



City of Lancaster
QUALITY OF LIFE AND CULTURAL SERVICES



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MEETING

LANCASTER VETERANS MEMORIAL LIBRARY ADVISORY BOARD

Thursday, July 16, 2015, 6:30 p.m.

MINUTES

The Members of the Lancaster Veterans Memorial Library Advisory Board met Thursday, July 16, 2015 at 6:30 p.m. at the Lancaster Veterans Memorial Library (Conference Room), 1600 Veterans Memorial Parkway, Lancaster, TX 75134.

Lancaster Veterans Memorial Library Advisory Board Members Present: Quinnest R. Banks, Anne Ordone, Sonja L. Shipp, Marcus Slaughter, Desarea Bradley, and Angela McCowan

Lancaster Veterans Memorial Library Advisory Board Members Absent: Carolyn L. DeLoach, and Tiffany Devereaux

City Staff Present: Sean Johnson, Managing Director; Raquel Hewitt, Library Manager; and Cynthia D. Williams, Administrative Secretary

I. Call to Order

Lancaster Veterans Memorial Library Advisory Board Chair Marcus Slaughter called the Lancaster Veterans Memorial Library Advisory Board Meeting to order at 6:30 p.m.

II. Consider Approval of Meeting Minutes (May 21, 2015)

Ms. Ordone made a motion seconded by Mr. Banks to approve the minutes of May 21, 2015 of the Lancaster Veterans Memorial Library Advisory Board as written. The motion carried unanimously.

III. Library Policy Update – Sean Johnson, Managing Director

Mr. Johnson gave an update on the annual Master Fee Schedule review, library card registration form (Spanish), and the implementation of a draft Book Memorial/Dedication policy.

There was further questions/discussion.

IV. First Take Media Camp Update – Raquel Hewitt, Library Manager

Ms. Hewitt provided a general overview on how the Program is going and introduced Ms. Kimberly Simpson (LISD Media Director) who gave an in depth overview on how this ties into the school district.

Ms. Simpson stated that the Media Camp exposes the participants to pre - production, post production, as well as production norms. When they leave the Camp, these skills will not leave them. If they stay in LISD, they can take these skills into the 9th grade. LISD has five pipelines and one of the pipelines that correspond with this Camp is our Global Arts Communications Pipeline. The goal is to expose them to these skills between 6th, 7th, and 8th grade, and when they enter the 8th grade they might also be able to take an AV production entry level course. By the time they enter into the 9th grade, they are able to pick a pipeline. As a freshman they are able to take an entry level course that exposes them to everything in media. That is our goal and that is how this coincides with the goals of our district.

There was further questions/discussion.

V. Summer Reading Club Update – Raquel Hewitt, Library Manager

Ms. Hewitt gave an update on the Summer Reading Club. Our Reading Log is acceptable to LISD. We have not had less than 88 kids per session to include youth from the Recreation Center Summer Day Camp.

There was further questions/discussion.

VI. FY 2015 – 2016 Library Projects Discussion – Sean Johnson, Managing Director

Mr. Johnson gave an update on proposed projects and initiatives for the Library for 2015-2016 to include Family Craft Nights, Nursing Home Visits, and digital recording and music editing.

There was further questions/discussion.

VII. Set Date and Agenda of Next Meeting

- **Date of Next Meeting: Monday, August 10, 2015 (Joint Meeting with LRDC)**

VIII. Adjournment

Ms. McCowan made a motion seconded by Mr. Banks to adjourn. All present approved and the meeting adjourned at 7:30 p.m.

ATTEST:



Cynthia D. Williams, Board Secretary

APPROVED:



James H. Banks

Marcus Slaughter, Chair
Lancaster Veterans Memorial Library Advisory Board