



City of Lancaster
MUNICIPAL COURT



220 W. Main Street * Lancaster, TX 75146 * 972.218.1334 *
www.lancaster-tx.com

TIME PAYMENT APPLICATION

In order to be considered for a Time Payment Agreement, it is mandatory that the following information be provided to the court.

Name: _____ Email _____

Address: _____ Apt # _____ City, State & Zip: _____

Cell Phone: _____ Date of Birth: _____ DL# _____

Employer: _____ Work Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

List a personal reference that can be contacted if you move or change employment.

Name: _____ Relationship: _____

Address: _____ City: _____ State: _____

Zip _____ Phone: _____ Email: _____

Acknowledgement – Please Read

I hereby certify that all statements contained herein are true and correct to the best of my knowledge and belief.

I understand that failure to make scheduled payments on an extension of time to pay/ time-payment plan will result in the issuance of a warrant for my arrest. If you are unable to pay the fines and court costs as a result of this citation(s), please contact the court for alternatives to full payment. You may be required to attend a hearing to provide documentation of your financial status.

I understand that a State-Mandated **Time-Payment Reimbursement fee of \$15.00 must be collected for each violation placed on a payment plan for longer than 30 days.**

I promise to notify the court of any changes to the information on this form in person or by mail to the following address: City of Lancaster Municipal Court , 220 W Main Street, Lancaster, TX 75146, until I have completed the entire payment plan and paid all fines and costs in full.

Defendant Signature

Date

CAUSE NUMBER: _____

STATE OF TEXAS
VS.

§
§
§

IN THE MUNICIPAL COURT
CITY OF LANCASTER
DALLAS COUNTY, TEXAS

Plea of Nolo Contendere

I, the undersigned, do hereby enter my appearance on the complaint of the offense, to wit: _____, charged in Municipal Court Cause Number _____. I understand that I have a right to a jury trial and that my signature on this **plea of nolo contendere** (meaning "no contest") will have the same force and effect as a plea of guilty on the judgment of the Court. I do hereby **plead nolo contendere** to said offense as charged, **waive** my right to a jury trial or hearing by the Court, and **agree to pay** the fine and costs the judge assesses. I understand that my plea may result in a conviction appearing on either a criminal record or a driver's license record.

Plea of Guilty

I, the undersigned, do hereby enter my appearance on the complaint of the offense, to wit: _____, charged in Municipal Court Cause Number _____. I understand that I have a right to a jury trial. I do hereby **plead guilty** to the offense as charged, **waive** my right to a jury trial or hearing by the Court, and **agree to pay** the fine and costs the judge assesses. I understand that my plea may result in a conviction appearing on either a criminal record or a driver's license record.

Check one:

_____ I request Discovery on the above noted case.

_____ I Waive Discovery.

Defendant's Signature

Date

Judge, Municipal Court

Date