



City of Lancaster
LANCASTER VETERANS MEMORIAL LIBRARY



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MEETING

LANCASTER VETERANS MEMORIAL LIBRARY (LVML) ADVISORY BOARD

Thursday, May 16, 2013, 6:30pm

MINUTES

The Members of the Lancaster Veterans Memorial Library (LVML) Advisory Board met Thursday, May 16, 2013 at 6:30pm at the Veterans Memorial Library (Board Room), 1600 Veterans Memorial Parkway, Lancaster, TX 75134.

Lancaster Veterans Memorial Library Advisory Board Members Present: Sarah Barber, Kathy Gaither, Laurie Telfair, Doniele Wilson, Valencia Stimage, and LaToya Browning.

Lancaster Veterans Memorial Library Advisory Board Members Absent: Bettie Jones.

City Staff Present: Parks, Recreation, and Library Services Director Sean Johnson, Library Manager Jerry McCulley, and Administrative Secretary Cynthia D. Williams.

I. Call to Order

Chairperson Doniele Wilson called the meeting to order at 6:30pm.

II. Consider Approval of Minutes (April 18, 2013)

Ms. Gaither made a motion seconded by Ms. Browning to approve the minutes of April 18, 2013 as written. The motion carried unanimously.

III. Houston Area Library Automated Network (HALAN) Update (Parks, Recreation, and Library Services Director Sean Johnson)

Mr. Johnson gave a more in-depth briefing of what the HALAN Consortium entails. He stated that it would be on the June 10, 2013 City Council Agenda. Through the networking that the Library Director's Association has, the opportunity came for us to enter into an Interlocal Agreement with the Houston Area Library Network. This Agreement will lower our cost by one third. Our City Attorney has drafted the Agreement.

There was further questions/discussion.

Mr. McCulley highlighted some of the benefits of the new catalog. The current catalog that we have requires that you search last name, comma, and first. In the new system, you can type in the name and they all come up. This system also allows you to log in and have an account so you can renew your books from home. You can see that something is check out and you can put a hold on it. He stated that what we have now is just a test of the system with some of our data in it. It is not fully functional yet.

There was further questions/discussion.

IV. Mid-Year Library Statistics (Library Manager Jerry McCulley)

Mr. McCulley reported on the LVM Library Second Quarter Statistics. He stated that we keep regular statistics because at the end of the year we report to the State Library, but also because we like to see how captive we are in providing services to the Community. We collect statistics on the hours we are open, the number of hours for Staff, the number of volunteer hours we have, new cards (both adult and youth), circulation (how many adult books/children books, audios, magazines, videos, and library loans), and how many reference questions we answer.

There was further questions/discussion.

V. Annual Report Update (Parks, Recreation, and Library Services Director Sean Johnson)

Mr. Johnson gave an overview of the Annual Report and Accreditation requirements.

There was further questions/discussion.

VI. BSW Family Reunion – Juneteenth 2013 Update (Parks, Recreation, and Library Services Director Sean Johnson)

Mr. Johnson reported that Lancaster hosted the BSW Juneteenth Celebration this year. Every year that celebration takes place in another city. Last year it took place in Desoto and they had a Book Fair. Friends of the Library participated. Each year the Friends of the Library have an annual book sale. We do want to keep it cultural and festive on the appropriate activity. Staff wanted to bring this to the Board to see your desire to be involved this year. The event will take place Sunday, June 15, 2013 from 5p-9p at City Park. On this date, we will also have the Major League Baseball Players Alumni Association. They will do a free clinic from 9a-1p. There will be a lot of activities going on that day. We do want to have our Library present to be able to interact and participate in the event.

There was further questions/discussion.

VII. Set Agenda for Next Meeting

- Next Meeting: September 19, 2013

VIII. Adjournment

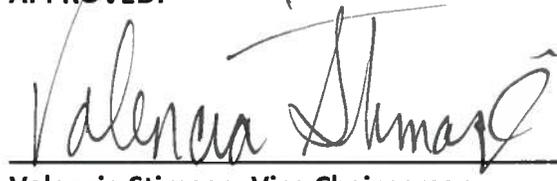
Ms. Telfair made a motion seconded by Ms. Browning to adjourn. All present approved and the meeting adjourned at 6:57 p.m.

ATTEST:



Cynthia D. Williams, Administrative Secretary

APPROVED:



Valencia Stimage, Vice Chairperson
Lancaster Veterans Memorial Library (LVML) Advisory Board