



**NOTICE OF WORK SESSION AND
REGULAR MEETING AGENDA
MUSEUM ADVISORY BOARD
LANCASTER VISITORS CENTER/STATE AUXILIARY MUSEUM
103 N. DALLAS AVENUE, LANCASTER, TEXAS**



Monday, March 6, 2017 - 7:00 PM

7:00 P.M. WORK SESSION:

1. Receive an update regarding the Museum Exhibit Gift Acquisition.
2. Receive a presentation and discuss the 2017 Special Events Calendar.
3. Receive a briefing regarding Staff's development on the plan of action to acquire new museum exhibits.

ADJOURN WORK SESSION

7:15 P.M. REGULAR MEETING:

CALL TO ORDER

CONSENT AGENDA:

Items listed under the consent agenda are considered routine and are generally enacted in one motion. The exception to this rule is that a Boards and Commissions Member may request one or more items to be removed from the consent agenda for separate discussion and action.


1. Consider approval of minutes from the Museum Advisory Board Meeting held on November 7, 2016.

ADJOURNMENT

ACCESSIBILITY STATEMENT: Meetings of the Lancaster Boards and Commissions are held in municipal facilities are wheelchair-accessible. For sign interpretive services, call the City Secretary's office, 972-218-1311, or TDD 1-800-735-2989, at least 72 hours prior to the meeting. Reasonable accommodation will be made to assist your needs.

Certificate

I hereby certify the above Notice of Meeting was posted at the Lancaster City Hall on March 2, 2017 @ 5:00 p.m. and copies thereof were provided to the Museum Advisory Board members.



Sean Johnson, Board Liaison

CITY OF LANCASTER'S BOARDS AND COMMISSIONS

Museum Advisory Board

1.

Meeting Date: 03/06/2017

Policy Statement: This request supports the City Council 2016-2017 Policy Agenda

Goal(s): Healthy, Safe & Vibrant Community

Submitted by: Sean Johnson, Managing Director of Quality of Life & Cultural Services

Agenda Caption:

Receive an update regarding the Museum Exhibit Gift Acquisition.

Background:

On November 6, 2016 The Lancaster Museum Advisory Board discussed, considered and approved acceptance and acquisition of donated items from Solomon Johnson.

Staff will provide the board an update as to the status of this acquisition.

CITY OF LANCASTER'S BOARDS AND COMMISSIONS

Museum Advisory Board

2.

Meeting Date: 03/06/2017

Policy Statement: This request supports the City Council 2016-2017 Policy Agenda

Goal(s): Healthy, Safe & Vibrant Community

Submitted by: Sean Johnson, Managing Director of Quality of Life & Cultural Services

Agenda Caption:

Receive a presentation and discuss the 2017 Special Events Calendar.

Background:

Annually the City of Lancaster Quality of Life and Cultural Services Department implements special events throughout the City with various Divisions serving as host site.

Staff will provide the Museum Advisory Board with a presentation of the 2017 Special events planned for the remainder of the Fiscal Year.

CITY OF LANCASTER'S BOARDS AND COMMISSIONS

Museum Advisory Board

3.

Meeting Date: 03/06/2017

Policy Statement: This request supports the City Council 2016-2017 Policy Agenda

Goal(s): Financially Sound Government

Submitted by: Sean Johnson, Managing Director of Quality of Life & Cultural Services

Agenda Caption:

Receive a briefing regarding Staff's development on the plan of action to acquire new museum exhibits.

Background:

At the November 7, 2016 Museum Advisory Board meeting, it was discussed and determined that the museum could benefit from developing an action plan to guide acquisition along with 5 – 10 year goals. It was discussed that a subcommittee be appointed by the chair at the next stated meeting.

CITY OF LANCASTER'S BOARDS AND COMMISSIONS

Museum Advisory Board

1.

Meeting Date: 03/06/2017

Policy Statement: This request supports the City Council 2016-2017 Policy Agenda

Submitted by: Sean Johnson, Managing Director of Quality of Life & Cultural Services

Agenda Caption:

Consider approval of minutes from the Museum Advisory Board Meeting held on November 7, 2016.

Background:

Attached for your review and consideration are minutes from the:

- Museum Advisory Board Meeting held on November 7, 2016.

Attachments

November 7, 2016 Minutes



City of Lancaster
QUALITY OF LIFE AND CULTURAL SERVICES DEPARTMENT



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MEETING

LANCASTER MUSEUM ADVISORY BOARD

Monday, November 7, 2016 7:00 p.m.

MINUTES

The members of the Lancaster Museum Advisory Board met Monday, November 7, 2016 at 7:00 p.m. at the Lancaster Visitors Center/State Auxiliary Museum, 103 N. Dallas Ave., Lancaster, TX 75146.

Lancaster Museum Advisory Board Members Present: Ellie Pope, Mary Ryan, Diane McBride, Shannon Boyd, and Clara Butler

Lancaster Museum Advisory Board Members Absent: Lillian Cullors

City Staff and Guest Present: Managing Director Sean Johnson, and Administrative Secretary Angela Collins

I. Call to Order

Chair Shannon Boyd called the Lancaster Museum Advisory Board Meeting to order at 7:01 p.m.

II. Consider Approval of Minutes (June 6, 2016)

Ms. Ryan made a motion seconded by Ms. Butler to approve the minutes of June 6, 2016 as written. The motion carried unanimously.

III. Discuss and Consider Loan of Gift Acquisition (to wit: Solomon Johnson) – Sean Johnson, Managing Director

Mr. Johnson discussed the loan of gift acquisition of Solomon Johnson. Mr. Johnson introduced Solomon Johnson to the board. Solomon Johnson gave a brief history of Mr. John Henry Fields' collection of historical items. Ms. Ryan made a motion seconded by Ms. Butler to accept the gift. The motion carried by the majority.

There was further questions/discussion.

IV. Status update concerning FY 2017 Annual Museum Special Event Calendar – Sean Johnson, Managing Director

Mr. Johnson gave an update concerning FY Annual Museum Special Event Calendar.

There were further questions/discussions.

- V. Discuss the development of strategic action plan to acquire new museum exhibits – Sean Johnson, Managing Director

Mr. Johnson discussed the need for the development of strategic action plan to acquire new museum exhibits.

There were further questions/discussions.

- VI. Set Date and Agenda of Next Meeting

Date of Next Meeting: Monday, January 9, 2017, 7:00 p.m.

- Strategic action plan
- FY 2017 Annual Museum Special Event Calendar

- VII. Adjournment

Ms. Allen made a motion seconded by Ms. Butler to adjourn. All present approved and the meeting adjourned at 8:01 p.m.

ATTEST:

Sean Johnson, Board Liaison

APPROVED:

Shannon Boyd, Chair
Lancaster Museum Advisory Board