



City of Lancaster
LANCASTER VETERANS MEMORIAL LIBRARY

1600 Veterans Memorial Parkway • Lancaster, TX 75134
972.227.1080 • 972.227.5560 (FAX)
www.lancaster-tx.com



MEETING

LANCASTER VETERANS MEMORIAL LIBRARY (LVML) ADVISORY BOARD

Thursday, February 21, 6:30pm

MINUTES

The Members of the Lancaster Veterans Memorial Library (LVML) Advisory Board met Thursday, February 21, 2013 at 6:30pm at the Veterans Memorial Library (Meeting Room), 1600 Veterans Memorial Parkway, Lancaster, TX 75134.

Lancaster Veterans Memorial Library Advisory Board Members Present: Kathy Gaither, Bettie Jones, Sarah Barber, and LaToya Browning - **Absent:** Valencia Stimage, Laurie Telfair, and Doniele Wilson

City Staff/Guest Present: Library Services Director Sean Johnson, Library Manager Jerry McCulley, City Council Member Stanley Jaglowski, and Administrative Secretary Cynthia D. Williams

I. Call to Order

Board Member Kathy Gaither called the meeting to order at 6:46 p.m.

II. Consider Approval Minutes (November 15, 2012)

Ms. Jones made a motion seconded by Ms. Barber to approve the November 15, 2012 minutes as written. The motion carried unanimously.

III. BTOP Grant Update (Library Services Director Sean Johnson)

Mr. Johnson reported that the Library is in the last year of the Grant. We met expenditure requirements. The State came out. Staff completed a budget amendment. We will get four AWE stations. We expanded our public computer lab. We get 700+ reservations per week. We have to have a push for marketing. This is a Federal Grant. We plan to do an outreach program. We have the capacity to have a mobile computer lab. We plan to reach out to the churches. It is a new initiative. Patrons can use the Language Lab at the Library as well as on online. Ebooks are coming. We are on line with technology infrastructure.

There was further questions/discussion.

IV. Grand Reopening Update (Library Manager Jerry McCulley)

Mr. McCulley reported that the Library had a Grand Reopening in December 2012 to emphasize the new technologies at the Library. We had general tours, introductions to the Mango Lab, and job and career software. Every 15 minutes patrons moved to a new station.

V. Annual Book Sale Update (Friends of the Library)

The Board elected to Table this Agenda Item until next month.

VI. Upcoming Library Events (Library Manager Jerry McCulley)

Mr. McCulley distributed handout calendars of upcoming Library events (February/March). He also distributed copies of upcoming computer classes. He went over the Calendars, which include Excel/Word classes and Genealogy services.

There was further questions/discussion.

VII. Library Automated System Update (Library Services Director Sean Johnson)

Mr. Johnson reported that for the past eight years the Library has used a very sophisticated system. Staff looked at doing a consortium agreement with Desoto, Cedar Hill, and Houston. Our IT and Library Manager are looking at our options. For example, what is more economical? What can we sustain? We will collaborate with other cities. We are in the final stages. This system will have to go to City Council for approval.

There was further questions/discussion.

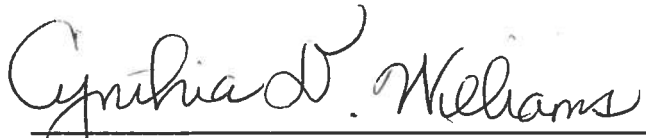
VIII. Set Agenda for Next Meeting

- Annual Book Sale Update
- Automated System Update
- BTOP Grant Update
- Plans for Summer Reading Program
- Next Meeting: April 18, 2013

IX. Adjournment

Ms. Jones made a motion seconded by Ms. Barber to adjourn. All present approved and the meeting adjourned at 7:16 p.m.

ATTEST:



Cynthia D. Williams, Administrative Secretary

APPROVED:



Doniele Wilson, President

Lancaster Veterans Memorial Library (LVML) Advisory Board