



CITY OF LANCASTER TEMPORARY SIGN PERMIT APPLICATION



(PLEASE PRINT ALL INFORMATION)

Date: _____

ADDRESS/LOCATION OF SIGN: _____

NAME OF BUSINESS: _____

OCCUPANT'S NAME: _____ PHONE NUMBER: _____

OCCUPANT'S MAILING ADDRESS: _____

SIGN CONTRACTOR: _____ PHONE NUMBER: _____

CONTRACTOR'S ADDRESS: _____

**** (NO FLASHING, SCROLLING OR ANIMATED SIGNS ALLOWED) ****

TYPE OF SIGN: (CHECK APPROPRIATE BOX AND GIVE NUMBER OF SIGNS)

BANNER SIGN _____

KIOSK SIGN _____

BALLOONS _____

SIZE OF PROPOSED SIGN: _____ COST OF SIGN(S): _____

RULES & REGULATIONS ON BANNERS

- NO CONSECUTIVE PERMITS ALLOWED.
- THERE MUST BE A THIRTY (30) DAY PERIOD BETWEEN PERMITS.
- SIGNS ARE NOT ALLOWED IN THE CITY RIGHT OF WAY, IN THE MEDIANS OR ON UTILITY POLES.
- SIGNS ARE SUBJECT TO REMOVAL BY CITY STAFF IF THEY ARE ILLEGALLY PLACED.
- SIGNS THAT ARE PICKED UP BY THE CITY WILL BE DISCARDED
- BANNERS ARE PERMITTED FOUR (40) THIRTY (30) DAY PERIODS PER CALENDAR YEAR.
- NO CONSECUTIVE PERMITS ALLOWED.
- MAXIMUM OF TWO (2) BANNERS ON SINGLE TENANT BUILDINGS/MAX OF ONE (1) ON MULTI TENANT BUILDING.
- BANNERS MUST BE DISPLAYED ON THE BUILDING.
- BANNERS ARE NOT ALLOWED ON FENCES OR POLES.
- MAXIMUM BANNER SIZE IS FORTY (40) SQ. FT.

APPLICANT'S SIGNATURE: _____ DL#: _____ ST: _____

By signing this application you are acknowledging the rules listed above and agree to abide by them without further notice. Failure to comply will result in municipal court citations being issued to you.

OFFICE USE ONLY

Reviewed by: _____

Approved

Denied

Date: _____