

**MINUTES**  
**LANCASTER MUSEUM ADVISORY BOARD**  
**REGULAR MEETING OF January 3, 2024**

The Museum Advisory Board of the City of Lancaster, Texas, met in a called Regular Meeting in the Visitors Center and State Auxiliary Museum on January 3, 2024 at 7:20 p.m. with a quorum present to-wit:

**Museum Advisory Board Members Present:**

Cornelia McCowan, Vice Chair  
Elizabeth Richardson  
Karen Austin  
Nicole Matthews, Chair

**Museum Advisory Board Members Absent:**

Saran Sanchez  
Wynter Dalton

**City Staff Present:**

Dori Lee, Assistant City Manager  
Richard Piggatt, Assistant to the City Manager  
Laura Torres, Visitors Center and Museum Specialist

**Call to Order:**

Assistant City Manager, Dori Lee called the meeting to order at 7:20 p.m.

**Public Testimony:**

At this time, citizens who have pre-registered before the call to order will be allowed to speak on consent or action items on the agenda, with the exception of public hearing, for a length of time not to exceed three minutes. Anyone desiring to speak on an item scheduled for a public hearing is requested to hold their comments until the public hearing on that item.

There were no speakers.

**CONSENT AGENDA:**

1. Consider approval of minutes for the Museum Advisory Board meeting held on September 6, 2023.

**MOTION:**

Elizabeth Richardson made a motion, seconded by Nicole Matthews to approve the consent agenda. The vote was cast 3 for and 0 against. (Saran Sanchez and Wynter Dalton was absent).



2. Consider the election of a Chair for the Lancaster State Auxiliary Museum Advisory Board.

**MOTION:**

Cornelia McCowan made a motion for Nicole Matthews as Chair, seconded by Elizabeth Richardson. The vote was cast 3 for and 0 against. (Saran Sanchez and Wynter Dalton was absent).

3. Discuss and consider the election of a Vice-Chair for the Lancaster State Auxiliary Museum Advisory Board.

**MOTION:**

Nicole Matthews made a motion for Cornelia McCowan as Vice Chair, seconded by Elizabeth Richardson. The vote was cast 3 for and 0 against. (Saran Sanchez and Wynter Dalton was absent).

**ADJOURNMENT:**

**MOTION:** Elizabeth Richardson made a motion, seconded by Cornelia McCowan to adjourn. The vote was cast 3 for and 0 against. (Saran Sanchez and Wynter Dalton was absent).

Meeting adjourned at 7:26 p.m.

ATTEST:



\_\_\_\_\_  
Dori Lee, Board Liaison

APPROVED:



\_\_\_\_\_  
Nicole Matthews, Chair

