



City of Lancaster  
QUALITY OF LIFE AND CULTURAL SERVICES DEPARTMENT



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**MEETING**

**LANCASTER MUSEUM ADVISORY BOARD**

**Monday, November 7, 2016 7:00 p.m.**

**MINUTES**

**The members of the Lancaster Museum Advisory Board met Monday, November 7, 2016 at 7:00 p.m. at the Lancaster Visitors Center/State Auxiliary Museum, 103 N. Dallas Ave., Lancaster, TX 75146.**

**Lancaster Museum Advisory Board Members Present:** Ellie Pope, Mary Ryan, Diane McBride, Shannon Boyd, and Clara Butler

**Lancaster Museum Advisory Board Members Absent:** Lillian Cullors

**City Staff and Guest Present:** Managing Director Sean Johnson, and Administrative Secretary Angela Collins

**I. Call to Order**

Chair Shannon Boyd called the Lancaster Museum Advisory Board Meeting to order at 7:01 p.m.

**II. Consider Approval of Minutes (June 6, 2016)**

Ms. Ryan made a motion seconded by Ms. Butler to approve the minutes of June 6, 2016 as written. The motion carried unanimously.

**III. Discuss and Consider Loan of Gift Acquisition (to wit: Solomon Johnson) – Sean Johnson, Managing Director**

Mr. Johnson discussed the loan of gift acquisition of Solomon Johnson. Mr. Johnson introduced Solomon Johnson to the board. Solomon Johnson gave a brief history of Mr. John Henry Fields' collection of historical items. Ms. Ryan made a motion seconded by Ms. Butler to accept the gift. The motion carried by the majority.

There was further questions/discussion.

**IV. Status update concerning FY 2017 Annual Museum Special Event Calendar – Sean Johnson, Managing**

Mr. Johnson gave an update concerning FY Annual Museum Special Event Calendar. There were further questions/discussions.

**V. Discuss the development of strategic action plan to acquire new museum exhibits – Sean Johnson, Managing Director**

Mr. Johnson discussed the need for the development of strategic action plan to acquire new museum exhibits. There were further questions/discussions.

**VI. Set Date and Agenda of Next Meeting**

**Date of Next Meeting:** Monday, January 9, 2017, 7:00 p.m.

- Strategic action plan
- FY 2017 Annual Museum Special Event Calendar

**VII. Adjournment**

Ms. Allen made a motion seconded by Ms. Butler to adjourn. All present approved and the meeting adjourned at 8:01 p.m.

**ATTEST:**

**Sean Johnson, Board Liaison**

**APPROVED:**

**Shannon Boyd, Chair  
Lancaster Museum Advisory Board**