for each page after	\$1 page					faxes not offered			no charge, only offer local faxes			faxes not offered			\$ 1 page			faxes not offered			faxes not offered			faxes not offered	faxes not offered	\$1.50 1st pg. and \$1 for subsequent pgs.	Videos (rec. lowering to \$5 plus processing fee for FY 13-14)
Non Resident Library Card	\$20.00 Picture ID Required			no change			NO CHARGE	\$25/ yr. or 5hrs volunteer work [(\$50 max) or 5 hours volunteer service]					\$ 40.00			\$15.00			\$35/year-- \$35/year for full access or \$20/year for computer access only			free			\$25/hr.			25/yr.			\$30 per household	free	\$ -	Books: Adult Fiction (paperbou nd); CDs (each piece); CD- ROMs (per disc)
Lost Card	\$1.00 Replacement			no change			\$ 1.00	\$ 2.00					\$ 1.00			\$1.00; \$3			\$5.00			\$ 2.00			\$ 0.50			\$ 1.00			\$ 3.00	\$ 1.00	\$ 2.00	Books: Non- Fiction (paperbou nd)
																																	Books: Easy, Juvenile Fiction, YA Fiction	
Recovery Fee	\$10.00 - If account is sent to third party for collection (value of material + \$10.00)			no change			don't do	don't do					n/a			\$10.00			n/a			n/a			n/a			n/a			n/a	n/a	no 3rd party collection	DVDs; MP3 Books; Children's kits (CD/Book); Blu-ray disc

City of Lancaster Fee Schedule - Quality of Life and Cultural Services - Library

[illegible]

City of Lancaster Fee Schedule - Quality of Life and Cultural Services - Library

Projector with Screen		\$65/hr.	\$75/hr.	no charge	no charge		no charge	no charge	no charge	n/a			no charge			n/a			n/a	free	free		free	free		included	included	no charge			no charge	n/a	no meeting room
-----------------------	--	----------	----------	-----------	-----------	--	-----------	-----------	-----------	-----	--	--	-----------	--	--	-----	--	--	-----	------	------	--	------	------	--	----------	----------	-----------	--	--	-----------	-----	-----------------

* = Services no longer provided in Lancaster
Burleson - Room rental rate is based on whether renter has library card or not, regardless of being resident or non-resident.
Coppell - meeting room for Non-Profit only. No charge.
Desoto has no library meeting rooms.
Duncanville - has two types of non-resident cards: full privileges for \$35/year, or computer use only for \$20/year.
No meetings rooms. Rec Center next door has rooms for rental.
Haltom City add \$5 over fee for use of kitchen
Haltom City Room rental includes use of kitchen

Pflugerville eliminated fines July 2012.
Pflugerville has 7 meeting rooms, 5 with AV.
Pflugerville overdue policy: if more than 10 days overdue, account is blocked. If 90 days overdue, declared lost, charge patron cost of item + \$10
Pflugerville: ILL library covers up to \$5 in postage. If cost is over \$5, library passes on to customer.
Rockwall - meeting room rental is for non-profit only. A/V is included.

The Colony eliminated non-resident fees and book fines.

Average non-res library card fee is \$20

City of Lancaster Fee Schedule - Quality of Life and Cultural Services - Recreation

	Lancaster Current Rate	Resident	Non Resident	Lancaster Proposed Rate	Resident	Non Resident	Burleson	Cedar Hill	Coppell	Desoto	Duncanville	Haltom City	Keller	Pflugerville	Rockwall	Rowlett	The Colony
Parks and Recreation																	
Memberships																	
Annual Membership Fees									\$250 R \$500 NR								\$10 R \$45 NR Individual
(Valid for 1 year from date of purchase)									Family \$500 R \$1000 NR								\$45 R \$115 NR Family
Recreation (JR) ID Card - (Under 5 yrs.) - Free with purchase of Adult Rec ID Card		FREE	FREE		No Change	No Change	Ages 3-15 \$210 R \$284 NR	FREE		\$10			\$209 R \$230 NR	\$50 R \$70 NR	NA	NA	NA
Recreation ID Card - Youth (5-16 yrs.)		\$10/yr.	\$20/yr.		No Change	No Change		Ages 7-17 \$100	\$250 R \$500 NR	\$10	\$65 R \$290 NR	\$3 R \$50 NR				NA	NA
Recreation ID Card - Adult (17-49 yrs.)		\$20/yr.	\$30/yr.		No Change	No Change	\$294 R \$397 NR	Ages 18 - 54 \$150	\$250 R \$500 NR	\$5	\$65 R \$290 NR	\$3 R \$50 NR	\$354R \$450 NR	\$75 R \$110 NR		\$10 R \$144 NR	
Seniors (50+ yrs.)		\$15/yr.	\$20/yr.		No Change	No Change	\$252 R \$340 NR	\$55 R \$100 NR	\$150 R \$300 NR	\$5	\$45 R \$260 NR	\$3 R \$50 NR	\$244 R \$310 NR	\$75 R \$110 NR			
Daily Fitness Atrium Admission (17 yrs. and older) - No Rec ID Card required		\$5/day	\$5/day		No Change	No Change		\$5	FREE	\$10					NA	\$5	
Monthly Fitness Atrium Membership (17 yrs. and older) - No Rec ID Card required		\$20	\$25		No Change	No Change	Free to Members		FREE	\$16		\$10 R \$20 NR	NA	NA	NA	\$10.75 R \$19.75 NR	\$35 (6 Month) R \$55 (6 Month) NR
Annual Fitness Atrium Membership (17 yrs. and older) - No Rec ID Card required		\$160	\$200		No Change	No Change	Free to Members		FREE	\$168		\$75 R \$140 NR				\$101 R \$202 NR	\$60 R \$85 NR
Open Swim Admission		\$5/day	\$5/day		No Change	No Change	\$7 R	\$2	\$4 R	\$4 Adult R \$2 Youth R	NA	NA	\$8 R	\$2 Adult R \$1 Youth R	\$2 (Youth) \$3 (Adult) \$5 (Family)	\$7.50/yr. \$8.50yr.	\$2 R \$4 NR
							\$11 NR	NA	\$8 NR	\$5 Adult NR \$4 Youth NR	NA	NA	\$10 NR	\$3 Adult NR /\$2 Youth NR	NA	\$8.50/yr.(R) \$9.50/yr. (NR)	
Daily Fitness Swim Admission (17 yrs. and older) - No Rec ID Card required		\$3/day	\$3/day														
Monthly Fitness Swim Membership (17 yrs. and older) - No Rec ID Card required		\$15	\$20														
Annual Fitness Swim Membership (17 yrs. and older) - No Rec ID Card required		\$120	\$160		No change	No Change	NA	NA	NA	\$65 R \$90 NR	NA	NA	NA	\$50 Child/\$75 Adult/\$200 Family R	NA		\$36 R \$71 NR
Annual Senior Center Membership (50+ yrs.)		\$3	\$5		No Fee Change	No Fee Change	No Fee	No Fee	Resident \$10/yr. Non Resident \$20/yr.	No Fee	Resident \$15/yr. Non Resident \$20/yr.	No Fee	No Fee	Resident \$3/yr. Non Resident \$5/yr.	No Fee	Resident \$5/yr. Non Resident \$10/yr.	Resident \$10/yr. Non Resident \$18/yr.
Corporate Membership Rates																	

City of Lancaster Fee Schedule - Quality of Life and Cultural Services - Recreation

	Lancaster Current Rate	Resident	Non Resident	Lancaster Proposed Rate	Resident	Non Resident	Burleson	Cedar Hill	Coppell	Desoto	Duncanville	Haltom City	Keller	Pflugerville	Rockwall	Rowlett	The Colony
Corporate A (5 - 9)		Agency \$125 Individual \$100			No change	No change	Adult (16-61) \$260 Senior (62+) \$226 Family \$404	\$500		\$75 Agency \$125 Individual	\$825 Agency		No Available				\$435 Individual
Corporate B (10+)		Agency \$225 Individual \$100			No change	No change				\$325 Agency \$95 Individual							
Rental Facilities																	
Athletic Fields																	
Deposit		\$50	\$50		\$100	\$100					\$50						\$60
Cedardale Field Rental/hour		\$20/2 hr. minimum	\$30/2 hr. minimum		\$25 per/Field/hr.	\$35 Per/Field/hr.		No Policy in Place	Do not rent fields	NA	\$30 R \$60 NR	\$10/hr. \$15/hr. w/lights	\$25 R \$100 NR (w/lights)		\$10/hr. (w/lights)	\$25/hr. (w/lights)	\$30/hr. \$30/hr. w/lights
City Park Field Rental/hour		\$20/2 hr. minimum	\$30/2 hr. minimum		\$25 per/Field/hr.	\$35 Per/Field/hr.				\$75/hr.	\$30 R \$60 NR	\$10/hr. \$15/hr. w/lights	\$25 R \$100 NR		\$10/hr.	#20/hr.	\$30/hr. \$30/hr. w/lights
Royce Clayton Ballpark/hour		\$20/2 hr. minimum	\$30/2 hr. minimum		\$25 per/Field/hr.	\$35 Per/Field/hr.	\$10R \$15 NR (no lights)			NA	\$30 R \$60 NR	\$10/hr. \$15/hr. w/lights	\$25 R \$100 NR				\$30/hr. \$30/hr. w/lights
Youth Football/hour		\$20/2 hr. minimum	\$30/2 hr. minimum		\$25 per/Field/hr.	\$35 Per/Field/hr.					\$30 R \$60 NR	\$10/hr. \$15/hr. w/lights	\$30/per player		\$10/hr.	\$250	\$30/hr. \$30/hr. w/lights
Soccer Field/hour		\$20/2 hr. minimum	\$30/2 hr. minimum		\$25 per/Field/hr.	\$35 Per/Field/hr.											\$30/hr. \$30/hr. w/lights
Additional fees for athletic field rentals with lights are \$15 per hour.																	
Football Fields					\$30 hr./\$60 hr. w/lights \$15/\$30 no lights												
Deposit		\$150	\$150		No change	No change			NA						\$25		
4 Hour Rental		\$175	\$250		No change	No change			NA						\$40		
6 Hour Rental		\$225	\$300		No change	No change			NA					\$40 (Six hrs.)			
Gymnasium																	
Deposit		\$100	\$100		No change	No change	\$50					\$50					
1/2 Gym		\$50/hr.	\$65/hr.		No change	No change	\$25 R \$46 NR	\$30	\$40 M \$45 NM \$50 NR	\$50/hr.			\$35 R \$43 NR				\$50
Full Gym		\$75/hr.	\$90/hr.		No change	No change	\$35 R \$61 NR	\$60		\$75/hr.		\$50/hr.	\$55 R \$71 NR			\$100	\$80
Full Gym Tournament Fee		\$100/hr.	\$125/hr.		No change	No change	\$65 R \$108 NR										

City of Lancaster Fee Schedule - Quality of Life and Cultural Services - Recreation

	Lancaster Current Rate	Resident	Non Resident	Lancaster Proposed Rate	Resident	Non Resident	Burleson	Cedar Hill	Coppell	Desoto	Duncanville	Halton City	Keller	Pflugerville	Rockwall	Rowlett	The Colony
Outdoor Facility																	
Deposit		\$75	\$100		No change	No change				\$50	\$100				\$ -		
City Park Pavilion 1								\$25/hr.	\$150/4 hrs.				\$30 R \$40 NR		Only Residents		
8am - 12Noon or 1pm - 5pm		\$75	\$100		No change	No change				\$100 R \$150 NR	\$30 R \$50 NR			\$125 R \$150 NR	\$20R \$60NR	\$50 M \$50 NM \$70 R \$140 NR	\$100 R \$125 NR
City Park Pavilion 2																	
8am - 12Noon or 1pm - 5pm		\$75	\$100		No change	No change				\$100 R \$150 NR	\$30 R \$50 NR		\$30 R \$40 NR		\$20R \$60NR	\$70R \$140NR	\$100 R \$125 NR
Community Park Pavilion																	
8am - 12Noon or 1pm - 5pm		\$75	\$100		No change	No change				\$100 R \$150 NR	\$30 R \$50 NR		\$30 R \$40 NR		\$20R \$60NR	\$70R \$140NR	\$100 R \$125 NR
Heritage Park Gazebo																	
8am - 12Noon or 1pm - 5pm		\$50	\$75		No change	No change				\$100 R \$150 NR	\$20 R \$40 NR		\$30 R \$40 NR	\$50 R \$75 NR	\$20R \$60NR	\$70R \$140NR	\$100 R \$125 NR
Amphitheater		\$150	\$250					\$200 Dep \$20 R \$30 NR		\$100 Dep \$175	\$100 Dep \$60 R \$120 NR				\$100R \$200NR		
Kid Square Park Pavilion																	
8am - 12Noon or 1pm - 5pm		\$75	\$100		No change	No change				\$100 R \$150 NR	\$50 R \$75 NR		\$30 R 40 NR		\$125 R \$150 NR	\$70R \$140NR	\$100 R \$125 NR
Bear Creek Park Pavilion		\$75	\$100		No change	No change				\$100 R \$150 NR	\$30 R \$50 NR		\$30 R \$40 NR	\$125 R \$150 NR	\$20R \$60NR	\$70R \$140NR	\$100 R \$125 NR
Rocky Crest Park Pavilion		\$50	\$75		No change	No change				\$100 R \$150 NR	\$20 R \$40 NR		\$30 R \$40 NR		\$20R \$60NR	\$70R \$140NR	
Meadowcreek Park Pavilion		\$50	\$75		No change	No change				\$100 R \$150 NR	\$10 R \$20 NR		\$30 R \$40 NR		\$20R \$60NR	\$70R \$140NR	
JA Dewberry Park Pavilion		\$50	\$75		No change	No change				\$100 R \$150 NR			\$30 R \$40 NR		\$20R \$60NR	\$70R \$140NR	
Pool																	
Indoor Pool Reservations																	
Deposit		\$75	\$75		No change	No change	\$75	No Deposit	No Deposit	No Deposit	No Deposit	No Deposit	No Deposit	No Deposit	No Deposit		
Party Room (Semi-Private) 2hours		\$100	\$125		No change	No change											
Private Party A (1-50) 2 hours		\$200	\$250		No change	No change	\$100 R	\$150	\$120 Member	\$175 for 10 Guests	NA	NA	NA	NA	\$50/hr.		
					No change	No change	\$162 NR		\$150 Non Membe	\$10 Additional Guests	NA	NA	NA	NA			
									\$170 No Resident		NA	NA	NA	NA			

City of Lancaster Fee Schedule - Quality of Life and Cultural Services - Recreation

	Lancaster Current Rate	Resident	Non Resident	Lancaster Proposed Rate	Resident	Non Resident	Burleson	Cedar Hill	Coppell	Desoto	Duncanville	Haltom City	Keller	Pflugerville	Rockwall	Rowlett	The Colony
Private Party B (51-100) 2 hours		\$250	\$300		No change	No change	NA	NA	NA	NA	NA	NA	NA	NA	\$50/hr.		
Private Party C (101-150) 2 hours		\$300	\$350		No change	No change											
Private Party D (151+) 2 hours		\$350	\$400		No change	No change											
Recreation Center																	
Grand Banquet Hall																	
Deposit		\$250	\$250		No change	No change	\$100 R \$100 NR	\$150 M \$200 NM \$250 NR	\$100	\$100	\$250	NA	NA	NA	\$100 R \$200 NR	\$100	NA
Set-up Fee		\$50	\$50		No change	No change	NA	\$300	NA	NA	NA	NA	NA	NA	NA	NA	NA
Kitchen		\$30/hr.	\$30/hr.		No change	\$35/hr.		\$30	\$30 M \$35 NM \$40 NR	WD \$40/hr. WE \$75 hr.	Can only be rented w/room	NA	NA	NA	\$75 deposit \$20/hr.	\$75 Deposit \$20 R \$30 NR	NA
1,100 sq. ft.		\$50/hr.	\$75/hr.		No change	No change	\$45 R \$61 NR	Sun-Fri \$40/hr. Fri- Sat \$50/hr.	\$130 M \$140 NM \$170 NR	WD \$95/hr. WE \$180/hr.	\$75 R \$125 NR	\$30 Deposit \$20/hr.	\$145 R \$170 NR (2 hrs.)	NA	BH \$50 R \$100 NR		\$30
2,200 sq. ft.		\$75/hr.	\$100/hr.		No change	No change		Sun-Fri \$55/hr. Fri- Sat \$65/hr.	\$90 M \$100 NM \$110 NR	WD \$285/hr. WE \$540/hr.		\$50 Deposit \$40/hr.	\$240 R \$260 NR (2 hrs.)	NA	NBH \$65 R \$130 NR		
3,300 sq. ft.		\$100/hr.	\$125/hr.		No change	No change	\$80 R \$108 NR	Sun-Fri \$75/hr. Fri- Sat \$85/hr.	\$105 M \$115 NM \$125 NR	WD \$300/hr. WE \$460/hr.	\$100 R \$150 NR		\$320 R \$340 NR (2 hrs.)	NA	\$80 R \$125 NR	\$65 R \$130 NR	
Aerobic Dance Room/hour		\$40/hr.	\$60/hr.		No change	No change		Ages 0 - 30 \$30/hr.									
Classroom/hour		\$30/hr.	\$50/hr.		No change	No change			\$55 M \$60 NM \$65 NR								
Conference Room		\$20/hr.	\$40/hr.		No change	No change			\$55 M \$60 NM \$65 NR								
Senior Life Center																	
Kitchen		\$30/hr.	\$30/hr.		\$30/hr.	\$35/hr.	None	Non Rental	None	Non Rental	Non Rental	Non Rental	Non Rental	Non Rental	None	Non Rental	None
Deposit		\$250	\$250		No change	No change	\$75 both Resident & Non Resident		\$400 both Resident & Non Resident							\$200 both Resident & Non Resident	
4 Hour Rental		\$400	\$500		No change	No change											
6 Hour Rental		\$600	\$750		No change	No change											
Non-Profit - For Meetings Only																	
Deposit		\$75/hr.	\$75/hr.		No change	No change											

City of Lancaster Fee Schedule - Quality of Life and Cultural Services - Recreation

	Lancaster Current Rate	Resident	Non Resident	Lancaster Proposed Rate	Resident	Non Resident	Burleson	Cedar Hill	Coppell	Desoto	Duncanville	Haltom City	Keller	Pflugerville	Rockwall	Rowlett	The Colony
Classroom/Youth Room		\$20/hr.	\$20/hr.		No change	No change			\$100 M \$140 NM \$170 NR			\$40/hr.					\$30 R \$40 NR
3,300 square feet (Grand Hall)		\$50/hr.	\$50/hr.		No change	No change											
Conference Room		\$10/hr.	\$10/hr.		No change	No change			\$55 M \$60 NM \$65 NR								
Lancaster Youth and Adult Sports Association Fee - No Rec ID Card required																	
(All Participants must purchase Recreation ID Card)					No change	No change	\$10	NA	10% Adult Revenue	\$10 R	?	NA	NA	NA	'\$0 R	NA	\$10 R
Player participation fee per season		\$15	\$15		No change	\$20			20% Youth Revenue	\$30 NR	?	NA	NA	NA	\$30 NR	NA	\$20 NR
Programs							Free w/Members hip	\$4 per Child /Uses a Staff Member	NA	NA	NA	Free w/Members hip	\$5 per Child per day	\$2/hr.	NA	\$3 per Day or \$20 Punch Card	Included in Membership
Individual Recreation Classes		Range from\$5 - \$25 per class/per day	Range from \$5 - \$25 per class/per day		No Change	No Change	Range from \$R25-\$115 per Class/per day		Range from \$50 - \$150 per class/per day		Range from \$35-\$75 per class/per day	Range from \$45-\$100 per class/per day	Range from \$65-\$200 per class/per day	Range from \$35-\$90 per class/per day	Range from \$89-\$160 per class/per day	Range from \$35-\$110 per class/per day	Range from \$60-\$150 per class/per day
Individual Recreation Classes		Range from\$15 - \$100 per class/per day	Range from\$15 - \$100 per class/per day		No Change	No Change	Range from \$25-\$75 per class/per Month Drop- ins are \$10	Range from \$25-\$70 per class/per Month	Range from \$30-\$180 per class/per Month	Range from \$35-\$75 per class/per month	Range from \$20-\$50 per class/per month	Range from \$25-\$75 per class/per month	Range from \$45-\$150 per class/per month	Range from \$35-\$85 per class/per month Drop- ins are \$7 a class	Range from \$25-\$75 per class/per month significant discount for resident	Range from \$25-\$54 per class/per month	Range from \$40-\$100 per class/per month
Football League		NA	NA		\$300	\$325	NA	\$290	\$90	\$55	NA	NA	NA	NA	NA		
Football Camp		NA	NA		\$75	\$90	NA	NA	NA	NA	NA	NA	NA	NA	NA		
Basketball League		\$305	Same		\$350	\$375	NA	\$350	NA	\$50	NA	NA	NA	NA	NA		
Basketball Camp		NA	NA		\$75	\$90	NA	NA	NA	NA	NA	\$45	NA	NA	NA		
Soccer League		\$75	NA		\$100	\$115	NA	\$80	NA	\$50	\$70	NA	NA	NA	\$75		
Soccer Camp		NA	NA		\$50	\$65	NA	NA	NA	NA	NA	NA	NA	NA	NA		
Baseball League		\$50	NA		\$100	\$115	NA	NA	NA	\$45	\$50	\$40	NA	NA	\$65		
Baseball Camp		FREE	NA		\$75	\$90	NA	NA	NA	NA	NA	NA	NA	NA	NA		
Volleyball League		NA	NA		\$45	\$60	NA	NA	NA	NA	NA	NA	NA	NA	NA		
Volleyball Camp		NA	NA		\$45	\$60	NA	NA	NA	NA	NA	NA	NA	NA	NA		

CITY OF LANCASTER FEE SCHEDULE

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Effective October 1, 2013
Resolution 2013-08-68

CITY OF LANCASTER FEE SCHEDULE
ARTICLE 1.000 911 EMERGENCY TELEPHONE SERVICE FEE

There is hereby imposed on each telephone subscriber's local exchange access line, or its equivalent, in the City of Lancaster, a 911 emergency service fee of eighty-two cents (\$0.82) per month for each residential line, and one dollar and fifty-two cents (\$1.52) per month for each business line, or two dollars and fifty cents (\$2.50) per month for each business trunk line. Such fees shall be used only to provide for the purchase, installation, operating and maintenance expenses of 911 emergency services, including required personnel. (Ordinance 2007-08-38, adopted 8/13/07)

ARTICLE 2.000 ANIMAL CONTROL FEES

Sec. 2.100 General

- (a) Animal Impound Fee
 - (1) 1st Offense \$45.00
 - (2) 2nd Offense \$55.00
 - (3) 3rd Offense \$85.00
 - (4) 4th Offense \$110.00
 - (5) Each subsequent offense is increased by \$50.00
- (b) Boarding While Impounded \$10.00 per day
- (c) Rabies and Quarantine Observation Fee \$15.00 per day
- (d) Adoption Fees
 - (1) Small Dogs and Puppies \$15.00
 - (2) Large Dogs \$25.00
 - (3) Cats \$15.00
- (e) Surrender of Animal
 - (1) Residential Surrender Fee \$20.00 per animal or litter
 - (2) Nonresidential Surrender Fee \$25.00
- (f) Euthanization/Dogs & Cats Only
 - (1) At Owner's Request \$30.00
- (g) Pick Up Deceased Animal for Owner \$30.00
- (h) Microchip and/or Registration Fee
 - \$15.00 if spayed/neutered
 - \$25.00 not spayed/neutered

CITY OF LANCASTER FEE SCHEDULE

Sec. 2.200 Dangerous Dog Registration Fee

The required annual fee for the registration of a dangerous dog shall be fifty dollars (\$50.00).
(1994 Code of Ordinances, Chapter 2, Article 2.600, Section 2.604)

ARTICLE 3.000 BUILDING RELATED FEES

Sec. 3.100 Fees Adopted

(a) Moving Permit Fees

- | | |
|---|---------------|
| (1) Base Fee (structures 200 sq. ft. and over) | Per Table 1-A |
| (2) Inspection Fee (plus .35 cents per mile to building location) | Per Table 1-A |

(b) Residential Portable/Storage Building Permit Fees

- | | |
|---------------------------------|---------------|
| (1) Under 200 sq. ft. base fees | Per Table 1-A |
| (2) Over 200 sq. ft. | Per Table 1-A |

(c) Fence Permit Fees

- | | |
|--|---------------|
| (1) Residential Zoning (New/Replacement) | Per Table 1-A |
| (2) Nonresidential | Per Table 1-A |
| (3) A-O Zoning (Agricultural Fencing) | \$25.00 |

Accessory Structures less than 400 sq. ft. \$50.00

Accessory Structures greater than 400 sq. ft. \$100.00

All other construction and related additions or remodeling work will be permitted and charged in accordance with Table 1-A

(d) Driveway, Drive Approach, Curb, Gutter and Sidewalk Permit Fees(Bond Required)

- | | |
|---|-------------------------|
| (1) Residential zones, new/repair/replacement | Per Table 1-A |
| (2) Nonresidential zones, per approach | \$25.00 + per Table 1-A |

CITY OF LANCASTER FEE SCHEDULE

(e) Paving Private/Commercial Property Permit Fees

- | | |
|---|---------------|
| (1) Residential zones, new construction | Per Table 1-A |
| (2) Nonresidential zones, per approach | Per Table 1-A |
| (3) Commercial Parking Lots | Per Table 1-A |

(f) Permit Fees

- (1) Residential zones, new/repair/replacement
Per Table 1-A
- (2) Single family residence, duplex, multi-family,
apartment, condominium townhouse,
commercial and remodels per Table 1-A. Fee
assessed per address.

TABLE 1-A

<u>Total Valuation</u>	<u>Fee</u>
\$1.00 to \$500.00	\$25.00 (minimum permit fee)
\$501.00 to \$2,000.00	\$25.00 for the first \$500.00 plus \$3.05 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00 or fraction thereof

CITY OF LANCASTER FEE SCHEDULE

(g) Sewer/Water/Gas Lines & Replacements

(1)	Sewer line repair/install	Per Table 1-A
(2)	Sewer line replacement	Per Table 1-A
(3)	Water line repair/install	Per Table 1-A
(4)	Water line replacement	Per Table 1-A
(5)	Gas line repair/install	Per Table 1-A
	Additional charge per outlet	
(6)	Gas line Replacement	Per Table 1-A
	Additional charge per outlet (this fee will be included in the total fee)	
(7)	Drainage, vent system repair/replacement	Per Table 1-A
(8)	Water heater replacement	Per Table 1-A
(9)	Fixtures, addition/replacement	Per Table 1-A
(10)	Grease trap, sand trap, grit trap and other Approved catch basins	Per Table 1-A
(11)	Water treatment/water softener	Per Table 1-A
(12)	Solar heater	Per Table 1-A
(13)	Others as may be required	Per Table 1-A

(h) Electrical Fees

(1)	Temporary service pole (not related to construction permit)	Per Table 1-A / \$25.00
	To and including 200 amp	Per Table 1-A
	Over 200 amp to 1,000 amp	Per Table 1-A
	Over 1,000 amp and up	Per Table 1-A
(2)	Receptacle, switch and lighting circuits	Per Table 1-A / \$25.00 min.
(3)	Lighting fixture and lamp holding device	Per Table 1-A
(4)	Residential use appliances (fixed appliances or outlets for same)	Per Table 1-A
(5)	Building Rewire	Per Table 1-A

CITY OF LANCASTER FEE SCHEDULE

- (6) Nonresidential Use Appliances Per Table 1-A

[Nonresidential use appliances not exceeding 2 horsepower (hp), kilowatt (kw) or kilowatt ampere(kva)]

- (7) Power Apparatus (Base Fee) Per Table 1-A

Motor over 1 hp, transformer, generator, heating/air conditioning units, heat pumps, cooking/baking

- (8) Equipment – Rated in hp, kw, kva, kvar

Up to and including 1 Per Table 1-A

Over 1-10 Per Table 1-A

Over 10-50 Per Table 1-A

Over 50-100 Per Table 1-A

Over 100 Per Table 1-A

Minimum fee Per Table 1-A

- (9) Signs

Initial CKT Per Table 1-A

Each additional CKT Per Table 1-A

- (10) Busways

Initial 100 feet Per Table 1-A

Each additional 100 feet or fraction thereof Per Table 1-A

- (11) Subpanels

Initial panel Per Table 1-A

Each subsequent panel Per Table 1-A

Service change charge does not include additional circuits required.

- (i) HVAC Installation Fees

- (1) Installing/replacing HVAC system Per Table 1-A
(condensing unit, evaporator, coil, furnace and piping) up to and including 5 tons of air conditioning, and/or 200,000 Btu input of heating per system

CITY OF LANCASTER FEE SCHEDULE

- | | | |
|--|--|----------------------------|
| (2) | Installing/replacing HVAC system over 5 tons of air conditioning and/or over 200,000 Btu input of heating per system | Per Table 1-A |
| (3) Component Installation/Replacement. | | |
| | Condensing unit up to 5 tons | Per Table 1-A |
| | Over 5 tons, \$10.00, plus per ton | Per Table 1-A |
| | Furnace up to 200,000 Btu input | Per Table 1-A |
| | Over 200,000 Btu input, \$10.00 plus per 100,000 | Per Table 1-A |
| (4) | Unit heater/suspended heater/duct heater | Per Table 1-A |
| (5) | Ventilation/exhaust fans/hoods – Type I, Type II, Hoods, Exhaust Fans, each | Per Table 1-A |
| (6) | Boilers | Per Table 1-A |
| (7) | Other as may be required by mechanical code | Per Table 1-A |
| (j) <u>Swimming Pool/Spa/Hot Tub Permit Fees.</u> | | |
| (1) | In ground pool | Per Table 1-A |
| (2) | Above ground pool | Per Table 1-A |
| (3) | Spa/hot tub | Per Table 1-A |
| | (Above permits include electric and plumbing work, trades must validate) | |
| (k) <u>Mobile/HUD Manufactured Home Permit Fees</u> | | |
| (1) | Pre-June 1976 | Per Table 1-A |
| (2) | June 1976 to present | Per Table 1-A |
| (l) <u>Industrialized Home Permit Fee</u> | | |
| | | Per Table 1-A |
| (m) <u>Apartment Registration and Inspection Fee</u> | | |
| | | \$15.00 per apartment unit |
| (n) <u>Satellite Dish Permit Fees</u> | | |
| | Pole style or roof mount | Per Table 1-A |
| (o) <u>Installation or Removal of Underground Fuel Storage Tank and/or Hazardous Chemicals</u> | | |
| (1) | Storage tank permit fees | Per Table 1-A |

CITY OF LANCASTER FEE SCHEDULE

- (p) Repair of Underground Fuel Storage Tank and/or Lines Permit Fees
- | | |
|--|---------------|
| (1) Contractor's Registration (per year) | \$100.00 |
| (2) Repairs of underground fuel storage tanks (base fee) | Per Table 1-A |
- (q) Above Ground LPG Storage Tank System Permit Fees
- | | |
|--|---------------|
| (1) Contractor's Registration (per year) | \$100.00 |
| (2) Base fee (per tank) | Per Table 1-A |
- (r) Fire Sprinkler and/or Standpipe System Permit Fees
- | | |
|--|---------------|
| (1) Contractor's Registration (per year) | \$100.00 |
| (2) Base Fee | Per Table 1-A |
- (s) Fire Alarm Fees
- | | |
|---------------|---------------|
| (1) Base Fees | Per Table 1-A |
|---------------|---------------|
- (t) Fixed Fire-Extinguishing System Permit Fees
- | | |
|--|---------------|
| (1) Contractor's Registration (per year) | \$100.00 |
| (2) Base Fee | Per Table 1 A |
- (u) Tents and/or Air Support System Permit Fees
- | | |
|---------------------------|---------------|
| (1) 200 sq. ft. or larger | Per Table 1-A |
|---------------------------|---------------|
- (v) Grading Filling and Excavating Permit Fees
- | | |
|--------------|---------------|
| (1) Base Fee | Per Table 1-A |
|--------------|---------------|
- (w) Fee Assessment for Traffic Signals. There shall be an assessment of thirty-five dollars \$35.00 per acre for each acre of development so as to provide for future traffic signalization.
- | | |
|------------------------|---------|
| (1) New Construction | \$75.00 |
| (2) Existing Structure | \$75.00 |
- (x) Certificate of Occupancy Fees
- | | |
|------------------------|---------|
| (1) New Construction | \$75.00 |
| (2) Existing Structure | \$75.00 |

CITY OF LANCASTER FEE SCHEDULE

(y) Concrete Permit

(1) All contractors' must submit \$300,000.00 liability insurance made out with the City of Lancaster as a certificate holder.

(z)	<u>Irrigation Permit Fee</u>	\$125.00
(aa)	<u>Administrative Plan Review-Residential</u>	\$250.00
(bb)	<u>Administrative Plan Review-Commercial</u>	65% of permit fee
(cc)	<u>Utility Verification Permit</u>	\$50.00
(dd)	<u>After Hours Inspections</u>	\$47.00 per hour, minimum 2 hours
(ee)	<u>Sign Permit Fees</u>	Per Table 1-A
(ff)	<u>Wind Energy System Permit Fee</u>	Per Table 1-A
(gg)	Hotel/Motel Property Inspection Fee	\$50.00 per rental unit annually

Contractor Registration Fees

(1)	Building Contractor Registration	\$100.00 Annually
(2)	Plumbing Business Registration	\$100.00 Annually
(3)	Electrical Contractor Registration	\$100.00 Annually
	(a) Master License Registration	\$30.00 Annually
	(b) Journeyman License Registration	\$20.00 Annually
	(c) House Wireman License Registration	\$10.00 Annually
(4)	HVAC Contractor Registration	\$100.00 Annually
	(a) Type A License Registration	\$30.00 Annually
	(b) Type B License Registration	\$30.00 Annually
(5)	General Contractor Registration	\$100.00 Annually
(6)	Fence Contractor Registration	\$100.00 Annually
(7)	Sign Contractor Registration	\$100.00 Annually
(8)	Concrete Contractor Registration	\$100.00 Annually

CITY OF LANCASTER FEE SCHEDULE

Sec. 3.200 When Fees Doubled

Where work for which a permit is required is started or proceeded prior to obtaining said permit, the fees above shall be doubled. The payment of a double fee shall not relieve any persons from fully complying with the regulations prescribed in this article in the execution of the work or from any other penalties prescribed herein.

Sec. 3.300 Second Inspections

Where work for which a permit is required and has been issued is inspected by the Inspection Department's Inspector and failed for noncompliance with city codes, and a second inspection is required, an additional fee of fifty dollars (\$50.00) shall be charged for re-inspection and will increase by \$25.00 for each subsequent re-inspection.

Sec. 3.400 Public Schools Exempt From Fee Requirements

Any public school within the City of Lancaster shall be exempt from payment of the fees provided by this article, provided that such public schools shall not be excused from the necessary permit approval process enumerated in this code or in any other code or ordinance of the City of Lancaster.

(Ordinance 13-00 adopted 4/24/00)

Sec. 3.500 Excavation Fees

Permit Fees. Permit fees shall be fifty dollars (\$50.00) minimum with a maximum of 2.5% of the construction contract cost. Such fee if paid by check, money order, bank draft or other negotiable instrument, shall be made payable to the city treasurer. If paid by cash, such cash shall be remitted daily to the city treasurer, who shall deposit it to the credit of the general fund. Construction bond for work in a city right-of-way shall be \$10,000.00 bond amount; \$2,000.00 bond amount where work not to exceed \$2,000.00 in value for any one permit that may be acquired for that work within the right-of-way.

(Ordinance 38-99 adopted 11/8/99)

Sec. 3.600 Backflow Prevention Assembly Testers Fees

An annual registration fee of one hundred dollars (\$100.00) shall be paid by each contractor or business for the first certified tester/employee prior to any work commencing with the city. Each additional employee (who is a certified tester) working for a contractor that is registered in the city shall pay an additional fifty dollars (\$50.00) registration fee per tester. (Ordinance 29-00 adopted 7/24/00)

ARTICLE 4.000 BUSINESS RELATED FEES

Sec. 4.100 Peddlers, Solicitors and Itinerant Vendors

(a) Investigation Fee Each and every person seeking a permit under the provisions of the Lancaster Code of Ordinances, Chapter 4, Article 4.100 "Peddlers, Solicitors and Itinerant Vendors" shall pay a fee of twenty-five dollar (\$25.00) per year for investigation of such application. Such fee shall be

CITY OF LANCASTER FEE SCHEDULE

prorated, shall be paid in case at the time such application is made and shall not be returned to the applicant regardless of whether or not such permit is issued or denied. Persons representing firms or corporations shall be required to obtain separate permits, but shall pay only a single investigation fee. Persons involved in interstate commerce shall be exempt from payment of the investigation fee, but shall be required to obtain a permit and otherwise fully comply with all provisions of Chapter 4, Article 4.100.

(b) The permit fee for itinerant vendors on private property is twenty dollars (\$20.00). The City will not require payment of this permit fee by locally-based charitable organizations or organizations engaged in activities such as bake sales or car washes. The permit is issued for a minimum of five (5) days, but not to exceed forty-five (45) days. Each eligible property may only allow use of the property for a temporary business for a maximum of forty-five (45) days per calendar year in accordance with Chapter 4, Article 4.100, Section 4.114.

(c) Replacement Permits. Should a permittee lose the permit or otherwise need to obtain a replacement permit from the city, the cost of such replacement permit shall be fifteen dollars (\$15.00).

(Ordinance 2008-06-24; adopted June 23, 2008)

Sec. 4.200 Coin-Operated Machine Fees

(a) Every owner or operator who owns, controls, possesses, exhibits, displays or permits to be exhibited or displayed in this city any coin-operated machine shall pay and there is hereby levied on each coin-operated machine an annual occupation tax in the amount of twenty-five dollars (\$25.00).

(Ordinance 2002-10-38 adopted 10/14/02)

Sec. 4.300 Reserved for Future Use

Sec. 4.400 Food Service Establishments

The City of Lancaster shall issue a food service permit to the applicant if its inspection reveals that the proposed food service establishment complies with the requirements of Texas Health and Safety Code Chapters 437, Food and Drug Health Regulations, and 121, Local Regulation of Public Health. The permit shall be issued upon payment of a one hundred fifty dollar (\$150.00) annual inspection fee (includes two (2) inspections) set by the Dallas County Department of Health and Human Services plus an administrative fee of fifty dollars (\$50.00), which shall be due and payable on or before October 1 of each year. Such permit shall expire on September 30 of the succeeding year. Such permit shall be payable in full if the permit is issued at the beginning of the fiscal year or prorated as deemed appropriate by staff depending upon when it is issued within the year. All food service establishment permits shall expire on September 30 of each year and be issued upon inspection and payment of the required fee, to be effective on October 1. Beginning with the third food establishment inspection or any other food inspection outside of the two yearly inspections, a seventy-five dollar (\$75.00) fee will be assessed for each additional inspection.

Sec. 4.500 Temporary Food Permit Application	\$75.00
(Set by the Dallas County Department of Health and Human Services.)	

CITY OF LANCASTER FEE SCHEDULE

Sec. 4.600 Reserved for Future Use

Sec. 4.700 Temporary Building Use Fees

The permit fees for administering temporary uses within the city shall be as follows:

(1)	Real estate sales office	\$100.00
(2)	Construction office	\$100.00
(3)	Asphalt batching plant	\$100.00
(4)	Cement batching plant	\$100.00
(5)	Portable church building	\$100.00
(6)	Portable school building	\$100.00
(7)	Other temporary use as determined by City Manager (or his/her designated representative)	\$100.00
(8)	Cargo container for construction purposes	\$150.00

Sec. 4.800 Taxicab Permits

Each applicant for a license to operate a vehicle for transporting of passengers for hire within the city shall pay a non-refundable fee in the sum of one hundred dollars (\$100.00) to cover the cost of processing the application.

Sec. 4.900 Emergency Ambulance Service Permit

Each applicant shall pay to the City of Lancaster upon submission of his application a non-refundable two hundred dollar (\$200.00) permit fee. Such fee shall be for a permit for the period of January 1 through December 31 of each year, provided that any permit secured during the year shall be valid through December 31 of that year, and such fee shall not be prorated.

Sec. 4.1000 Limousine Operator Permit

Each limousine service operator shall be subject to a one hundred dollar (\$100.00) non-refundable permit application fee to cover the cost of processing the application.

(Ordinance 13-00 adopted 4/24/00)

Sec. 4.1100 Alcoholic Beverage Permit

The City shall assess a local permit fee for each Alcoholic Beverage Permit not to exceed one-half the amount of the state fee in accordance with the Texas Alcoholic Beverage Code. Said fee shall be non-refundable.

(Ordinance No. 2010-11-26, adopted 11/08/10; Resolution 2010-11-93, adopted 11/08/10)

CITY OF LANCASTER FEE SCHEDULE

ARTICLE 5.000 FIRE SERVICES FEES

Sec. 5.100 **Apartment Registration and Inspection Fee** \$15.00 per apartment unit

Sec. 5.200 **Installation or Removal of Underground Fuel Storage Tank and/or Hazardous Chemicals**

(1) Storage tank permit fees Per Table 1-A

Repair of Underground Fuel Storage Tank and/or Lines Permit Fees

(1) Contractor's Registration (per year) \$100.00
(2) Repairs of underground fuel storage tanks (base fee) Per Table 1-A

Above Ground LPG Storage Tank System Permit Fees

(1) Contractor's Registration (per year) \$100.00
(2) Base fees (per tank) Per Table 1-A

Sec. 5.300 **Fire Sprinkler and/or Standpipe System Permit Fees**

(1) Contractor's Registration (per year) \$100.00
(2) Base fees Per Table 1-A

Sec. 5.400 **Fire Alarm Fees**

(1) Base fees Per Table 1-A

Fixed Fire-Extinguishing System Permit Fees

(1) Contractor's Registration (per year) \$100.00
(2) Base Fees Per Table 1-A

Sec. 5.500 **Tents and/or Air Support System Permit Fees**

(1) 200 sq. ft. or larger \$ 25.00

Sec. 5.600 **When Fees Doubled**

Where work for which a permit is required is started or proceeded prior to obtaining said permit, the fees above shall be doubled. The payment of a double fee shall not relieve any persons from fully complying with the regulations prescribed in this article in the execution of the work or from any other penalties prescribed herein.

CITY OF LANCASTER FEE SCHEDULE

Sec. 5.700 Second Inspections

Where work for which a permit is required and has been issued is inspected by the Inspection Department's Inspector and failed for noncompliance with City codes, and a second inspection is required, an additional fee of fifty dollars (\$50.00) shall be charged for re-inspection and will increase by \$25.00 for each subsequent re-inspection.

Sec. 5.800 Public Schools Exempt From Fee Requirements

Any public school within the City of Lancaster shall be exempt from payment of the fees provided by this article, provided that such public schools shall not be excused from the necessary permit approval process enumerated in this code or in any other code or ordinance of the City of Lancaster.

(Ordinance 13-00 adopted 4/24/00)

Sec. 5.900 Emergency Ambulance Service Permit

Upon submission of application, each applicant shall pay to the City of Lancaster a non-refundable two hundred dollar (\$200.00) permit fee. Such fee shall be for a permit for the period of January 1 through December 31 of each year, provided that any permit secured during the year shall be valid through December 31 of that year, and such fee shall not be prorated.

Sec. 5.1000	<u>Residential Fire Alarm Permit Fee</u>	\$ 25.00 Annually
	(No Charge if Burglar Alarm Permit is taken out with Police Department)	
	Senior Rate (65 or older)	Exempt

Sec. 5.2000	<u>Commercial Fire Alarm Permit Fee</u>	\$100.00 Annually
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Sec. 5.3000 Required Annual Operational Permit Fees

1	Aerosol products	\$ 25.00
2	Amusement buildings	\$100.00
3	Assisted living operations	\$ 50.00
4	Aviation facilities	\$ 25.00
5	Carnivals and fairs	\$ 75.00
6	Cellulose nitrate film	\$ 25.00
7	Combustible dust-producing operations	\$ 25.00
8	Combustible fibers	\$ 25.00
9	Compressed gases	\$ 25.00

CITY OF LANCASTER FEE SCHEDULE

10	Covered mall buildings	\$ 25.00
11	Cryogenic fluids	\$100.00
12	Cutting and welding	\$ 25.00
13	Day care operations	\$ 25.00
14	Dry cleaning plants	\$ 25.00
15	Exhibits and trade shows	\$ 25.00
16	Explosives	\$500.00
17	Fire hydrants and valves	\$ 25.00
18	Flammable and combustible liquids	\$ 25.00
19	Floor finishing	\$ 0.00
20	Foster home operations	\$ 25.00
21	Fruit and crop ripening	\$ 25.00
22	Fumigation and thermal insecticidal Fogging	\$ 25.00
23	Group home operations	\$ 50.00
24	Half-way home operations	\$ 50.00
25	Hazardous materials	\$200.00
26	HPM facilities	\$100.00
27	High-piled storage	\$100.00
28	Hot work operations	\$ 0.00
29	Industrial ovens	\$ 25.00
30	Lumber yards and woodworking plants	\$ 25.00
31	Liquid- or gas-fueled vehicles or equipment in assembly buildings	\$ 25.00
32	LP-gas	\$ 25.00
33	Magnesium	\$ 25.00
34	Miscellaneous combustible storage	\$ 25.00

CITY OF LANCASTER FEE SCHEDULE

35	Open burning (Exception: Recreational fires)	\$ 25.00 per burn
36	Open flames and torches	\$ 0.00
37	Open flames and candles	\$ 0.00
38	Organic coatings	\$ 25.00
39	Places of assembly	\$ 0.00
40	Private fire hydrant installation	\$ 25.00 per hydrant
41	Pyrotechnic special effects material	\$100.00
42	Pyroxylin plastics	\$100.00
43	Refrigeration equipment	\$ 25.00
44	Repair garages and motor fuel-dispensing facilities.	\$ 0.00
45	Rooftop heliports	\$ 25.00
46	Spraying or dipping	\$ 25.00
47	Storage of scrap tires and tire byproducts	\$200.00
48	Temporary membrane structures, tents and canopies.	\$ 25.00
49	Tire-rebuilding plants	\$100.00
50	Waste handling	\$200.00
51	Wood products	\$ 25.00

Required Construction Permits

1	Automatic fire-extinguishing systems	Per Table 1-A
2	Battery systems	\$ 25.00
3	Compressed gases	Per Table 1-A
4	Fire alarm and detection systems and related equipment.	Per Table 1-A
5	Fire pumps and related equipment	\$ 25.00

CITY OF LANCASTER FEE SCHEDULE

6	Flammable and combustible liquids	Per Table 1-A
7	Hazardous materials	Per Table 1-A
8	Industrial ovens	Per Table 1-A
9	LP-gas	Per Table 1-A
10	Private fire hydrants	\$ 25.00 per hydrant
11	Spraying or dipping	Per Table 1-A
12	Standpipe systems	\$ 25.00
13	Temporary membrane structures, tents and canopies.	\$ 25.00

Sec. 5.4000 Ambulance Fees

(1)	ALS Emergency Mileage	\$ 15.00
(2)	ALS Non-Emergency Mileage	\$ 15.00
(3)	ALS Supplies – IV Therapy	\$ 100.00
(4)	ALS1 Emergency, Non-Resident	\$ 800.00 \$ 1125.00
(5)	ALS1 Emergency, Resident	\$ 750.00 \$ 1050.00
(6)	ALS2, Non-Resident	\$ 1,000.00 \$ 1,275.00
(7)	ALS2, Resident	\$ 950.00 \$ 1200.00
(8)	BLS Emergency, Non-Resident	\$ 650.00 \$ 900.00
(9)	BLS Emergency, Resident	\$ 600.00 \$ 825.00
(10)	BLS Emergency Mileage	\$ 15.00
(11)	Treatment / No-Transport	\$ 150.00

Any resident or non-resident delivered by helicopter transportation shall be charged fees accumulated as if delivered to a medical facility. This is in addition to the fee from the helicopter company

Sec. 5.5000 Local EMS Services

(1)	Extra Attendant	\$ 100.00
(2)	Ambulance Stand-By	\$ 200.00 per hour

Sec. 5.6000 Fire Department Response Fees

(1)	Absorbent for Cleanup	\$ 40.00 per bag
(2)	Absorbent Pads	\$ 50.00 each

CITY OF LANCASTER FEE SCHEDULE

(3) Aerial Ladder Truck	\$600.00 per hour on-scene
(4) Air Truck with Cascades System	\$300.00 per hour used
(5) Boat Rescue	\$ 50.00 per hour
(6) Brush Truck	\$300.00 per hour
(7) Decon Pond/Spill Containment	\$100.00 per each used
(8) Extrication Tools	\$100.00 per each used
(9) Foam	\$ 50.00 per gallon
(10) On-Scene Labor	\$ 48.00 per hour
(11) Engine/Pumper	\$500.00 per hour
(12) Engine/Pumper #2	\$500.00 per hour
(13) Engine/Pumper #3	\$500.00 per hour
(14) Rescue Truck	\$400.00 per hour
(15) Sand	\$400.00 per truck load
(16) Tanker Truck	\$500.00 per hour
(17) Utility Truck	\$150.00 per hour
(18) Firefighting equipment damaged or destroyed as a result of response to the incident or contaminated with hazardous materials will be replaced at cost.	

For applicable disasters and emergencies declared by the Mayor, Governor or President, the current adopted FEMA Schedule of Equipment Rates will apply. Information regarding the Fee Schedule can be found at www.fema.gov/schedule-equipment-rates. Information regarding the use of the Schedule is contained in 44 CFR § 206.228 Allowable Costs.

Sec. 5.7000 False Alarms with Permit within 12 month period:

1-3	No Charge
4-5	\$ 50.00
6-7	\$ 75.00
8 or more	\$100.00 each

False Alarms without Permit within 12 month period:

1-3 Residential	\$ 50.00 each
1-3 Commercial	\$100.00 each
4-5 Residential	\$ 75.00 each
4-5 Commercial	\$200.00 each
6-7 Residential	\$100.00 each
6-7 Commercial	\$250.00 each
8 or more – Residential	\$200.00 each

CITY OF LANCASTER FEE SCHEDULE

8 or more – Commercial \$300.00 each

Late Payment for non-payment within 30 days after notification \$ 25.00

Sec. 5.8000 Dallas County Response Fees

- | | | |
|-----|---------------------------------|----------------------------|
| (1) | Ambulance (In-County Calls) | \$375.00 per ambulance run |
| (2) | Dallas County Assisted Fire Run | \$395.00 per fire run |

ARTICLE 6.000 ABATEMENT OF PROPERTY MAINTENANCE NUISANCE

The expenses incurred for abatement of the nuisance may be assessed against the real estate on which the work is done or improvements made. To obtain a lien against the property, the mayor, municipal health authority or code enforcement officer must file a statement of expenses with the county clerk of Dallas County, including the name of the property owner, if known, and the legal description of the property. The actual cost of abatement shall include an administrative fee of one hundred fifty dollars (\$150.00). In the event there are obstructions such as trees, shrubs, bushes, excavations, foundations, demolished structures or any similar obstructions, an additional charge shall be levied, assessed and collected against such premises. The lien obtained is security for the expenses and interest accrued thereon at the rate of ten percent (10%) annually on the total amount from the date of payment by the city. The lien is inferior only to tax liens and liens for street improvements. The city may bring a suit for foreclosure of the lien to recover the expenses and interest due. The state of expenses or certified copy of the statement is prima facie proof of the expenses incurred by the city in doing the work or making the improvements. This remedy is cumulative of the fine authorized for violation hereof by Section 1.109 of the code of ordinances.

(Ordinance 13-00 adopted 4/24/00)

ARTICLE 7.000 LIQUID WASTE TRANSPORT PERMIT

The city shall not issue a permit to an applicant until the appropriate fee is paid. Initially, a person shall pay a fee of one hundred dollars (\$100.00) for the first vehicle and fifty dollars (\$50.00) for each additional vehicle operated by the person. Each permit must be renewed annually at a rate of seventy-five dollars (\$75.00) for the first vehicle and fifty dollars (\$50.00) for each additional vehicle.

(Ordinance 13-00 adopted 4/24/00)

ARTICLE 8.000 LIBRARY FINES AND FEES

(a) Charges for overdue materials

- | | | |
|-----|-----------------|---|
| (1) | Books/Magazines | \$0.20 per day up to cost /
Maximum \$10 per item |
| (2) | Audio Tapes/CDs | \$0.20 per day up to cost / |

CITY OF LANCASTER FEE SCHEDULE

	Maximum \$10 per item
(3) Interlibrary Loans	\$0.20 per day up to cost / Maximum \$10 per item
(4) Video Tapes/DVDs	\$1.00 per day up to cost / Maximum \$10 per item
(b) <u>Lost or Damaged Beyond Repair</u>	\$5.00 + replacement cost
(c) <u>Copies</u>	
(1) Single	\$0.10 per page
(2) Microfilm	\$0.25 per page
(3) Computer Printout	\$0.10 per page
(4) Color Copies	\$1.00 per page
(5) Fax	\$1.00 per page
(d) <u>Nonresident Library Card</u>	\$20.00 Picture id required
(e) <u>Lost Card</u>	\$1.00 replacement
(f) <u>Recovery Fee</u>	\$10.00 - if account is sent to third party for collection (value of material + \$10.00)
(g) <u>Non-cardholder one (1) Hour Internet Access</u>	\$3.00 per hour
(h) <u>Microfilm / microfiche rental</u>	Actual cost, plus shipping and \$1.00 handling fee per order
(i) <u>Interlibrary loan service - Postage</u>	\$3.00 per item
(j) <u>Library meeting room</u> [during operating hours]	
Deposit, resident/non-resident	\$250 \$100
Deposit, non-profit	\$ 50
Rental	\$35/hour, resident \$55/hour, non-resident \$30/hour, non-profit
Kitchen use per hour	\$25/hour
Set up Fee	\$50
Projector with screen	\$65/hour, resident; \$75/hour, non-resident

CITY OF LANCASTER FEE SCHEDULE

ARTICLE 9.000 MUNICIPAL DRAINAGE UTILITY SYSTEM FEES

Account Classification	Rate/SFLUE per Month	Minimum Fee per month	Maximum Fee per Month
Single Family Residential	\$7.97	\$7.97	\$7.97
Multi-Family Residential	\$7.97	\$7.97	\$7.97
Residents Age 65 and Over	\$3.98	\$3.98	\$3.98
Permanently Disabled Residents	\$3.98	\$3.98	\$3.98
Commercial	\$7.97 (≤3) \$6.09 (>3-5) \$5.42 (>5-10) \$4.73 (>10-32) \$4.62 (>32)	\$7.97	N/A
City and Other Political Subdivision of the State	\$7.97	\$7.97	\$100.00
Fire Hydrant	\$0	\$0	\$0
Religious Institutions	\$7.97	\$7.97	\$100.00
Lancaster Independent School Dist.	\$7.97	\$7.97	\$100.00 Per each school property

(Ordinance No. 2002-10-41, adopted 10/14/02)
(Resolution No. 2010-02-11, corrected fees per ordinance)
(Resolution No. 2010-03-27, adopted 03/22/10)

ARTICLE 10.000 UTILITY RELATED FEES

Sec. 10.100 Water and Sewer Extensions

Water and sewer extensions shall be installed by the property owner/developer per city specifications; with approved plans and after paying required permits and fees, all at owner/developer's cost.

Sec. 10.200 Water Meter

- | | | |
|-----|---|-----------------------------|
| (a) | Tampering and Criminal Mischief Damages | |
| (1) | Damaged meter only | \$200.00 plus cost of meter |

CITY OF LANCASTER FEE SCHEDULE

(2)	Damaged service line	\$250.00 plus cost of meter
(b)	Broken Lock on Meter	\$25.00
(c)	Pulled Meter	\$200.00
(d)	Reread Meter at customers request	\$20.00
(e)	Check for Leaks	\$20.00
(f)	Meter Testing by manufacturer if requested by customer; no charge if meter is found defective	\$50.00

Sec. 10.300 Extension of Mains into New Areas

Water and sewer extensions shall be installed by the property owner/developer per city specifications; with approved plans and after paying required permits and fees, all at owner/developer's cost.

Sec. 10.400 Industrial Discharge Fee

The City of Lancaster shall pass through to industrial customers the cost of testing services for discharged wastewater into the City's collection system as contracted through the Trinity River Authority (TRA) in accordance with the Fiscal Year ~~2013~~ 2014 Technical Services Fee Schedule for laboratory analyses, Industrial Inspections and Industrial Sampling, attached to the Master Fee Schedule as Appendix "A" attached hereto.

Sec. 10.500 Charges for Water Service Connections

The city shall maintain all water service connections in streets, alleys, or easements within the city limits. ~~The property owner or developer shall install the approved meter, per city materials and specifications, after paying the required permits and fees, all at owner's expense.~~

Sec. 10.600 Deposits for Water and/or Sewer

After the application for water and/or sewer service is received, the applicant shall pay to the city a deposit in the amount indicated below:

		New Fees with Activation Fee
(1)	Residential Owners – ¾ inch	\$90.00 + \$10.00 = \$100.00
	Residential Renter – ¾ inch	\$150.00 + \$10.00 = \$160.00
	*Temporary (30 day) clean up	\$40.00 + \$10.00 = \$50.00

* (For owners of properties and/or realtors that need the water for a short period of time.)

Water Meter Cost on Existing Taps

3/4" Meter	\$ 250.00
1" Meter	\$ 300.00
1 ½" Meter	\$ 470.00
2" Meter	\$ 625.00
3" and Larger Meters	- Owner provides meters approved by the City

CITY OF LANCASTER FEE SCHEDULE

Meter Set Fee

Included in cost of meter

3" and Larger Meters – Will be set by licensed plumber or bonded contractor.
Customer must notify the City when meter is set.

Guidelines in order for customers to receive a refund/credit to their accounts prior to terminating utility service:

- (a) The customer will have to make the request in writing.
 - (b) The account will have to be in good standing for a period of two consecutive years before a refund is granted. (The account will have no arrears, penalties or returned checks posted during that time.)
 - (c) The refund will be made to the person listed on the account.
- (2) Residential – Bore, Tap and Relocate Fees

Water tap fee (3/4" up to 2")	\$450
Sewer tap fee (4")	\$400
Relocate meter costs	same cost as installation

Request for Residential Tap Fees for Water

3/4" Tap \$ 890.00
1 "Tap \$ 997.00
1 1/2" Tap \$ 1,250.00
2" Tap \$ 1,496.00
3" and larger - Owner provides Taps and Meters

***Relocate Existing Water Meter (12' Maximum) \$ 650.00**

Plus \$35/lf for each foot over 35'

*A new tap may be required if existing facilities are not adequate for the requested adjustment.

Request for Residential Tap Fees for Sewer

4" Sewer Tap
Less than 35' in length and less than
10' in depth \$ 1,250.00

Any tap larger than 4" is required to be installed by a Bonded Utility Contractor, have engineering plans prepared and Contractor is required to obtain a Construction Permit.

Any tap over 10' depth is required to be installed by a Bonded Utility Contractor, have engineering plans prepared and Contractor is required to obtain a Construction Permit.

CITY OF LANCASTER FEE SCHEDULE

*** All plans must be reviewed and approved by City officials.**

~~Contractor is responsible for preparing area and City will make the tap.~~ All taps residential and commercial owner or contractor is responsible for any required ~~pavement & concrete cuts~~, bore, encasement and grouting underneath a road. City Right-Of-Way (ROW) permit application is required and regular inspection fees will apply.

- (3) Third Party contractor is responsible for all commercial taps within the City. City Right-Of-Way (ROW) permit application is required and regular inspection fees will apply.
- (4) Public schools and county community colleges are subject to commercial rates, but shall not be required to make a water and/or sewer deposit as required by this section.

- (5) Fire Hydrant Meter
 - (A) Deposit \$1,500.00
 - (B) Monthly \$25.00
 - (C) Usage \$2.75/1,000 gallons

- (6) Commercial – ¾ inch New Fee with Activation Fee
 - (A) 1 inch \$125.00 + \$10.00 = \$135.00
 - (B) 1 ½ inch \$150.00 + \$10.00 = \$160.00
 - (C) 2 inch \$200.00 + \$10.00 = \$210.00
 - (D) 3 inch to compound meter \$300.00 + \$10.00 = \$310.00

Backflow Testing and Installation

All backflow Installers and testers must register with the City prior to performing any work.

Registration fee: \$100.00 annually per company and \$50.00 for each additional individual.

Inspection fee per device: \$30.00

Sec. 10.700 Water Rates - Within City

The following schedule of water charges for residential, commercial, industrial, and multi-family complex customers shall be effective with the first billing of October 2011:

Minimum monthly water charge (no gallons) for residential, commercial, and industrial customers:

Meter Size:	Equivalent Units	Minimum Monthly Meter Charge:
5/8 or 3/4 inch water	1	\$19.60

CITY OF LANCASTER FEE SCHEDULE

1-inch water meter	2.5	\$49.00
1 ½ inch water meter	5	\$98.00
2-inch water meter	8	\$156.80
3-inch water meter	16	\$313.60
4-inch water meter	25	\$490.00
6-inch water meter	50	\$980.00
8-inch water meter	80	\$ 1,568.00
10-inch water meter	125	\$2,450.00

(1) Multi-family complexes shall be charged a minimum monthly water charge equal to the greater of
 (a) the minimum bill for a ½ inch meter, multiplied by the number of units, or
 (b) the minimum monthly meter charge for the size meter(s) serving the account.

(2) A variable rate volume charge of two dollars and fifty cents (\$2.50) shall be charged per each one thousand (1,000) gallons usage. No gallons are included with the monthly minimum charge.

(3) Example of the calculation of a multi-family complex monthly water bill:
 Two hundred apartment units with an 8" meter and 600,000 gallons of usage.

Min. charge for 8" meter	\$1,568.00	
200 units @ \$19.60 each	0.00	\$3,920.00
600,000 gallons @ \$2.50/1000	\$1,500.00	\$1,500.00
	\$3,068.00	\$5,420.00

Therefore \$5,420.00 would be billed. ($\$5,420.00 \div 200 = \27.10)

(4) For the purpose of encouraging water conservation, there shall be a 25% increase in the water volume rate for monthly usage in excess of 15,000 gallons by residential and commercial accounts. Usage in excess of 30,000 shall be subject to an additional 25% increase. These increases will not be assessed to industrial or multi-family accounts.

For example:

0 to 14,999 gallons	\$2.50 per 1,000
15,000 to 29,999 gallons	\$3.10 per 1,000
30,000 gallons or more	\$3.90 per 1,000

(5) A discount for senior citizens (age 65 or over) of \$1.74 per month shall be applied to each qualified residential account.

(Resolution 2011-09-80 adopted 9/12/11, effective October 1, 2011)

CITY OF LANCASTER FEE SCHEDULE

Sec. 10.800 Water Rates-Outside City

Effective with the first billing cycle of October 1992, the rates or sales of water to customers outside the city limits of Lancaster, Texas, will be determined by multiplication of the rates set out in Chapter 13, Article 13.500, Section 13.504 by one hundred fifteen (115) percent. (1994 Code of Ordinances, Chapter 11, Article 11.500, Section 11.505).

Sec. 10.900 Imposition of Lien for Water Service Charges

In the event that payment of charges for water and/or sewer services furnished by the city is not made by the date specified for cutoff in accordance with the notice sent pursuant to Chapter 13, Article 13.500, Section 13.508, service shall be discontinued. Any customer whose water and/or sewer services are discontinued due to nonpayment may have services resumed by paying all accrued and overdue charges, including the late charge penalty and a reconnection charge as follows: (1994 Code of Ordinances, Chapter 11, Article 11.500, Section 11.509).

(1)	Reconnect Fee (Cutoff)	\$45.00
(2)	Reconnect Fee (Cutoff) After 5 p.m.	\$55.00
(3)	Late Fee	7% of balance due
(4)	NSF Check	\$35.00
(5)	Extra Trip Charge (New Connects and Reconnects)	\$25.00
(6)	Data log meter	\$25.00

(Ordinance No. 2007-01-01 adopted 01/22/07)

Sec. 10.1000 Wastewater Treatment Services User Charges

The following schedule of charges for residential, commercial, industrial and multi-family complex customers shall be effective with the first billing cycle of October 2011:

- (1) Minimum monthly sewer charge (no gallons of usage) for residential, commercial, and industrial is fourteen dollars and ten cents (\$14.10) per connection.
- (2) Minimum monthly sewer charge for each dwelling unit of a multi-family complex (no gallons) is seven dollars and twenty-five cents (\$7.25) per unit.
- (3) Variable rate per one thousand (1,000) gallons of water usage for residential, commercial, industrial, and multi-family complexes is seven dollars and twenty-five cents (\$7.25).
- (4) The total monthly amount due for "all" sewer accounts shall be the sum of the minimum monthly sewer charge plus the variable rate times the user's water usage for the month. ~~The maximum monthly "residential customer" volume charges shall be based on the average of the three lowest monthly bills in the last twelve. Normally these will be the reading cycles ending in January, February, and March. The maximum monthly "residential customer" volume charges shall be based on average water consumption of the preceding December, January, and February.~~ However, the utility billing department may adjust this forwards or backwards one month.

CITY OF LANCASTER FEE SCHEDULE

Industrial and commercial users that install a separate sewer metering system shall be charged for volume according to that meter, plus the minimum rate.

(5) The practice of discounting the computed sewer usage to 95% and 90% as detailed in the Lancaster Code of Ordinances Section 11.608(b) and 11.609(b); was discontinued in 2008.

(6) A discount for senior citizens (age 65 or over) of \$0.76 per month shall be applied to each qualified residential account.

(Resolution 2011-09-80 adopted 9/12/11, effective October 1, 2011)

Sec. 10.1100 Water Impact Fee

(Reference Tables 1, 2, 3 and 11 of Ordinance)

(Ordinance 2004-09-27 adopted 9/27/04)

Water Impact Fees are imposed upon any new development (which includes expansion of existing facilities) to generate revenue for funding or recouping the costs of capital improvements or facility expansions to these systems necessitated by or attributable to the new developments' demand on these systems. The Water Impact Fees are calculated using Service Units, which are a standardized measure of consumption, use, generation or discharge attributable to an individual living unit equivalent (LUE) of development calculated in accordance with generally accepted engineering or planning standards for water systems' capital improvements or facility expansion. The total impact fee due is based on the meter size(s) used by the development. The meter size is determined by the City of Lancaster within the meter manufacturers optimum flow range based on flows required by the development.

Sec. 10.1200 Sewer Impact Fee

(Reference Table 3.5 of Ordinance)

(Ordinance 2006-07-22 adopted 7/10/06)

Sewer (Wastewater) Impact Fees are imposed upon any new development (which includes expansion of existing facilities) to generate revenue for funding or recouping the costs of capital improvements or facility expansions to these systems necessitated by or attributable to the new developments' demand on these systems. The Sewer Impact Fees are calculated using Service Units, which are a standardized measure of consumption, use, generation or discharge attributable to an individual living unit equivalent (LUE) of development calculated in accordance with generally accepted engineering or planning standards for sewer systems' capital improvements or facility expansion. The total impact fee due is based on the meter size(s) used by the development. The meter size is determined by the City of Lancaster within the meter manufacturers optimum flow range based on flows required by the development.

Sec. 10.1300 Roadway Impact Fee

(Reference Exhibit B of Ordinance)

(Ordinance 2003-12-42 adopted 12/8/03)

Roadway Impact Fees are imposed upon any new development (which includes expansion of existing facilities) to generate revenue for funding or recouping the costs of capital improvements or facility expansions to these systems necessitated by or attributable to the new developments' demand on these systems. The Roadway Impact Fees are calculated using Service Units, which are a standardized

CITY OF LANCASTER FEE SCHEDULE

measure of consumption or use (supply and demand) of the roads in the city by new development and are calculated in accordance with generally accepted engineering or planning standards for Roadway Systems' capital improvements or facility expansion. The total impact fee due is determined by the land use, the location of the development, and the square footage of the building.

Sec. 10.1400 Inspections

- (a) Sewer \$150.00
- (b) Final Televised lateral inspection \$ 50.00

Sec. 10.1500 Calibrations

- (a) Pipe < 1 inch \$ 50.00
- (b) Pipe < 1 inch and < 3 inches \$ 50.00
- (c) Pipe > = 3 inches \$100.00 Contracted price plus 25%

(Ordinance 2002-10-38 adopted 10/14/02)

Sec. 10.1600 Reserved for future use.

Sec. 10.1700 Garbage Collection Fees

- (a) Residential \$13.84
Once weekly refuse collection/disposal
Every other month brush/bulk item collection
Bi-weekly recycling collection/processing
- (b) Administrative Processing Fee \$ 2.50
- (c) Extra cart *Effective 01/01/2010*
2nd cart \$10.00
3rd cart \$15.00
4th cart \$20.00
- (d) Commercial Hand Collect \$17.96
Once weekly refuse collection/disposal
- (e) Special Pick Up \$65.00 minimum
- (f) Commercial Containers

Size	1 X WK	2 X WK	3 X WK	4 X WK	5 X WK	6 X WK	EXTRA
2YD	\$64.61	\$119.56	\$166.30	\$206.03	\$239.79	\$268.55	\$27.69
3YD	\$73.89	\$136.72	\$190.18	\$235.64	\$274.26	\$307.19	\$41.54
4YD	\$92.38	\$170.98	\$237.76	\$294.61	\$342.95	\$384.06	\$55.38
6YD	\$110.94	\$205.29	\$285.54	\$353.85	\$411.92	\$461.38	\$69.21
8YD	\$138.71	\$256.66	\$357.05	\$442.43	\$515.06	\$576.88	\$83.06

(Resolution 2012-09-76 adopted 09/10/12, effective 10/01/12)

CITY OF LANCASTER FEE SCHEDULE

Sec. 10.1800 Wastewater Discharge

There is hereby established a wastewater discharge permit fee of \$450.00 for a three year term by the Water/Wastewater Superintendent of the City of Lancaster. (1994 Code of Ordinances, Chapter 1, Article 11.1300, Section 11.1300)

Sec. 10.1900 Fees for Cuts to Streets, Alleys, Sidewalks and Drainage Structures

In the event any street, highway or roadway must have an open cut and is approved by the City Engineer in writing for the purpose of installing water or wastewater laterals, or utility repair by a Franchise Utility Company or their subcontractor, a fee of four dollars and fifty cents (\$4.50 sq. ft.) per square foot, with a minimum one hundred dollar (\$100.00) fee will be charged in advance for replacement of such open cut by the city. This fee will be reimbursed if the excavation is restored to like or better condition.

ARTICLE 11.000 PLANNING AND ZONING RELATED FEES

Sec. 11.100 Reserved for Future Use

Sec. 11.200 HLPC Application Review (Certificate of Appropriateness) \$100.00

Sec. 11.300 Zoning Board of Adjustment

(a) Variance Request \$250.00

Sec. 11.400 Plats

- | | |
|-------------------------------------|-------------------------------|
| (a) Preliminary Plat | |
| 50 acres or less | \$500.00 + \$50.00 per acre |
| More than 50 acres | \$1000.00 + \$100.00 per acre |
| (b) Final Plat | \$500.00 + \$10.00 per lot |
| (c) Re Plat | |
| With property owner notification | \$575.00 + \$35.00 per acre |
| Without property owner notification | \$450.00 + \$35.00 per acre |
| (d) Amended Plat | \$200.00 + \$10.00 per acre |
| (e) Minor Plat | \$400.00 |
| (f) Plat Vacations | \$500.00 |

CITY OF LANCASTER FEE SCHEDULE

Sec. 11.500 Zoning

(a) General Zoning Change	\$500.00 + \$10.00 per acre
(b) Specific Use Permit	\$500.00 + \$10.00 per acre
(c) Private Club Permit	\$350.00
(d) Amendment to SUP	\$500.00 + \$10.00 per acre
(e) Planned Development	\$1500.00 + \$10.00 per acre
(f) Amendment to Planned Development	\$1,500.00 + 10.00 per acre
(g) Exceptions	\$250.00

Sec. 11.600 Other Planning & Zoning Fees

(a) Site Plan Review	\$250.00 + \$10.00 per acre
(b) Tree Survey Review	\$25.00
(c) Illegal Tree Cutting Fine	\$125.00 per diameter inch
(d) Dedication/Abandonment of Right-of-Way or Easements	\$150.00 per development for first 5 + \$25.00 for each additional document
(e) Consultant Fees	Hourly Rate of Consultant
(f) Zoning Verification Letter	\$50.00
(h) Subsequent Legal Notices after 1 st	\$15.00 per additional notice

Sec. 11.700 Maps, Publications and Miscellaneous Fees

(a) Comprehensive Plan	\$48.00
(b) Copying – 8½" x 11", or 8½" x 14"	\$0.10 per page. Any request for more than 20 pages may be sent to an outside duplicating facility at requestor expense.
(c) Lancaster Development Code (Zoning Ordinance and Subdivision Regulations)	\$45.00
(d) Zoning Map (24" x 36")	\$20.00

ARTICLE 12.000 MUNICIPAL COURT

Sec. 12.100 Municipal Court Building Security Fund

Any defendant convicted in the municipal court of the City of Lancaster of a misdemeanor offense that occurs after September, 1997 or the passage of this article, shall pay a \$3.00 security fee as a cost of

CITY OF LANCASTER FEE SCHEDULE

court. The term “convicted” includes any convictions obtained by way of a plea of guilty, a trial and any cases, deferred adjudication, probation or pretrial diversion in order for the defendant to take advantage of one of the alternative programs offered by the municipal court including, but not limited to a driving safety course, deferred adjudication, alcohol awareness and shoplifters alternative. (1994 Code of Ordinances, Chapter 8, Article 8.100, Section 8.1600)

Sec. 12.200 Municipal Court Technology Fund

A defendant convicted of a misdemeanor offense in the municipal court in the City of Lancaster shall pay a technology fee not to exceed four dollars for each conviction as a cost of court. The Municipal Court Clerk shall collect the costs and pay the funds to the Finance Director for deposit in a fund to be known as the “Municipal Court Technology Fund”.

(Ordinance 2002-03-12 adopted 3/2/02)

SECTION 12.300 SPECIAL EXPENSE FEE

There is hereby established a special expense fee in the amount of twenty-five dollars (\$25.00) which shall be collected, after due notice to the defendant, for the issuance and service of a warrant of arrest for an offense under Section 38.10 of the Texas Penal Code titled “Bail Jumping and Failure to Appear”; or Section 543.009 of the Texas Transportation Code titled “Compliance With or Violation of Promise to Appear.”

ARTICLE 13.000 ADMINISTRATIVE FEES

Public Information Charges

(a) copies, standard paper copy \$0.10 per page

For standard paper copies reproduced by means of an office machine copier or a computer printer. Each side that has recorded information is considered a page.

(b) copies, nonstandard copy. The charges in this section are to cover the materials onto which information is copied and do not reflect any additional charges, including labor, that may be associated with a particular request. The charges for nonstandard copies are:

(A) Diskette	\$1.00
(B) Magnetic tape	actual cost
(C) Data cartridge	actual cost
(D) Tape cartridge	actual cost
(E) Rewritable CD (CD-RW)	\$1.00
(F) Non-rewritable CD (CD-R)	\$1.00
(G) Digital video disc (DVD)	\$3.00
(H) JAZ drive	actual cost
(I) Other electronic media	actual cost
(J) VHS video cassette	\$2.50
(K) Audio cassette	\$1.00

CITY OF LANCASTER FEE SCHEDULE

(L) Oversize paper copy (11 inches by 17 inches, greenbar, bluebar, not including maps and photographs using specialty paper)	\$0.50
(M) Specialty paper (Mylar, blueprint, blueline, map, photographic)	actual cost
(c) Microfiche and Microfilm From Master copy of Microfilm	actual cost of reproduction \$0.10 per page
(d) Computer Resource Charge	
Mainframe	\$10 per CPU minute
Midsize	\$1.50 per CPU minute
Client/Server	\$2.20 per clock hour
PC or LAN	\$1.00 per clock hour
(e) Other Public Information Charges	
(A) Computer Programmer	\$28.50 per hour
(B) Personnel Charge (50 or more pages)	\$15.00 per hour
(C) Overhead Charge (50 or more pages)	20% of personnel charge
(D) Remote Document Retrieval Charge	actual cost
(E) Miscellaneous Supplies (labels, boxes)	actual cost
(F) Postage and Shipping Charge	actual cost
(G) Miscellaneous (credit card transaction fee)	actual cost
(f) Certified or Attestation under City Seal	\$2.50
(g) Finance	
(1) Return Check Fee	\$35.00 per check
(2) Budget Book	\$106.00 per book
(3) CAFR	\$50.00 per book
(4) Copies – printouts (computer generated)	\$0.25 per page
(h) Special Events	
(1) Application Fee	\$25.00 (applications submitted 31 days prior to event)
(2) Expedited Review Fee	\$25.00 (expedited fee for applications received within 30 days of the event)
(3) Street Barricade Rental Fee	1 to 25 barricades \$15.00 25 to 50 barricades \$30.00 50+ barricades; will require contract services
(4) Street Cones Rental Fee	1 to 25 cones \$10.00 25 to 50 cones \$20.00 50+ cones; will require contract services
(5) Barricade Replacement Fee	\$62.00 per barricade
(6) Cone Replacement Fee	\$39.00 per cone

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- (7) Reimbursable Costs: Fees associated with City of Lancaster service provision at the request of the applicant will be calculated by the applicable department based on the associated reimbursable cost, the service/equipment requested, and the length of time the service is needed.

(Ordinance 2004-06-18 adopted 6/14/04)

ARTICLE 14.000 POLICE DEPARTMENT

(a) Alarm System Permit Fees

Alarm System Permit Fees

Registration Fee – Residential	\$ 50.00
Registration Fee – Commercial	\$100.00
Senior Rate (65 or older) – Residential only	Exempt*
Renewal Fee – Residential	\$ 50.00
Renewal Fee – Commercial	\$100.00
Senior Rate (65 or older) – Residential only	Exempt*
Late Fee after 30 days notice for registration	\$ 25.00
Late Fee After 30 days notice for renewal	\$ 25.00

False Alarms with Permit within 12 month period:

1-3	No Charge
4-5	\$ 50.00
6-7	\$ 75.00
8 or more	\$100.00 each

False Alarms without Permit within 12 month period:

1-3 Residential	\$100.00 each
1-3 Commercial	\$200.00 each
4-5 Commercial	\$250.00 each
6-7 Residential	\$175.00 each
6-7 Commercial	\$275.00 each
8 or more – Residential	\$200.00 each
8 or more – Commercial	\$300.00 each
Late Payment for Non-payment within 30 days after notification	\$25.00
False Robbery Alarms within 12 month period:	
1-3	\$100.00

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4 or more	\$200.00
Late Fee for Each False Robbery Alarm not paid within 30 days after notification	\$25.00

Appeal:

Appeal Hearing Fee*	\$25.00
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*(Fee shall be refunded, in its entirety, if appeal is upheld)

Reinstatement:

Reinstatement Fee	\$50.00
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(Resolution 2007-02-22 adopted 2/26/07)

(b) Accident Reports

(1) Regular Copy	\$6.00 per report
(2) Certificate of Regular Copy	Addl. \$2.00 per report
(3) Certificate with no information or report on file	\$6.00 per report

(c) <u>Offense Reports</u>	\$0.10 per page
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(d) Fingerprinting

(1) First two (2) fingerprint cards	\$10.00
(2) Per fingerprint card thereafter	\$ 5.00

(Resolution 2004-12-102 adopted 12/13/04)

ARTICLE 15.000 PARKS AND RECREATION

Sec. 15.100 Memberships

(a) Annual Membership Fees (Valid for 1 year from date of purchase)

1. Recreation (JR) ID Card – (Under 5 yrs)	Free w/ purchase of adult rec ID card	Must be accompanied by an adult over 18 years of age
2. Recreation ID Card - Youth (5-16 yrs)	\$10/yr Resident \$15/yr Non Resident	Provides access to use of gymnasium and walking track during designated hours.
3. Recreation ID Card - Adult (17-49 yrs)	\$20/yr Resident \$30/yr Non Resident	Provides access to use of gymnasium and walking track during designated hours.

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4. Seniors (50 + years)	\$15/yr Resident	Provides access to use of gymnasium and walking track during designated hours.
	\$20/yr Non Resident	
5. Daily Fitness Atrium Admission (17 years and older)	\$5/day	Provides access to fitness atrium during designated hours. Must have current recreation ID card.
6. Monthly Fitness Atrium Membership (17 years and older)	\$20 Resident	Provides access to the fitness atrium during designated hours. Must have current recreation ID card to purchase a fitness membership.
	\$25 Non Resident	
7. Annual Fitness Atrium Membership (17 years and older)	\$160 Resident	Provides access to use the gymnasium, walking track and the fitness atrium during designated hours. Annual Fitness Atrium membership includes recreation ID card.
	\$200 Non Resident	
8. Open Swim Admission	\$5/ day Resident	Provides access to use of pool during designated hours.
	\$7/day Non Resident	
9. Daily Fitness Swim Admission (17 years and older)	\$3/ day Resident	Provides access to use of pool during designated hours. (Must have current recreation ID card).
	\$5/day Non Resident	
10. Monthly Fitness Swim Membership (17 yrs and older)	\$15 Resident	Provides access to use of pool during designated hours. (Must have current recreation ID card).
	\$20 Non Resident	
11. Seasonal Swim Pass (Summer) Individual (16 yrs and younger)	\$60 Resident	Provides access to use of pool during designated hours. (Must have current recreation ID card).
	\$70 Non Resident	
12. Seasonal Swim Pass (Summer) Individual (17 yrs through adult)	\$70 Resident	Provides access to use of pool during designated hours. (Must have current recreation ID card).
	\$80 Non Resident	
13. Seasonal Swim Pass (Summer) Family 4+	\$180 Resident	Provides access to use of pool during designated hours. (Must have current recreation ID card).
	\$200 Non Resident	
14. Annual Fitness Swim Membership (17 years and older)	\$120 Resident	Provides access to use of pool during designated hours. Annual Fitness Swim membership includes recreation ID card.
	\$160 Non Resident	
15. Annual Senior Center Membership (50 + years)	\$3 Resident	Provides access to the Senior Center facility and programming.
	\$5 Non Resident	

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(b) Corporate Membership Rates

	Agency	Individual
(1) Corporate A (5-9)	\$125.00	\$100.00
(2) Corporate B (10+)	\$225.00	\$100.00

Sec. 15.200 Rental Facilities

(a) Athletic Fields

	Deposit	\$50.00 -\$100.00
(1) Cedardale Field Rental/ hour	\$20.00 \$25.00	2 hr minimum Resident
	\$30.00 \$35.00	2 hr minimum Non Resident
(2) City Park Field Rental/ hour	\$20.00 \$25.00	2 hr minimum Resident
	\$30.00 \$35.00	2 hr minimum Non Resident
(3) Royce Clayton Ballpark/ hour	\$20.00 \$25.00	2 hr minimum Resident
	\$30.00 \$35.00	2 hr minimum Non Resident
(4) Youth Football/ hour	\$20.00 \$25.00	2 hr minimum Resident
	\$30.00 \$35.00	2 hr minimum Non Resident
(5) Soccer Field/ hour	\$20.00 \$25.00	2 hr minimum Resident
	\$30.00 \$35.00	2 hr minimum Non Resident

Additional fees for athletic field rentals with lights are \$15.00 per hour (~~i.e. lights, lining fields, concessions, etc.) will be determined by the Parks and Recreation Director, based on cost incurred by the City.~~

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(b) Community House

Deposit	Resident	\$150.00	Non Resident	\$150.00
(1)	4 hour rental Resident		\$200.00	
(2)	4 hour rental Non Resident		\$225.00	
(3)	6 hour rental Resident		\$300.00	
(4)	6 hour rental Non Resident		\$325.00	

(c) Gymnasium

Deposit	Resident	\$100.00	Non Resident	\$100.00
(1) ½ Gym	\$50/hour Resident		4 hours min. after operating hours.	
	\$65/ hour Non Resident			
(2) Full Gym	\$75/hour Resident		4 hours min. after operating hours.	
	\$90/ hour Non Resident			
(3) Full Gym Tournament Fee	\$100/hour Resident		4 hours minimum after operating hours. Allows gate fees charged by renter. Must reserve entire gymnasium.	
	\$125/ hour Non Resident			

(d) Outdoor Facility

Deposit	Resident	\$75.00 \$100	Nonresident	\$100.00
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(1) City Park Pavilion 1

8 am - 12 noon or 1 pm - 5 pm

(A) Resident	\$75.00
(B) Non Resident	\$100.00

(2) City Park Pavilion 2

8 am – 12 noon or 1 pm - 5 pm

(A) Resident	\$75.00
(B) Non Resident	\$100.00

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(3) Community Park Pavilion

8 am – 12 noon or 1 pm - 5 pm

(A) Resident	\$75.00
(B) Non Resident	\$100.00

(4) Heritage Park Gazebo

8 am – 12 noon or 1 pm - 5 pm

(A) Resident	\$50.00
(B) Non Resident	\$75.00

(5) Kid Square Park Pavilion

8 am – 12 noon or 1 pm - 5 pm

(A) Resident	\$75.00
(B) Non Resident	\$100.00

(6) Bear Creek Park Pavilion

(A) Resident	\$75.00
(B) Non Resident	\$100.00

(7) Rocky Crest Park Pavilion

(A) Resident	\$50.00
(B) Non Resident	\$75.00

(8) Meadowcreek Park Pavilion

(A) Resident	\$50.00
(B) Non Resident	\$75.00

(8) JA Dewberry Park Pavilion

(A) Resident	\$50.00
(B) Non Resident	\$75.00

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(e) Pool

(1) <u>Indoor Pool Reservations</u>	Resident	Non Resident
<u>Deposit</u>	\$75.00	\$75.00
(A) Party Room (Semi-Private) 2 hr	\$100.00	\$125.00
(B) Private Party A (1-50) 2 hr	\$200.00	\$250.00
(C) Private Party B (51-100) 2 hr	\$250.00	\$300.00
(D) Private Party C (101-150) 2 hr	\$300.00	\$350.00
(E) Private Party D (151 +) 2 hr	\$350.00	\$400.00

(f) Recreation Center

(1) <u>Grand Banquet Hall</u>	Resident	Non Resident
Deposit	\$250.00	\$250.00
Set-up Fee	\$ 50.00	\$ 50.00
Kitchen	\$ 30.00/hour	\$ 30.00/hour
1,100 sq. ft.	\$50.00/hour	\$75.00/hour
2,200 sq. ft.	\$75.00/hour	\$100.00/hour
3,300 sq. ft.	\$100.00/hour	\$125.00/hour
(2) Aerobic Dance Room/hour	\$40.00/hr Resident	\$60.00/hr Non Resident
(3) Classroom/hour	\$30.00/hr Resident	\$50.00/hr Non Resident
(4) Conference Room/hour	\$20.00/hr Resident	\$40.00/hr Non Resident
(5) Projector Screen/Podium/Sound System Rental		
Deposit	\$200.00 Resident	\$300 \$200 Non Resident
1 screen	\$65/day Resident	\$75/day Non Resident
2 screen	\$75/day Resident	\$100/day Non Resident
Podium	\$35/day Resident	\$40/day Non Resident
Portable Sound System	\$200/day Resident	\$275/day Non Resident

CITY OF LANCASTER FEE SCHEDULE

(g) Senior Life Center

Kitchen	\$30.00/hour Resident	\$30.00/hour Non Resident
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Deposit	Resident	\$250.00	Nonresident	\$250.00
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(1) 4 Hour Rental	\$400 Resident \$500 Non Resident
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(2) 6 Hour Rental	\$600 Resident \$750 Non Resident
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(h) Non-Profit - For meetings only

		Non-Resident
(1) Deposit	\$75.00/hour	\$75.00
(2) Classroom/Youth Room	\$20.00/hour	\$25.00
(3) 1,100 square feet (Grand Hall)	\$50.00/hour	\$75.00
(4) Conference Room	\$10.00/hour	\$20.00

(i) Lancaster Youth and Adult Sports Association Fee

(All Participants must purchase recreation ID card)

Player participation fee per season \$ 15.00

(j) Programs

Individual Recreation Classes	Range from \$5 - \$25	per class/ per day
Recreation Programs	Range from \$15 - \$100	Programs vary by week or by month.

(k) Amphitheater Rental

	Resident	Non Resident
Deposit	\$150.00	\$250.00 \$150.00
4 hour rental	\$150.00 \$200.00	\$300.00 \$325.00
6 hour rental	\$225.00 \$275.00	\$375.00 \$400.00
8 hour rental	\$300.00	\$450.00
Each additional hour after 8 6 hrs.	\$ 25.00 \$50.00	\$ 35.00 \$75.00

(l) Visitors Center & State Auxiliary Museum Rental

(After hour rental includes atrium and conference room only)

	Resident	Non Resident
Deposit	\$250.00	\$250.00

CITY OF LANCASTER FEE SCHEDULE

Set-up Fee	\$50.00	\$50.00
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(1) 3 Hour Rental (After hours)	\$350.00	\$400.00
3 hour minimum and maximum for after hour reservations		

(2) Conference Room (during hours of operation only)

	Resident	Non Resident
Deposit	\$100.00	\$100.00
Hourly rate (2 hour minimum)	\$50.00	\$75.00

ARTICLE 16.000 AIRPORT FEES

(a) Monthly Hangar Rental

(1) 956 sq. ft. (small T-hangar)	\$180.00 \$0.19 per sq ft \$190.00 / \$0.20 per sq ft
(2) 1,018.25 sq. ft. (medium T-hangar)	\$205.00 \$0.20 per sq ft
(3) 1,624.33 sq. ft. (large T-hangar)	\$290.00 \$0.18 per sq ft \$305.00 / \$0.19 per sq ft

(b) Community Hangar Rental

(1) 956 sq. ft. (small T-hangar)	\$ 90.00 \$0.10 per sq ft \$ 95.00 / \$0.10 per sq ft
(2) 1,018.25 sq. ft. (medium T-hangar)	\$103.00 \$0.09 per sq ft
(3) 1,624.33 sq. ft. (large T-hangar)	\$145.00 \$0.09 per sq ft \$153.00 / \$0.10 per sq ft

(c) Other Airport Fees

(1) Ground Lease (Improved)	\$0.30 per square foot per year
(2) Ground Lease (Unimproved)	\$0.20 per square foot per year
(3) Terminal Building Office Lease	\$12 per square foot per year
(4) Monthly Tie Down Fee	\$30.00 per month \$75.00 per month
(5) Fuel Flowage Fee	\$0.20 per delivered gallon
(6) Café Sales	5% of Gross Sales

(Ordinance 2003-10-32 adopted 10/27/03) (Resolution 2009-04-41 adopted April 13, 2009)

CITY OF LANCASTER FEE SCHEDULE
ARTICLE 17.000 DEVELOPMENT FEES

	<u>Building Fee</u>	<u>Engineering Fee</u>	<u>Planning Fee</u>
(a) <u>Abandonment</u>			
<u>Driveway, Drive Approach, Curb, Gutter and Sidewalk Permit Fees (bond required)</u>			
(1) Residential Zones Repair/Replacement	\$25.00	N/A	N/A
(2) Residential Zones, New Construction	\$35.00	N/A	N/A
(3) Nonresidential Zones, per Approach	\$35.00	N/A	N/A
(b) <u>Annexations</u>	N/A	N/A	\$1,000.00 plus filing fee
(c) <u>Appeals to Zoning Board of Adjustments</u>	N/A	N/A	N/A
(d) <u>Building Permits</u> Single-Family Residence, Duplex, Multi-Family, Apartment, Condominium & Townhouse, Commercial and remodels) Fees Assessed Per Address			
(e) <u>Consultant Fee-Supplemental</u>	N/A	N/A	N/A

CITY OF LANCASTER FEE SCHEDULE

	<u>Building Fee</u>	<u>Engineering Fee</u>	<u>Planning Fee</u>
(f) <u>Design/Plan Review</u>			
Commercial and Industrial Projects Amendments (Commercial & Industrial) Residential Projects, Amendments (Residential), Minor Design Review	65% of the building permit fee. Section titled “Building Permit” in this schedule	N/A	N/A
(g) <u>Plats</u>			
(1) <u>Preliminary Plat</u>			
Fifty (50) acres or less			\$500.00 + \$50.00/acre
More than fifty (50) acres			\$1,000.00 + \$100.00/acre
	<u>Building Fee</u>	<u>Engineering Fee</u>	<u>Planning Fee</u>
(2) <u>Final Plat</u>			\$500.00 + \$10.00/lot
(3) <u>Re-Plats</u>			
Plat revision with property owner notification			\$575.00 + \$35.00/acre
Plat revision without property owner notification			\$450.00 + \$35.00/acre
(4) <u>Amended Plats</u>			
Amended Plats Correcting Errors			\$400.00

CITY OF LANCASTER FEE SCHEDULE

(5) Plat Vacations

Plat Vacation increasing lots	\$200.00 + \$10.00/acre
All other plat vacations	\$500.00

(6) Miscellaneous Plat Items

Dallas County Clerk's Recording Fee	\$33.00 1 st page \$10.00 subsequent page
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(7) Re-Plats

\$400.00

(1994 Code of Ordinance, Chapter 9, Article 9.100, Section 9.106)

	<u>Building Fee</u>	<u>Engineering Fee</u>	<u>Planning Fee</u>
(h) <u>Development Inspection Fees</u>			
(1)	Special Inspection \$47.00 per hour, minimum 2 hours	1.5%-3.5% estimated cost of improvements intended for dedication to the city for water, sewer and streets. Effectively Immediately = 1.5% Effective January 1, 2004 = 3.5% Each additional hour \$47.00 per hour	N/A
	1. Inspection 2 hours - Travel time of job site and return time to be included outside of normal business hours (min. charge) \$47.00 per hour	N/A	N/A
	2. Re-inspection fees assessed under provisions of Section 305.8 \$47.00 per hour	N/A	N/A

CITY OF LANCASTER FEE SCHEDULE

3. Inspection for which no fee is specifically indicated (min. charge – one half hour) \$47.00 per hour	N/A	N/A	N/A
4. Additional plan review required by changes, additions or revisions to plans (min. charge-one-half hour) \$47.00 per hour	N/A	N/A	N/A
(2) <u>Miscellaneous Case</u>	N/A	N/A	\$100.00
(3) <u>Planned Development Review</u>	N/A	N/A	\$1,500.00 plus \$10.00 per acre
(4) <u>Park Fee in Lieu of</u>	<u>Building Fee</u> N/A	<u>Engineering Fee</u> N/A	<u>Planning Fee</u> \$1,400.00 per dwelling unit
<u>Dedication</u> (including single-family, dual family, and multi-family residential areas)			(Ord. 2006-10-41 adopted 10/23/06)
(h) <u>Signs</u> (Sec. 3.100 Fee Adopted – Lancaster City Code)			
(1) Permanent Signs, Per Face Based on Sign Area	Table A	N/A	N/A
(2) Temporary Portable Signs, Flags, banners, etc. (good for two weeks)	\$25.00	N/A	N/A

CITY OF LANCASTER FEE SCHEDULE

(3) Sign contractor registration	\$100.00	N/A	N/A
(i) <u>Site Plan Review</u>	N/A	N/A	\$250.00 plus \$10 per acre
(l) <u>Subdivision Name Change</u>	N/A	N/A	\$200.00
(m) <u>Street Lighting Escrow</u>	N/A	N/A	N/A
(n) <u>Tree Survey/Preservation Plan</u>	N/A	N/A	\$25.00 administration processing fee with \$125.00 per inch mitigation fee

CITY OF LANCASTER FEE SCHEDULE

Revision References

Effective October 1, 2007 (annual update)
Resolution 2007-09-108

Revised January 14, 2008 (revised water/waste water services rate)
Resolution 2008-01-07

Revised June 23, 2008 (revised garbage collection fees)
Resolution 2008-06-54

Revised September 8, 2008 (revised water service rate)
Resolution 2008-09-82

Revised September 8, 2008 (revised waste water service rate)
Resolution 2008-09-83

Effective October 1, 2008 (annual update)
Resolution 2008-09-84

Revised October 27, 2008 (Multi-Family Rental Property Registration and Inspection Fee)
Resolution 2008-10-91

Revised November 10, 2008 (Food Inspections & Administrative Fee)
Resolution 2008-11-100

Revised December 8, 2008 (Irrigation Permit Fee)
Resolution 2008-12-105

Revised April 13, 2009
Resolution 2009-04-41 (Municipal Airport Fees)

Revised April 27, 2009
Resolution 2009-04-51 (Cargo Container Fees)

Effective October 1, 2009 (annual update)
Resolution 2009-08-84

CITY OF LANCASTER FEE SCHEDULE

Revised October 26, 2009

Resolution 2009-10-102 (revised park land dedication fee per ordinance 2006-10-41)

Revised December 14, 2009

Resolution 2009-12-125 (revised Sec. 10.1700 Garbage Collection Fees)

Amended February 8, 2010

*Resolution 2010-02-11 (amended Article 9.000 Drainage Utility Systems Fees to reflect
Rates as adopted 10/14/02 Ordinance No. 2002-10-41)*

Revised March 22, 2010

Resolution 2010-03-27 (revised Article 9.000 Drainage Utility System Fees)

Revised June 28, 2010

Resolution 2010-06-58 (repealed cargo container fee for agricultural purposes)

Revised June 28, 2010

Resolution 2010-06-59 (established Wind Energy System Permit Fee; Ordinance No. 2010-04-09)

~~*Resolution 2010-09-75 (repealed in its entirety)*~~

Effective October 1, 2010 (annual update)

Resolution 2010-09-82 (corrected Section 10.700 Water Rates – Within City)

Revised November 8, 2010

Resolution 2010-11-93 (adds fee for Local Alcohol Permit)

Revised September 12, 2011

Resolution 2011-09-79 (revised Sec. 10.1700 Garbage Collection Rates)

Revised September 12, 2011

Resolution 2011-09-80 (revised Sec. 10.700 Water Rates –Within City and Sec. 10.1000 Wastewater Treatment Services User Charges)

Effective October 1, 2011 (annual update)

Resolution 2011-09-81

CITY OF LANCASTER FEE SCHEDULE

*Effective October 10, 2011 (revised Sec. 4.400 Food Service Establishments fees)
Resolution 2011-10-86*

*Effective February 27, 2012
Resolution 2012-02-17 (revised Article 16.000 Airport Fees to add rental rates for community hangars)*

*Effective October 1, 2012 (annual update)
Resolution 2012-08-69*

*Effective December 1, 2012
Resolution 2012-09-79 (Industrial Discharge Fee – reference Appendix “A”)*

*Effective October 1, 2013 (annual update)
Resolution 2013-08-68*

*Effective January 1, 2014
Resolution 2013-07-61 (Hotel/Motel Property Annual Inspection Fee) (adopted 7-8-13)*

LANCASTER CITY COUNCIL
Work Session Agenda Communication
August 18, 2014

Item 6

Receive a presentation and discuss the Fiscal Year 2014-2015 proposed budget.

This request supports the City Council 2014-2015 Policy Agenda.

Goal: Financially Sound City Government

Background

An overview of the proposed fiscal year 2014/2015 municipal budget for all funds was presented by the City Manager to City Council at the Monday, August 4, 2014 Lancaster City Council Work Session.

Additional work sessions were held on August 7, and August 11, 2014. This item was placed on the work session agenda to provide an opportunity for Council to continue discussions regarding the proposed budget. An additional work session is scheduled for Thursday, August 21, 2014 if needed.

A Budget Town Hall Meeting was held on Thursday, August 14, 2014 at 6:30 p.m. The next Town Hall Meeting is Saturday, August 23, 2014 at 9:00 a.m. to provide information and receive input from the public regarding the proposed budget.

Adoption of the budget is scheduled for Monday, September 8, 2014.

Please be sure to bring your budget book to the work session.

Submitted by:
Opal Mauldin Robertson, City Manager