



CITY OF LANCASTER – BUILDING INSPECTIONS DIVISION

Subcontractor Validation Form

Subcontractors must validate on the building permit instead of securing individual permits for those trades. The validation form must be submitted by the registered subcontractor or one of the authorized designees of that subcontractor. The validation form must be submitted prior to the commencement of work by that subcontractor. Please specify the work be performed – in some cases there may be multiple subcontractor of the same trade. Subcontractor validations may only be rescinded in writing.

PERMIT NUMBER: _____ ADDRESS OF PERMIT: _____

NAME OF GENERAL CONTRACTOR: _____

NAME OF SUBCONTRACTING COMPANY: _____

SUBCONTRACTOR ADDRESS: _____

CITY: _____ STATE: _____ ZIPCODE: _____

SUBCONTRACTOR PHONE NUMBER: _____

NAME OF PERSON SUBMITTING THIS FORM: _____

SIGNATURE: _____ DATE: _____

TYPE OF SUBCONTRACTOR WORK VALIDATING:

Electrical Plumbing HVAC - A or B License Refrigeration

Mechanical (No License Required) Paving in City ROW

Specific description of work (if necessary): _____

Submit this form to the Building Inspections Office:

1. In person at 211 N. Henry Street, Lancaster, TX
2. Via email to permits@lancaster-tx.com, Subject line 'Validation & Property Address'